

**CITY OF INGLEWOOD  
LIBRARY BOARD MINUTES  
OCTOBER 17, 2012**

The Inglewood Library Board met on October 17, 2012 in the Gladys Waddingham Lecture Hall. The meeting was called to order at 6:35 p.m. by Chairperson Peter Holman.

Board members present:      Patt Sanders – At Large (Vice Chairperson)  
   Richard Cavalier – District 1  
   Peter Holman – District 2 (Chairperson)  
   Kenneth Jordan – District 3  
   Rosa Aguilar – District 4

Library staff present:         Frances Tracht – Acting Library Manager  
   Brenda Davis – Administrative Secretary

Richard Cavalier asked Administrative Secretary Brenda Davis to add a recommendation regarding the Friends of Inglewood Public Library for the minutes of September 19 and Kenneth Jordan seconded the motion. Board members approved the minutes as corrected.

There were no comments from the public regarding agenda items.

Board members were informed of the Library programs for the month of October; the Library will be having various programs in the Gladys Waddingham Lecture Hall.

Film screening of the documentary “The People v. Leo Frank” and discussion with Shana Meyerson from Pacific Southwest Region of the Anti Defamation League will take place on Thursday, October 18 from 10:00 a.m. to noon.

Pattie Fitzgerald, founder of Safely Ever After, Inc., will have a free workshop on Cyber-Smarts for parents and caregivers on Saturday, October 20, from 11:00 a.m. to 12:30 p.m.

The Library will be showing “Fahrenheit 451” on Wednesday, October 24, at 4:00 p.m.

The Inglewood Library invites children to participate in the In-N-Out Hamburgers “Cover to Cover” Reading Program. Children between the ages of 4 and 12 can earn up to three hamburgers or cheeseburgers from In-N-Out between October 6, 2012 and November 17, 2012.

Children of all ages are invited to attend the puppet show “Halloween Vortex” on Thursday, October 25 at 4:00 p.m.

Acting Library Manager Frances Tracht asked Board members to share the information with friends, family members and their community. Everyone is welcome to attend.

Acting Library Manager Frances Tracht informed Board members that she would like to have two professionals back to help in the day to day duties on the Reference and Children's desk. She informed the Board that the Library has put through paperwork to the City Manager's Office to reinstate two part time Librarians that were laid off in September 2010.

Richard Cavalier asked what it will cost to hire someone at the Library. Ms. Tracht told him it depends if the person is part-time or full-time; we would have to include the cost of the benefits for this person. A full-time management employee may cost \$90,000 more or less, but she isn't sure. She would have to look at the Budget for that information.

Acting Library Manager Frances Tracht told the Board she feels that the Library doesn't get the support the Library needs from City Manager and Council members. She believes the Library Board is a liaison for the Library to give information out to each of their Council members regarding their concerns on the Library.

Board members have been discussing in previous meetings a change of date for Library Board meetings so that Parks, Recreation and Library Services Director Sabrina Barnes can attend. Acting Library Manager Frances Tracht informed Board member that she spoke to the Director, who stated that she is available on the first, second and fourth Wednesday of the month. The Board members voted to change the Library Board meetings from the third Wednesday of the month to the fourth Wednesday of the month so the Director is able to attend the meeting.

Acting Library Manager Frances Tracht informed Board members that the City Administration has been discussing with City Departments the closing of City Hall during the Christmas and New Year's holiday season. Ms. Tracht told Board members she had a meeting with the Parks, Recreation and Library Services Director and they were discussing the Library's holiday hours. At this time we do not know which days the Library will be closed for the holidays.

Richard Cavalier was explaining and discussing two different issues compounded in one paragraph why he thinks there should be an amendment of the Municipal Code section governing the Library Board. He was explaining that the Board is only advisory to the City Council and we can not enforce policies or procedures for the City Inglewood in the Library. Board members voted not to take any action on the Municipal Code.

There were no public comments regarding any item.

Patt Sanders told Board members that she attended the October 9 City Council Meeting for the winners of the Summer Reading Program and she took pictures with the kids that received a certificate from the Council. Kenneth Jordan was asked by a parent of one of

the winners in his District why the kids did not have their picture taken with the Mayor. Patt Sanders told the Board that the Mayor had back surgery so he was not able to attend the meeting. Kenneth Jordan wanted to know if it would be possible to make arrangements for the kids to get their picture taken with Mayor once he is well. Patt Sanders believes the Mayor would be happy to take pictures with the kids but we need to contact his office and see when he would be available.

Peter Holman would like to get the Library's monthly calendar and program flyers e-mailed to each of the Board members. Administrative Secretary Brenda Davis told him she will e-mail the information out to them every month.

Acting Library Manager Frances Tracht and Board members discussed the survey draft that the Library staff put together. The purpose of this survey is to see what type of services and programs would best assist Library patrons. Peter Holman wanted to know if the survey will be printed in English and Spanish. Ms. Tracht told him yes, the survey will be in Spanish and English for our patrons.

Rosa Aguilar wanted to know if the Main Library and Crenshaw-Imperial Branch Library have the same programs and activities at both Libraries. Acting Library Manager Frances Tracht told her she isn't sure and she will have to get back with her. Ms. Tracht informed Board members due to having two Children's Librarians out she isn't sure if we will have any programs at Crenshaw-Imperial Branch for the next few months.

Board members wanted to know what would be the best time to have a tour at Crenshaw-Imperial Branch Library. Board members and Acting Library Manager decided to have the tour on Monday, October 22 at 6:30 p.m.

Patt Sanders moved to adjourn the meeting. Kenneth Jordan seconded, and the motion carried. The meeting was adjourned at 7:49 p.m.