

# Cherishing Our Past - Embracing Our Future CITY OF INGLEWOOD



One W. Manchester Boulevard Inglewood, CA 90301-1750

The following is a highlight of the Department's accomplishments/benchmarks for the 2<sup>nd</sup> Quarter 2008:

#### **Major and Significant Accomplishments:**

**LAOIC Graduation:** City of Inglewood, Fleet Management and Transit Services Division hosted the graduation of the first group of four students from the Inglewood Unified School District who took part in a joint venture of the City of Inglewood, (LAOIC), Toyota, and the Inglewood Unified School District, South Bay Work Board Force Investment to train high school students in the trade of motor vehicle technology. These students received 10 high school credits while learning a trade.

The training takes place at the City of Inglewood Service Center with an instructor provided by LAOIC. The students get up early before regular school starts to begin their training. When they have completed the day's two hour instruction, they then head off to their regular studies at their school. One of the top honored students maybe hired to work for the City.

The event was attended by Mayor Dorn, Councilman Morales, Councilman Franklin, a principle from one of the local high schools, and a representative from Congresswoman Maxine Waters office who presented the students with an award from the Congresswoman on behalf of their hard work, and diligence.









**T3 Motion Electric Vehicles:** On Tuesday 6-24-08, the City of Inglewood City Council approved, and Fleet Management and Transit Services Division will be receiving six T3 Motion electric three wheel vehicles. These vehicles will be in addition to the two units already being used by the Inglewood Police department for patrolling areas in which a car or truck would be too big, or would use fuel, and generate excess emissions while idling, or slowly patrolling pedestrian areas.

The cost of operation is less than ten cents per day, and the vehicles produce zero gas emissions, meaning they are extremely environmentally friendly. The vehicles have a maximum speed of 25 miles per hour, are equipped with lights and siren, and have batteries that are easily swapped out to enable the vehicles to be used on a continual basis. The vehicles can be used in indoor areas, as well as being able to patrol in parks, in crowds, and parking lots because of their exceptional maneuverability.

The T3 Motion electric vehicles have given police departments from the cities of Los Angeles, Riverside, Lakewood, La Mirada, and also the Los Angeles County Sheriff's Department the ability to patrol areas quietly, yet maintain a higher profile in those areas. The vehicle raises the officer's stature by nine inches, which enhances the officer's ability to see what is going on around him/her, and also to be seen.







**Centennial Truck:** Fleet Management and Transit Services outfitted one of the Parks, and Recreation trucks with special Centennial decals. This truck will be out in the public eye as a continual reminder to the citizens of Inglewood, that they should always celebrate the City's rich history, and future.







**Brush Chipper Truck:** City of Inglewood, Fleet Management and Transit Services Division has completed the installation of a brush chipper body on vehicle 2259, the second of the two new propane trucks to be outfitted. This new truck will enable the Parks and Recreation Tree trimming section to better complete their job, work at meeting State mandates, and help the environment with the use of alternative fuels. The cost of propane is about \$2.00 per gallon, which will also save the City money in fuel costs compared the current cost of gasoline of \$4.50 per gallon.





**New Police Motorcycles:** Fleet Management has received nine new Honda motorcycles for the Police Traffic Division. These motorcycles represent the most up to date technology for the City. They should also decrease maintenance costs because the cost of maintaining a BMW motorcycle is considerably higher.





New Paratransit Buses: City of Inglewood City Council approved Tuesday 6-24-08, and the Fleet Management and Transit Services Division will be receiving three new Compressed Natural Gas (CNG) paratransit buses for the Senior Transportation Division of the Parks and Recreation Department. The City's paratransit buses average about 250 miles a week. The mileage is about 5 miles per gallon at a fuel usage of 50 gallons a week. The cost of CNG for the City, for the month of May 2008 was \$2.11 per gasoline gallon equivalent, for a total of \$105.00 per week, as opposed to an estimated cost of \$4.50 equaling \$225.00 a week for petroleum gasoline. The savings to the City for using this technology at present costs will be \$18,700.00 per year.

Zonar Inspection System: All of the Paratransit bus drivers have been trained in the use of the new Zonar Vehicle Inspection System. This allows a driver to inspect the

vehicle as mandated by the California Highway Patrol. This information is then transmitted to a web site that allows the Fleet Management staff to access and determine if the vehicle needs to be repaired from the information generated by the inspection. The repairs are made, and registered on the web site, and the complete document can be accessed if need be by a state inspector. This eliminates the need to keep extensive files.

#### **Prospective Future Work:**

**Future New Vehicle Purchases:** City Council approved the purchase of 21 new vehicles. These new vehicles will consist of 10 Police cars, 2 aerial bucket trucks, 5 pick up trucks, and 4 different pieces of construction equipment. The expected delivery is in the 2007/2008 fiscal year. Fleet management will outfit these vehicles when they come in with in-house personnel, decreasing costs associated with getting new equipment. This new equipment will help to increase service to the citizens of Inglewood because this equipment is new, and there will be less down time for maintenance and repair, and reduced labor and parts cost, resulting in a significant savings to the City.

**Service Center Projects:** Specifications have been drafted for the installation of a backup generator; will be proposed in the FY 2008/09 CIP budget year.

#### **Major Significant Issues:**

**CEI Accident Management System:** The new CEI system is up and running. The new system has many advantages, which will reduce cost, and time in getting auto accident repairs, and assist in recovering cost from third a party at fault. The system will allow staff members access to data and reporting on all City accidents. The adoption of this approach is a master plan to reduce City accidents by 25 percent. There have been ten reported accidents during the second quarter of 2008. Most of these are Police vehicles. The Police Department does not bring these vehicles in for inspection, so there is no way to get an estimate for work to be done. The cost of damages to report for the second quarter is \$23,254. The total cost for accident damage to City vehicles for the first and second quarters of 2008, is \$50,000.

**Outfitting of Vehicles:** Fleet Management staff completed the outfitting of three new Police vehicles in the second quarter of 2008; vehicles 0974, 0975, 0979. These vehicles will keep with the standardization that enables an officer to be able to change cars without having to relearn where components are in the vehicle. This streamlines the work of the Police officer enabling him/her to concentrate on doing their job. This standardization also allows the Fleet Management Technicians to be able to make quick and efficient repairs without a lot of officer downtime from having to drive a car to a

remote vendor. All repairs to installed equipment are made by those who did the initial installation.







**Car Wash:** The City saved an estimated \$210,000 the second quarter of 2008 in associated costs, and employee down time with the Service Center's new car wash. The City washed 6000 cars in the second quarter 2008. The system has recently been upgraded with new features, consisting of new and softer brushes, which will enhance the appearance of our City fleet, and is available to all City employees that have entered into the program for their personal vehicles.

**Painting of Vehicles:** Fleet Management continues to paint, and upgrade City vehicles as they are found to be in need. This upgrading of equipment is all done using in-house personnel, and equipment. Below is one of the vehicles repainted, and upgraded in the second quarter 2008.

0119 Before Painting



0119 in Process



#### **Meetings/Conferences/Training:**

**User Group Meetings:** Fleet Management continues ongoing meetings with different departments to deal with their vehicles, future purchases, and customer service issues. In the second quarter of 2008 Fleet Management met with Human Services/Food Service Delivery, and Public Works/General Services, and Public Works/Repair.

**Conferences:** Fleet Management administrative staff has attended numerous conferences during the third quarter of 2008.

• The Fleet Superintendent spoke at the Fleet Management Expo in San Diego.

• The Fleet Superintendent went to MEMA (Municipal Equipment Maintenance Association) meetings.

#### **Noteworthy Items:**

**Fleet Website:** Fleet Management has redesigned the Fleet website, as well as purging and updating articles of interest to the customers, and community. Each page now has user friendly dropdown screens for easy access to stories, links, and articles.

#### http://www.cityofinglewood.org/depts/pw/divisions/fleet\_management/

In addition to the Fleet Management website, Fleet Service deployed the new Fleet Service Center FASTER website that allows end users to create work orders, check vehicle status and associated cost to each repair, that is located on the City's intranet and does not require software to be installed on a employees computers since the system in a web base solution.

# Fleet Management Service Center Module Faster Service!

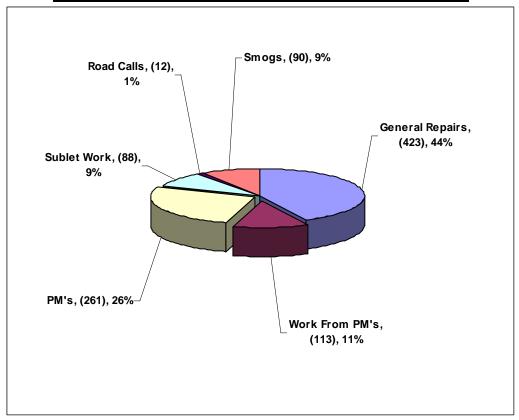
In our efforts to provide improved customer service, Fleet Management is proud to announce the new released version of the "Fleet Service Center" module, which is accessed from the City's Intranet page under Fleet Services tab, and located on the home page.

The new Fleet Service Center allows any City employee that has intranet access to write a request for service, which goes directly to the FASTER Fleet Management System to be accessed by the Fleet Maintenance Supervisor, instead of going through the email process. In addition, the new system will allow the end user to view the work order progress of the repairs, and access the Graphics module, so the user can view images taken of the vehicle.

The system is very user friendly. You simply type in the unit or license number and click enter. This will take you to the next screen, where you will see at the top of the tool bar the following options, [search equipment again], [deferred repairs], [graphics], and [request for service]. Selecting the request for service tab will direct you to fill in the required information, and select the date you want to schedule the vehicle in for repairs. There is also a box that allows you to free type the purpose the repairs, when completed simply click on the "Send Request" button, and the system will provide you with a confirmation notice.

http://ing-faster/FSC/IEquip.asp

## FLEET MANAGEMENT ACTIVITY FOR 2<sup>nd</sup> Quarter 2008



### SCHEDULED AND NON-SCHEDULED REPAIRS 2<sup>nd</sup> Quarter 2008

#### **REPAIR HOURS**

