

MINUTES OF THE MEETING OF THE CIVIL SERVICE BOARD OF REVIEW
CITY OF INGLEWOOD

The Civil Service Board of Review of the City of Inglewood held a special meeting on Thursday, June 4, 2009 in the Human Resources Department Conference Room of City Hall of said City.

Call to Order - The meeting was called to order at 6:51 p.m. by Chairperson Chibuzo Walton.

Roll Call – Chairperson Walton conducted a roll call of the Board and announced the presence of a quorum of the Board as follows:

Board Members Present:

Twain Wilson, District 1
Jim Jordan, District 2
Chibuzo Walton, District 4

Absent:

Robert Muñoz, District 3
Dr. Renee Dorn, District 5

City Staff & Legal Counsel present:

Angela Reddock, Legal Counsel to the Board
MaryBeth Allen, Human Resources Director & Board Secretary
Leonca Cahee, Sr. Human Resources Analyst for the City of Inglewood
Jose Cortes, Sr. Human Resources Analyst for the City of Inglewood
Sylvia Fernandez, Human Resources Specialist for the City of Inglewood

PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS ONLY – None.

DISCUSSION -

Reviewed format of agenda notice for the June 9 meeting. Ms. Allen, Secretary to the Board requested to keep the format in place for the June 9 & 10 meeting, since the hearing notices have been posted already.

Discussion on the start time. 6:30 p.m. is too late. Start time for all future meetings and hearings will be set at 5:30 p.m. so as to have more time for the hearings.

Revisited attendance for all scheduled hearings for the rest of the year. Board was reminded that Mr. Munoz and Dr. Dorn will not be available in July.

Public Comment Cards to be made available in the event someone would like to speak. A three minute time limit will be given for all speakers.

Angela went over the hearing process and reviewed the script. A new script will be made available by June 8, 2009. It will be emailed to Chair Walton so she can study it before the hearing of June 9, 2009

The swearing in of witnesses will be done by the court reporter. Attorneys will ask all their questions and then the board members can ask questions if so desired.

Angela informed everyone that the City of Compton will have a Civil Service Board meeting on June 18 at 6:00 p.m. in the event any board members would like to attend, so as to get an idea of how other Cities hold their meetings.

MaryBeth recommended copies of the Robert's Rules of Order be ordered for all members and staff.

ADJOURNMENT - Meeting adjourned at 8:26 p.m. The motion to adjourn was made by Board Member Wilson and seconded by Board Member Jordan. All Board Members voted in favor of adjournment.