

A special meeting of the Arts Commission was held on Wednesday, May 15, 2013 in Community Room A located in City Hall on the 1st floor. Commissioner La Rose called the meeting to order at 6:31 p.m. followed by the flag salute.

Roll Call

Present

Commissioner Teka-Lark Fleming, District 1
Commissioner Anne La Rose, District 2
Commissioner David Aguilar, District 3
Commissioner Vicki Perryman-Banks, District 4
Sabrina Barnes, Parks, Recreation and Library Services Director
Sandra Green-Hilliard, Senior Administrative Secretary
Helen Lessick, Public Art Consultant
Michael Tate, Purchasing and Contracts Coordinator

Absent

Commissioner Mari Morales, At Large

Public Comments

None

Approval of the Minutes

Commissioner La Rose made a motion to approve the minutes from the April 24, 2013 meeting. Commissioner Aguilar seconded the motion and the minutes were approved as follows:

Ayes: Commissioners Fleming, LaRose, Aguilar, Perryman-Banks

Nays:

Public Art Workshop

Sabrina Barnes led an in depth discussion regarding Public Commission Service which included an overview of the roles and responsibilities of the Arts Commission as well as policies, procedures and guidelines. Commissioner La Rose asked for the name of the City Attorney. Ms. Barnes stated Jeffery Lewis is the Assistant City Attorney who oversees our department matters. Commissioner Fleming asked what happens when there is a conflict of interest. Ms. Barnes stated

someone would file a complaint then it gets referred for action and can possibly be subject to legal action.

Sabrina Barnes continued on into a discussion regarding funding for the Public Art program including a review of city financial procedures, Public Art Fund, and other funding options. Michael Tate from the City's Purchasing Division took over the discussion and explained the Request for Proposal (RFP) process to the Commissioners. Commissioner Fleming asked what Herald Publications is. Mr. Tate explained when an RFP is over \$75,000 the City Clerk will advertise in Herald Publications and Inglewood Today. Helen Lessick asked how many people work in the Purchasing Department. Mr. Tate stated there are 3 employees: Ed Johnson, Jorge Ochoa and I. Ms. Lessick asked will the same person always be working on our RFP's. Mr. Tate stated yes, it would probably be myself or Ed. Ms. Lessick asked once the Council approves a recommendation of the Commission will our contractor invoices also go through your department. Mr. Tate stated no, we create a purchase order but the department processes the invoice. Mr. Tate gave his email address: mtate@cityofinglewood.org in case anyone has any questions. Commissioner La Rose thanked Mr. Tate for his presentation.

Sabrina Barnes led a brief presentation regarding the Public Art Fund Ordinance and the Commission Ordinance. Ms. Lessick went into more detail with reference to the funding explaining the limitations as well as other fund options and encouraged the Commissioners to look into developing other initiatives. Ms. Barnes gave an example of items that are and are not permissible expenditures from the Public Art Fund.

Helen Lessick gave a status report on the following current and planned projects: collection assessment, Edmonds Glass Mosaic Consolidation, Artistic Anti-graffiti Grant, I-GAP, Public Art Education and Inglewood Image (map and plaques). Commissioner La Rose asked if the workshop information for the I-GAP project was included in an email that was previously sent out. Ms. Lessick stated yes it was in there and in the RFP. Commissioner La Rose suggested because the project new and there is a sizable art colony in Inglewood a special flyer or email for the Inglewood Community just to give them a little more focus might be a good. Ms. Lessick stated she sent an email to Mona Lisa Whittaker and Michael Massenburg asking them to publicize this within the ICA and stated they would put it on their website and Facebook. Ms. Barnes stated she believes they were able to get it out to everyone. Commissioner Fleming stated she also posted it on her website and passed it on to other artists as well.

Sabrina Barnes led a discussion regarding the FY 2013-2014 Public Art priorities and recommended allocations (as it relates to the city's budget process). Commissioner La Rose mentioned education materials. Ms. Barnes stated we should shoot for encumbering the money this fiscal year. Commissioner Fleming likes the idea of a book and also suggests regular programming possibly at the Waddingham Lecture Hall and a social media outlet. Ms. Lessick suggested a strategic focus on Inglewood Image. Ms. Barnes made the following suggestions for the art and education piece: support for local artists and a grant writer. Commissioner La Rose asked what it would cost to bring in a grant writer. Ms. Lessick stated it depends on the types of grants we want to go after but stated she thinks \$25,000 would give the city someone who can write three different applications. Ms. Lessick stated the Commission needs to decide what it wants to do aside from Public Art. Commissioner Aguilar stated he thinks they should refocus on our (the city's) image and change it up by doing a big project that would put us on the map. Ms. Lessick suggested continuing I-GAP for another year. Commissioner La Rose suggested adding another \$25,000 to the Public Art education pot. The Commissioners came to a consensus with Ms. Barnes' budget suggestions for FY 2013-2014. Ms. Lessick stated she would gather names of grants to give the Commissioners an idea of what is out there and asked them if they come across other initiatives that are not strictly public art let the Commission know.

Public Comments

Rochelle Williams invited everyone to the Inglewood Cultural Arts Hub on Sunday, May 19th at the Inglewood Center for Spiritual Living at 525 N. Market Street at 2 p.m. She also invited everyone to the play she is producing on June 21-23. She asked the Commission if they have ever thought about a performing arts venue. Sabrina Barnes asked Ms. Williams if she has seen/considered the Croizer Middle School Auditorium. Ms. Williams stated yes but there is no where to park. Commissioner La Rose suggested the City Hall and Library parking lots. Ms. Barnes stated the Health Department offers their lot for a small fee. Ms. Lessick asked if the new Senior Center will offer a performance space. Ms. Barnes stated it will have a stage and a large enough place we can make a performance space but it is not a theater. Commissioner La Rose suggested the Amphitheater at Vincent Park. Commissioner Fleming asked if there could be a lower fee for cultural events held at the Library Lecture Hall. Ms. Barnes stated it would require an ordinance and what you may suggest as a Commission is that the Lecture Hall be designated as a performance venue consistent with the Cultural Art Master Plan and have a certain fee structure associated with it for cultural events.

Commissioners' Comments

None noted. The recorder ran out of time/space.