

MINUTES
CITIZEN POLICE OVERSIGHT COMMISSION MEETING
October 27, 2004

Members Present:

Commissioner Jaime Gutierrez
Commissioner Rita Hall
Commissioner Wayne Spencer
Commissioner Nannette Marchand
Commissioner David P. Stewart
Commissioner Joy Brown-Price
Commissioner Gerald Thompson
Commissioner Curlee Ross
Commissioner Adrienne Sears
Commissioner Leticia Victorino

Members Absent:

Commissioner Ozell Butler

Staff Present

Deputy City Administrator Lawrence Kirkley – Administration
Pam Egans – Secretary
Chief Ron Banks - Police
Captain Eve Irvine – Police
Lieutenant Jim Madia – Police
Officer Caren Lawrence – Police

Call to Order

The meeting was called to order at 6:30 p.m. A quorum was present.
Commissioner Thompson arrived at 6:38 p.m.
Commissioner Stewart arrived at 6:39 p.m.

ELECTION OF CHAIR PRO-TEM

Commissioner Gutierrez made a motion to elect Commissioner Wayne Spencer, Chairman Pro-Tem. Commissioner Joy Brown-Price seconded the motion.

MOTION CARRIED

PUBLIC COMMENTS REGARDING AGENDA ITEMS

No members of the public were present. There were no comments from the public.

APPROVAL OF MINUTES

Chairman Pro-Tem Spencer made a motion to approve the minutes of the October 13, 2004 meeting. Commissioner Brown-Price seconded the motion.

MOTION CARRIED

ORIENTATION

Chairman Pro-Tem introduced Captain Eve Irvine of the Inglewood Police Department Administrative Services Bureau, who conducted an Orientation on Background process that each Commissioner had to undergo. The orientation was an overview of the information that each Commissioner had to supply in order to have a modified background check performed.

Captain Irvine was accompanied by Officer Caren Lawrence of the Police Background Section and Lieutenant James Madia, the Administrative Services Bureau Lieutenant. Captain Irvine explained that the background would not be as extensive as one given to a police officer applicant, but they would also have to be fingerprinted and have photos taken. Each commissioner received a form in which to put all information about his or her history. Captain Irvine and Officer Lawrence stated that if they had any questions they could contact either of them at (310) 412-5536.

Captain Irvine also informed the Commissioners that they could request a free copy of their credit report once the background was completed. Commissioner Gutierrez asked if his could be mailed to him. Captain Irvine stated that they would prefer not to mail the information, but would make arrangements for pick-up at either the police department or with Deputy City Administrator Kirkley.

At 6:52 p.m., Commissioners Brown-Price, Stewart, Spencer and Sears left with Lieutenant Madia to have their fingerprints and photographs taken as part of the background process. At 7:20 p.m. Commissioners Thompson, Hall, Gutierrez, Marchand and Victorino left to undertake the same process.

At 7:23 p.m., Chief Ronald Banks made a brief appearance at the Commission meeting and spoke to Commissioners that were present.

At 7:45 p.m. Commissioner Ross was taken to have his fingerprints and photo taken.

Captain Irvine completed her presentation on the background process at 7:52 p.m.

Deputy City Administrator Kirkley gave each Commissioner an e-mail access form to complete, which will allow them access to the City's e-mail system.

ACTION ITEMS

Election of Commission Officers

Chairman Pro-Tem Spencer opened discussion on Action items. The first item was discussion and selection of a process for the election of a Chair and Vice Chair for the Police Oversight Commission.

Commissioner Brown-Price stated that an election with a secret ballot process should be simple. Commissioner Gutierrez stated that he believed that the position should go to someone that is truly interested. He felt since Commissioner Spencer had gone through the trouble of putting together a package showing his interest in the position, he was willing to have elections this very evening.

Further discussion ensued regarding process. A majority of the Commissioners favored putting off the vote until all interested parties had been given an opportunity to declare their interest in either position.

Commissioner Gutierrez asked if the Chairman once elected would appoint the Vice Chairman. Deputy City Administrator Kirkley indicated that the adopted ordinance called for the election of both positions by the Commissioners.

At 8:01 p.m. Commissioner Ross returned from having his fingerprints and photograph taken.

Commissioners discussed the merits of having one ballot for both offices, or two separate ballots. After a brief discussion it was agreed that it would be better to have two separate ballots.

MOTION:

Commissioner Thompson made a motion that all interested in being the Chair or Vice Chair of commission be allowed to prepare a candidate statement before the next meeting.

Chairman Pro-Tem Spencer called for a vote on Commissioner Thompson's motion.

MOTION CARRIED

Review and Approval of Proposed By-Laws

The second Action Item regarding approval of Proposed Commission By-Laws was discussed. Deputy City Administrator Kirkley distributed copies of a proposed set of By-Laws. He asked the Commission members to review and make any comments, additions, modifications, or deletions during the next two weeks and bring the suggested changes, if any, back for discussion at the next meeting.

Deputy City Administrator Kirkley asked the Commissioners to take specific notice of a few of the proposed sections such as term limits for Commissioners, residency requirements, limits for consecutive terms as officers, etc...

Deputy City Administrator Kirkley also informed the Commissioners that they should consider whether there should be executive powers vested in the Chair or whether they should consider asking the Mayor & Council to consider appointing an Executive Director that would serve over the Citizen Police Oversight Commission. This would also be something to consider when electing a Chairperson since that person would need to have time available to perform the Executive duties required of the Commission By-laws and/or Policies and Procedures.

NO ACTION TAKEN

Review and Approval of Proposed Policies and Procedures

The third Action Item regarding approval of Proposed Commission Policies and Procedures was discussed. Deputy City Administrator Kirkley distributed copies of a proposed set of Policies and Procedures. He asked the Commission members to review and make any comments, additions, modifications, or deletions during the next two weeks and bring the suggested changes, if any, back for discussion at the next meeting.

NO ACTION TAKEN

PUBLIC COMMENTS REGARDING OTHER MATTERS

No members of the public were present. There were no public comments.

COMMITTEE MEMBER REMARKS

Commissioner Marchand asked about the parking pass. Deputy City Administrator Kirkley stated that the parking pass could be used to park anywhere in the City on official business. This does not include red zones and handicap spaces.

Commissioner Thompson stated that he did not receive an agenda for the meeting. Deputy City Administrator Kirkley stated that the e-mail on file for him was incorrect and updating of information was needed. Commissioner Thompson supplied the information.

Commissioner Hall requested that the agenda be mailed to her opposed to sending via e-mail.

Deputy City Administrator Kirkley stated that for the next few meetings all copies of the agenda and minutes as well as any other pertinent information would be mailed.

Deputy City Administrator Kirkley asked if having meetings on the third Wednesday of each month as the regularly schedule date is acceptable. It was the consensus that, unless it conflicts with other Commission or Council meetings, it would be preferable.

ADJOURNMENT

The meeting adjourned at 8:35 p.m.