

The meeting of the Inglewood Parks and Recreation Commission was convened on August 1, 2013 in the Council Chambers located on the 9<sup>th</sup> floor in City Hall. Commissioner Willie Agee presiding called the meeting to order at 6:00 p.m., followed by the flag salute.

#### Roll Call

#### Present:

Commissioner Willie Agee, Chair – Commissioner at Large  
Commissioner Halimah Ginyard – District One  
Commissioner Juanita Withrow – District Two  
Commissioner Cynthia McLemore – District Three  
Commissioner Gene Eldridge – District Four

#### Staff:

Sabrina Barnes, Parks, Recreation and Library Services Director  
Teresa Estrada, Recreation Superintendent  
Michelle Jordan, Program Assistant  
Stephanie Maldonado, Administrative Aide

#### Approval of the Minutes

Commissioner Eldridge made a motion to approve the minutes from July 11, 2013; seconded by Commissioner McLemore. Minutes were approved as follows:

Ayes: Commissioners Agee, McLemore, Eldridge, Ginyard and Withrow  
Nays: None

#### Public Comments

A presentation asking for the City of Inglewood's support for Cricket Play/League was given by Ted Hayes, Sr. Vice President of Justiceville, Inc. Commissioner Eldridge asked what Mr. Hayes is requiring from the city. Mr. Hayes stated he's unsure because this will be the first time his organization is asking for a city's support and would like to be able to approach potential sponsors and let them know they are the official team of Inglewood. Commissioner Withrow asked Mr. Hayes if he had success in bringing money into Compton and asked if he had any funding promises. Mr. Hayes stated he doesn't have any funding promises at this time but he believes this is what will create the funding opportunities. Sabrina Barnes advised the Commission that the presentation is not a formal action item but if there

is a consensus with the Commission it will return to them as an action item with something more formal at a later date.

## Director's Report

Sabrina Barnes presented a staff report recommending the Park and Recreation Commission recommends the Mayor and Council Members to award a contract to the lowest responsive bidder, Torres Construction Corporation, for the North Park Improvement Project Phase I per Bid No: CB-13-15 in the amount of \$78,800 plus a contingency amount of \$15,000 (CDBG Fund). Commissioner Withrow stated she visited the park recently and noticed some serious irrigation issues and asked if that will be taken care of before Phase I begins. Ms. Barnes stated yes there is some work that is being completed now by city staff but the project does include some irrigation improvements as well. Commissioner Withrow asked if a baby changing station will be added to the restroom. Ms. Barnes replied yes. Commissioner Eldridge asked for the composition of Torres Company. Ms. Barnes stated she did not have that information but would get that to him. Commissioner Eldridge made a motion to table the item upon receipt of his request. There was no second; the motion died.

Commissioner Ginyard made a motion to approve the staff report. The motion was approved as follows:

Ayes: Commissioners Agee, McLemore and Ginyard

Abstain: Commissioners Withrow and Eldridge

Nays: None

Sabrina Barnes presented a second staff report recommending the Park and Recreation Commission recommend the Mayor and Council Members authorize the Mayor to sign permits for use of Inglewood Unified School District (IUSD) properties for the provision of the City's After School Enrichment Program at Kelso, Bennet Kew, Parent, Worthington, Oak Street, Centinela and Hudnall Elementary Schools. Commissioner Eldridge asked if the staff that employees the program are current staff members or will new staff be hired. Ms. Barnes explained staff for that program are already members that are currently working but there may be some spots we have to fill; people interested can monitor the Human Resources website for any position openings. Commissioner McLemore asked what the attendance to the program was and asked if there is a discount given to families with more than one child. Ms. Barnes stated attendance does vary but most of the sites are well attended and although there is no discount given for multiple children \$60 a month is major bang for your buck.

Commissioner Ginyard made a motion to approve the staff report. The motion was approved as follows:

Ayes: Commissioners Agee, McLemore, Withrow, Eldridge and Ginyard  
Nays: None

Sabrina Barnes presented a final staff report recommending the Park and Recreation Commission recommend the Mayor and Council Members approve an Amendment for a one-year extension of the attached Agreement with LA Taxi Cooperative, Inc. (Yellow Cab), United Independent Taxi Drivers Incorporated (United Independent Taxi), and All Yellow Taxi, for a combined amount of \$159,000, for the provision of subsidized taxicab services for elderly and disabled persons through September 30, 2014. Commissioner McLemore asked if the seniors take advantage of this program. Ms. Barnes stated absolutely. Commissioner Withrow asked if the seniors had to meet an income status or qualification. Ms. Barnes stated there is an intake process and income is sometimes taking into considerations. Michelle Jordan added their physical need is also taken into consideration. Commissioner Eldridge asked if he can recommend someone who he believes may be in need of transportation. Ms. Barnes stated yes. Commissioner Ginyard asked if there is a waiting list for the transportation. Ms. Jordan stated everyone is usually accommodated. Commissioner Ginyard asked how the program is advertised. Ms. Barnes stated in the senior center newsletter and there are press releases from time to time, when we know that we can fulfill the need.

Commissioner Eldridge made a motion to approve the staff report, Commissioner Withrow seconded. The motion was approved as follows:

Ayes: Commissioners Agee, McLemore, Withrow, Eldridge and Ginyard  
Nays: None

Sabrina Barnes welcomed Commissioners Ginyard and Withrow to the Commission and advised them that staff will be contacting them to schedule an introduction (meeting) to the department and commission.

#### Verbal Reports

Teresa Estrada gave a report for the Parks division regarding the following items: North Park Improvement Project provides for the construction of a 390 foot walking trail, installation of outdoor fitness equipment (6) and additional lighting

around the tennis courts. Bids were opened on July 24. Staff plans to go before Mayor and Council Members in mid-August to award a contract to the lowest responsive bidder; swimming pool repair – a Los Angeles County Health Department Inspector came inspected the pools at Vincent Park and advised staff the small swimming pool had to be closed because it contained a high level of acid; the swimming pool maintenance contractor found the sensors were worn out and in need of replacement. Knorr Pool and Waterline Technologies have been contacted to provide a cost estimate for repairs and/or replacements to broken or worn out parts.

Teresa Estrada went on to give the report for the Recreation division regarding the following items: Food Truck Fridays series will be held in the months of August, September and October. In collaboration with KJLH the first event will be held August 23<sup>rd</sup> from 4:00 p.m. to 8:00 p.m. on Market Street from Regent to Queen Streets, with 10 food trucks in attendance, eateries on Market Street have been invited to stay open late. KJLH will provide entertainment and information booths from sponsors and face painting for kids. Commissioner Agee asked how the event is funded. Ms. Estrada stated KJLH. Commissioner Agee mentioned the successful movies in the park. Ms. Estrada stated it was really successful for being the first one with over 150 people. Commissioner Withrow asked if there ever will be events like Movies in the Park at North Park. Ms. Estrada stated she will definitely visit idea for next year. Commissioner McLemore asked Ms. Estrada to clarify the dates for the Food Truck event which are August 23, September 27 and October 25.

Michelle Jordan reported on behalf of the Human Services division regarding the upcoming event called a Toast to Caregivers which consists of a pampered day for caregivers held at Rogers Park on Saturday, August 24 from 11:30 a.m. to 2:30 p.m. Sabrina Barnes gave a brief update regarding the following items: new senior center meetings, new senior nutrition program and the summer food program. Commissioner Eldridge asked for the location of the senior center. Ms. Barnes explained that it will go back up at its previous location at 111 N. Locust Street. Commissioner Withrow asked where she can see the plans for the Senior Center. Ms. Barnes explained that they are not available. We are in the design phase. Commissioner Withrow asked did they scrap the initial plans. Ms. Barnes stated yes.

## Public Comments

Alicia Smith welcomed the new Commissioners to the Commission. She asked if Queen Park is rented out because trash from what looked like a party was left behind. Ms. Barnes stated we do not; it is a drop-in park. Ms. Smith asked if

someone will be replacing Mr. Henry who retired from Rogers Park. Ms. Barnes stated we will make an acting appointment and the position will open up for general competition. Ms. Smith questioned the North Park Project Phase I contingency of \$15,000 CBDG funding wanting to know will that money still be available. Ms. Barnes explained that the money has already been allotted to the department. Ms. Smith asked if all the merchants on Market Street been notified and agree to this. Teresa Estrada stated they have all been notified and invited to stay open to join in the festivities. Ms. Smith asked if the senior committee's positions are appointed and how many are on the committee. Ms. Barnes stated there are about 15 and each (Council) Member was asked to appoint someone to the committee. There is a representative for District One and what we are hoping (if possible) is to maintain the representatives that have been on the committee because they have the history of it. Ms. Smith asked for a copy of the list with the contact information to the person serving her Councilman's district.

#### Commissioners' Comments

Commissioner Eldridge asked if a Vice Chair will be selected. Commissioner Agee stated we have plans to do that. Commissioner Mc Lomore thanked all the staff for their reports and welcomed the new Commissioners to the Commission. Commissioner Ginyard stated she is happy to be a part of the Commission and is looking forward to working with everyone. Commissioner Agee also welcomed the new Commissioners. He also shared his concern about the garden at Queen Park which he has received complaints about and asked Ms. Barnes to look into who is responsible for controlling the garden. Ms. Barnes stated the Social Justice Learning Institute is tasked with managing the volunteers that maintain the garden. Commissioner Agee asked her to look into the groups who have issues and asked if she had received any calls. Ms. Barnes stated she has not. Commissioner Agee suggested moving the donation box for lunch at the senior center closer to the sign in sheet. Ms. Barnes stated we are not allowed to require them to pay and the placement of the box is also regulated by the County and it has to be placed in an area where the donation can be anonymous; she did promise to mention donations in the next senior newsletter. Commissioner Eldridge stated there is a large group of people in my district who do a lot of good will so if you let me I'm sure I can ask for donations. Ms. Barnes advised the new Commissioners that their business cards and parking placards have been ordered.

With no further comments, the meeting adjourned at 7:13 p.m.