



INGLEWOOD, CALIFORNIA
Website: www.cityofinglewood.org

CITIZEN POLICE OVERSIGHT COMMISSION
September 14, 2005
7:00 p.m.
Community Room, 1st Floor City Hall
Minutes

Members Present:

Chairperson Wayne Spencer
Vice Chairperson Nannette Marchand
Commissioner Gerald Thompson
Commissioner Rita Hall
Commissioner Judy A. Bowles
Commissioner Curlee Ross
Commissioner Adrienne Sears
Commissioner David P. Stewart
Commissioner Donald Nicholson
Commissioner Ozell Butler

Members Absent:

Commissioner Joy Brown-Price

Staff Present

Deputy City Administrator Lawrence Kirkley – Administration
Pam Egans- Recording Secretary
Kathy Ares – Administration Staff
Pam Renowden- Administration Staff

CALL TO ORDER

Chairperson Wayne Spencer called the meeting to order at 7:05 p.m. A quorum was present.

PLEDGE OF ALLEGIANCE

Commissioner Hall led the pledge of allegiance.

INVOCATION

Commissioner Butler led the invocation

PUBLIC COMMENTS

No members from the public were present.

APPROVAL OF MINUTES

Chairperson Spencer asked that a motion to approve the minutes of August 10, 2005 be made if no changes were noted. Commissioner Ross made a motion to approve minutes. Vice Chairperson Marchand asked for more time to read and review minutes. Vice Chairperson Marchand requested amendment to page 3 of minutes.

Chairperson Spencer made a motion to accept minutes as amended. Commissioner Thompson seconded the motion.

MOTION CARRIED

DISCUSSION

Report from Chair regarding meeting with City Administrator on attendance for N.A.C.O.L.E. Conference

Chairperson Spencer stated that the City Administrator, Mr. Weinberg, recognized the importance of Commissioners attending conference, however, the City could only afford to send two Commissioners. Mr. Weinberg did state that he would consider allowing four Commissioners to attend.

Commissioner Nicholson suggested contacting representatives from N.A.C.O.L.E. to bring the training to the City so all Commissioners could receive training. The training would be three days and he felt it would be cost effective.

Commissioner Hall suggested that the Commission should find out where the N.A.C.O.L.E. Conference will be held next year. If it is closer, it would be cost effective to ask N.A.C.O.L.E. to come to City and provide training.

Deputy City Administrator Kirkley suggested that if N.A.C.O.L.E. was requested to provide training at the City other Commissions on the west coast could be invited and the cost could be shared with other Commission attendees.

Chairperson Spencer stated that Mr. Weinberg did say he would try and replicate conference, due to financial restraints, and bring the conference to the City.

Because some Commissioners were talking without first being recognized by the Chairperson, Vice Chairperson Marchand requested that the three minute time limit to talk be enforced. Commissioner Ross was asked to be the time keeper.

Deputy City Administrator Kirkley stated that in speaking with representative from N.A.C.O.L.E. it would cost \$3,000 to bring the organization to the city and provide training.

There was a consensus amongst Commissioners that if all could not attend conference at one time they would wait until next year and find out if N.A.C.O.L.E. is being held at a location on the west coast. The Commissioners will also pursue idea of obtaining trainers from N.A.C.O.L.E. to come to City and provide training.

Chairperson Spencer proposed a motion to have N.A.C.O.L.E. bring training to the City.

Commissioner Hall seconded the motion.

MOTION CARRIED

Deputy City Administrator Kirkley asked the Commissioners if they would like the N.A.C.O.L.E. training to be off-site once scheduled. There was a consensus amongst Commissioners to do so.

Discussion on establishing Rules of Decorum

Deputy City Administrator Kirkley provided the Commission with a copy of the Rules of Decorum that are used for City Council meetings. Mr. Kirkley suggested that the Commission review the Rules of Decorum and create rules for the Police Commission. Once created, the rules would apply to all City Commissions.

Chairperson Spencer read aloud the rules pertaining to the responsibilities of the presiding officer. The Commissioners were instructed to read remaining rules prior to next meeting.

Discussion on changes to Policies and Procedures governing the Citizen Police Oversight Commission

Deputy City Administrator Kirkley opened discussion on Policies and Procedures and referred to page 4, Item III Investigation, regarding the period of time the Commission will give Internal Affairs and the Chief to review complaints. Mr. Kirkley stated that he discussed time frame with the Chief and wanted to know if the Commission members would be in agreement with allowing the Police Department nine (9) months to review findings. There was a consensus amongst Commission members.

Deputy City Administrator Kirkley also informed Commissioners that the request to have the Police department provide a quarterly report to the Commission was added on page 6 of the Policies and Procedures. On page 3, the language regarding the pre-numbered self-addressed envelopes to citizens, who want to file a police report, was added. The complaints would then be forwarded to the Police Department.

Commissioner Hall suggested that a log be kept so there will also be a cross reference and tracking system of complaints distributed by Commissioners to citizens. There was a consensus amongst Commissioners that complaints will be numbered and staff will keep a master list of the numbered complaints that each Commissioner receives.

Commissioner Hall stated that she would bring a copy of a complaint form that the Sheriffs Department uses, which are pre-numbered before giving to citizens.

Deputy City Administrator Kirkley stated that some of the language on page 4 Item III, under Investigation relating to time frame in which Commission will be notified of progress of complaints, should be taken out. The section should include a time frame in which Commissioners will receive a progress report on the status of cases.

Chairperson Spencer suggested that the Commission be notified by the police department quarterly on the progress of internal affair cases.

Deputy City Administrator Kirkley stated that the Citizen Police Oversight Commission Policies and Procedures need to be resolved through City Council with a resolution.

PUBLIC COMMENTS REGARDING AGENDA ITEMS

There were no public comments.

COMMITTEE MEMBER REMARKS

Commissioner Hall inquired about the length of time inmates stay in Inglewood Jail before they are transferred to the County.

Deputy City Administrator Kirkley stated they are usually housed from 48 to 72 hours depending on the crime.

Vice Chairperson Marchand asked if the police department follows up with a receipt to complainant informing them that complaint has been received.

Deputy City Administrator Kirkley stated that the police department does send a letter within two working days to complainant. Mr. Kirkley also stated that the Police Commission will be sending a generic letter to complainant informing them that a complaint has been turned in.

Deputy City Administrator Kirkley also stated that he will be coordinating a date with N.A.C.O.L.E. for them to come to city and provide training.

Commissioner Nicholson suggested that the next commission meeting agenda should include the discussion of ride-alongs.

Deputy City Administrator Kirkley informed Commission of initiatives that they can have placed on agenda for each Commission meeting.

ADJOURNMENT

Meeting adjourned at 8:25 p.m.