



# CITY OF INGLEWOOD

Office of the City Manager



**PRESS RELEASE  
FOR IMMEDIATE RELEASE**

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## City Hall Implements Holiday Closure Schedule During Week After Christmas

**Inglewood, CA (December 19, 2011)** – Municipal offices at Inglewood City Hall will be closed during the week after Christmas beginning Monday, December 26<sup>th</sup> through Monday, January 2<sup>nd</sup>. All offices will reopen for business on Tuesday, January 3, 2012.

Historically, City offices have closed for Christmas Eve, Christmas Day, New Year’s Eve and New Year’s Day. As a part of its regular operational schedule, City Hall offices are closed every Friday. Employees will utilize their accrued holiday leave time to pay for this time off and no essential services will be impacted by the holiday schedule. “This serves as an excellent opportunity for our dedicated employees to enjoy the holidays with family and friends,” said Inglewood Mayor James T. Butts, Jr.

Although City offices in City Hall will be closed, Inglewood’s Main Library, located at 101 West Manchester Boulevard, will remain open but on a special holiday schedule. The Main Library’s holiday hours of operation are as follows:

### Main Library Holiday Schedule

Saturday	December 23	Closed
Monday	December 26	Closed
Tuesday	December 27	11:00 a.m. – 8:00 p.m.
Wednesday	December 28	11:00 a.m. – 8:00 p.m.
Thursday	December 29	11:00 a.m. – 6:00 p.m.
Saturday	December 30	Closed
Monday	January 2	Closed

Passport application service will not be available on Thursday, December 29<sup>th</sup>. The Crenshaw-Imperial Branch Library will be closed from December 23 through January 2. Regular library hours will resume on Tuesday, January 3<sup>rd</sup>.

Inglewood parks and park related services will also operate under a special holiday schedule. The Inglewood Senior Center will be closed on December 29 – January 1. Critical senior citizen related services such as home delivered meals and transportation to dialysis will operate December 29

and 30 at their regular schedule of 8:00 a.m. to 4:00 p.m. Senior Center operations will resume regular scheduling on January 2.

Inglewood park offices and recreational centers at Rogers, Darby and Vincent Parks will be open December 26 - 30 between the hours of 8:00 a.m. to 5:00 p.m. These facilities will be closed on Christmas Eve, Christmas Day, New Year's Eve, New Year's Day and on Monday, January 2.

All park office and recreation center operations will resume their regular schedule on January 3, 2012.

City Hall will be open for access to State legislative offices located in the building.

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