



Dr. Wanda M. Brown
CITY TREASURER

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STATEMENT OF OBJECTIVES

GENERAL OBJECTIVES

The City Treasurer is an elected official who is responsible for investments as prescribed by the Government Codes for the State of California, for the City, Redevelopment Agency, Housing Authority and Public Financing Authority. The City Treasurer is also responsible for daily cash management, submissions of monthly Treasurer Report, and General Auditor of all municipal finances.

FY 2003-2004 PROGRAM OBJECTIVES

Obtain the best yield on investments for the City, Redevelopment Agency and Housing Authority in accordance with the Investment Policy guidelines and the Government Codes of the State of California.

FINANCIAL SUMMARY

<u>ORGANIZATION-TITLE</u>	2000/01 <u>ACTUALS</u>	2001/02 <u>ACTUALS</u>	2002/03 <u>CURR MOD</u>	2003/04 <u>APPROVED</u>
1200-CITY TREASURER	76,540	85,638	135,093	108,279
AGENCY 012 TOTALS	76,540	85,638	135,093	108,279

POSITION SUMMARY

<u>ORGANIZATION-TITLE</u>	<u>FY 02/03</u>			<u>FY 03/04</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>PT</u>	<u>OT</u>	<u>POS</u>	<u>PT</u>	<u>OT</u>	<u>POS</u>	<u>PT</u>	<u>OT</u>
1200-CITY TREASURER	1	1,300	0	1	0	0	0	-1,300	0
AGENCY 012 TOTALS	1	1,300	0	1	0	0	0	-1,300	0

(POS=FULL TIME POSITIONS / PT=PART TIME ELECTED OFFICIAL / OT=OVERTIME HOURS)



PROGRAM DESCRIPTION

**2003-2004
ANNUAL
BUDGET**

FUND: 001 - GENERAL
AGENCY: 012 - CITY TREASURER
ORGANIZATION: 1200 - CITY TREASURER

GENERAL OBJECTIVES

The City Treasurer is responsible for investments, cash management and submission of monthly Treasurer Reports, annual Investment Policy reporting, and the General Auditor functions for all municipal finances.

FY 2003-2004 PROGRAM OBJECTIVES

Invest funds for the City, Redevelopment Agency, Housing Authority and Public Financing Authority in accordance with the State of California Governmental Code and local law.

FINANCIAL SUMMARY

	<u>2000/01</u> <u>ACTUALS</u>	<u>2001/02</u> <u>ACTUALS</u>	<u>2002/03</u> <u>CURR MOD</u>	<u>2003/04</u> <u>APPROVED</u>
PERSONNEL SERVICES	56,553	63,959	110,217	87,588
MAINTENANCE & OPERATIONS	19,987	21,679	24,876	20,691
CAPITAL OUTLAY	0	0	0	0
ORGANIZATION TOTAL	76,540	85,638	135,093	108,279

POSITION SUMMARY

<u>CLASS - TITLE</u>	<u>FY 02/03</u>			<u>FY 03/04</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>PT</u>	<u>OT</u>	<u>POS</u>	<u>PT</u>	<u>OT</u>	<u>POS</u>	<u>PT</u>	<u>OT</u>
706-CITY TREASURER	1	0	0	1	0	0	0	0	0
285-SECRETARY	0	1,300	0	0	0	0	0	-1,300	0
ORGANIZATION TOTAL	1	1,300	0	1	0	0	0	-1,300	0

(POS=FULL TIME POSITIONS / PT=PART TIME ELECTED OFFICIAL / OT=OVERTIME HOURS)

HIGHLIGHTS

(1) 1300 part-time hours for the Secretary position have been eliminated due to mandated organizational resizing.

EXPENDITURES & APPROPRIATIONS



<u>ACTUALS</u> <u>FY 2000/01</u>	<u>ACTUALS</u> <u>FY 2001/02</u>	<u>CURR MOD</u> <u>FY 2002/03</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>APPROVED</u> <u>FY 2003/04</u>	<u>PERCNT</u> <u>CHANGE</u>
1	1	1		Authorized Positions	1	0.0%
0	1,300	1,300		Part-Time	0	-100.0%
0	19,781	64,848	1001	Salaries	64,848	0.0%
40,848	29,065	21,395	1300	Part-Time	0	-100.0%
40,848	48,846	86,243		TTL SALARIES & WAGES	64,848	-24.8%
0	0	0	1501	Retirement	2,376	***0
2,859	2,954	4,857	1503	Employee/City P.E.R.S.	4,536	-6.6%
705	817	1,251	1611	FICA Medicare	936	-25.2%
3,987	3,186	8,129	1701	Health Insurance	5,052	-37.9%
1,038	788	1,567	1703	Workers Compensation	1,092	-30.3%
0	30	1,054	1704	Dental/Vision Insurance	1,476	40.0%
0	0	0	1805	Unemployment Insurance Reserve	156	***0
7,116	7,338	7,116	1902	Car Allowance	7,116	0.0%
15,705	15,113	23,974		TTL BENEFITS	22,740	-5.1%
56,553	63,959	110,217		TTL FOR PERSONNEL SERVICES	87,588	-20.5%
484	1,417	3,000	3401	Utilities-Communications	3,000	0.0%
3,829	1,317	2,000	3600	Office Supplies	2,000	0.0%
7,501	7,282	7,500	4300	Travel & Subsistence	7,500	0.0%
220	171	2,000	4400	Training	0	-100.0%
4,049	3,541	2,000	4500	Dues & Subscriptions	1,500	-25.0%
0	850	0	5012	Special Expense-City Treasurer	0	***0
0	0	300	5501	Lease/Rental Charges	300	0.0%
3,904	7,101	8,076	5998	ITC Charges	6,391	-20.9%
19,987	21,679	24,876		TTL MAINTENANCE & OPERATIONS	20,691	-16.8%
76,540	85,638	135,093		TOTAL FOR ORGANIZATION	108,279	-19.8%