

CITY ATTORNEY

STATEMENT OF OBJECTIVES

GENERAL OBJECTIVES

Provides legal assistance to the City Council, Redevelopment Agency and all joint powers authorities of which the City is a member, as well as to all City departments. Answers inquiries from all boards and commissions. Drafts all legal correspondence as necessary in the conduct of City business. Conducts or supervises all litigation involving the City, and represents the City's interests before legislative and administrative bodies considering matters of interest to the City. Prosecutes state and local misdemeanors occurring within the City.

FY 2008-2009 PROGRAM OBJECTIVES

(1) Provide legal services necessary to undertake City programs as formulated and approved by the City Council; (2) advise all City officers as to legal procedures and methods to accomplish their assignments and duties; (3) assist in the development of processes which will minimize the City's liability; (4) defend and prosecute the City's interest in litigation including appeal where necessary; and (5) prosecute state and local misdemeanors occurring in the City.

FINANCIAL SUMMARY RECAP

<u>ORGANIZATION-TITLE</u>	<u>2006/07 ACTUALS</u>	<u>2007/08 ACTUALS</u>	<u>2008/09 ADOPTED</u>	<u>2008/09 CURR MOD</u>	<u>2009/10 PROPOSED</u>
1510-CITY ATTORNEY	503,639	458,961	469,072	569,026	490,929
1521-CIVIL	536,946	523,836	561,445	579,427	833,194
1522-CIVIL LITIGATION	489,637	366,340	521,280	542,504	631,941
1530-CRIMINAL	315,038	279,629	598,403	614,971	680,203
AGENCY 015 TOTALS	1,845,260	1,628,766	2,150,200	2,305,928	2,636,267

POSITION SUMMARY RECAP

<u>ORGANIZATION-TITLE</u>	<u>FY 07/08</u>			<u>FY 08/09</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
1510-CITY ATTORNEY	2.00	0.00	0	2.00	0.00	0	0.00	0.00	0
1521-CIVIL	4.00	0.00	0	5.00	0.00	0	1.00	0.00	0
1522-CIVIL LITIGATION	4.00	0.00	0	5.00	0.00	0	1.00	0.00	0
1530-CRIMINAL	7.00	0.75	0	6.00	0.75	0	-1.00	0.00	0
AGENCY 015 TOTALS	17.00	0.75	0	18.00	0.75	0	1.00	0.00	0

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

001.015.1510

GENERAL FUND- LEGAL DEPARTMENT - CITY ATTORNEY

<u>OBJECT CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>ACTUALS FY2006/07</u>	<u>ACTUALS FY2007/08</u>	<u>ADOPTED FY2008/09</u>	<u>CURR MOD FY2008/09</u>	<u>PROPOSED FY2009/10</u>	<u>PERCENTAGE CHANGE</u>
11001	SALARIES	274,940	263,509	244,036	303,708	253,344	3.81%
11100	REGULAR OVERTIME	0	1,200	0	0	0	0.00%
11300	PART-TIME	5,569	0	0	0	0	0.00%
11501	RETIREMENT	28,566	34,616	35,129	35,129	37,635	7.13%
11503	EMPL/CITY P.E.R.S.	15,266	20,485	20,846	20,846	21,889	5.00%
11611	FICA MEDICARE	4,081	3,804	3,586	3,586	3,717	3.67%
11701	HEALTH INSURANCE	16,599	18,627	20,870	20,870	31,857	52.65%
11702	LIFE INSURANCE	2,393	731	731	731	817	11.79%
11703	WORKERS COMPENSATION	2,581	2,764	3,110	3,110	3,228	3.81%
11704	DENTAL/VISION INSURANCE	2,014	2,444	2,842	2,842	3,151	10.86%
11715	DISABILITY INSURANCE	1,281	4,160	1,998	1,998	1,998	0.00%
11805	UNEMPLOYMENT INSURANCE RESERVE	660	535	350	350	350	0.00%
11807	SICK LEAVE RESERVE	2,115	2,488	2,532	2,532	2,629	3.82%
11808	VACATION RESERVE	6,176	7,658	7,793	7,793	8,248	5.83%
11902	CAR ALLOWANCE	379	3,320	3,276	3,276	3,024	-7.69%
	TOTAL PERSONNEL SERVICES	362,619	366,342	347,099	406,771	371,887	7.14%
43600	OFFICE SUPPLIES	9,863	6,943	10,000	10,000	10,000	0.00%
43700	POSTAGE	1,732	1,891	4,000	4,000	4,000	0.00%
44050	MILEAGE EXPENSE	0	0	500	500	500	0.00%
44300	TRAVEL & SUBSISTENCE	0	688	0	0	0	0.00%
44815	CONTRACT SERVICES-LEGAL DEPT	74,331	44,334	30,000	70,282	30,000	0.00%
45015	SPECIAL EXPENSE-LEGAL DEPT	28,733	7,699	24,000	24,000	24,000	0.00%
45501	LEASE/RENTAL-XEROX	3,825	4,711	5,000	5,000	5,000	0.00%
45998	ITC CHARGES	22,536	26,352	25,233	25,233	22,302	-11.62%
45999	OVERHEAD	0	0	23,240	23,240	23,240	0.00%
	TOTAL MAINTENANCE & OPERATIONS	141,020	92,619	121,973	162,255	119,042	-2.40%
66000	OFFICE EQUIPMENT/FURNITURE	0	0	0	0	0	0.00%
	TOTAL CAPITAL OUTLAY	0	0	0	0	0	0.00%
	TOTAL FOR ORGANIZATION	503,639	458,961	469,072	569,026	490,929	4.66%

001.015.1521

GENERAL FUND- LEGAL DEPARTMENT - CIVIL

<u>OBJECT CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>ACTUALS FY2006/07</u>	<u>ACTUALS FY2007/08</u>	<u>ADOPTED FY2008/09</u>	<u>CURR MOD FY2008/09</u>	<u>PROPOSED FY2009/10</u>	<u>PERCENTAGE CHANGE</u>
11001	SALARIES	352,147	335,208	417,976	435,958	541,372	29.52%
11100	REGULAR OVERTIME	74	91	0	0	0	0.00%
11300	PART-TIME	15,120	0	0	0	0	0.00%
11501	RETIREMENT	38,628	41,983	60,168	60,168	80,423	33.66%
11503	EMPL/CITY P.E.R.S.	21,686	22,970	35,576	35,576	46,498	30.70%
11611	FICA MEDICARE	5,463	4,773	6,147	6,147	7,894	28.42%
11701	HEALTH INSURANCE	39,077	43,823	56,051	56,051	63,589	13.45%
11702	LIFE INSURANCE	2,588	1,099	1,591	1,591	2,186	37.42%
11703	WORKERS COMPENSATION	3,975	3,520	5,327	5,327	6,899	29.52%
11704	DENTAL/VISION INSURANCE	2,808	3,819	5,890	5,890	7,206	22.34%
11715	DISABILITY INSURANCE	2,041	4,934	3,354	3,354	5,333	59.01%
11805	UNEMPLOYMENT INSURANCE RESERVE	740	700	700	700	875	25.00%
11807	SICK LEAVE RESERVE	2,748	2,680	4,338	4,338	5,618	29.51%
11808	VACATION RESERVE	8,867	8,516	11,337	11,337	15,137	33.52%
11902	CAR ALLOWANCE	3,196	2,685	5,940	5,940	3,024	-49.09%
19001	SALARY SAVINGS	0	0	-91,000	-91,000	0	-100.00%
	TOTAL PERSONNEL SERVICES	499,158	476,802	523,395	541,377	786,055	50.18%
45998	ITC CHARGES	37,788	47,034	38,050	38,050	47,139	23.89%
	TOTAL MAINTENANCE & OPERATIONS	37,788	47,034	38,050	38,050	47,139	23.89%
	TOTAL FOR ORGANIZATION	536,946	523,836	561,445	579,427	833,194	48.40%

001.015.1522

GENERAL FUND- LEGAL DEPARTMENT - CIVIL LITIGATION

<u>OBJECT CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>ACTUALS FY2006/07</u>	<u>ACTUALS FY2007/08</u>	<u>ADOPTED FY2008/09</u>	<u>CURR MOD FY2008/09</u>	<u>PROPOSED FY2009/10</u>	<u>PERCENTAGE CHANGE</u>
11001	SALARIES	308,541	242,389	339,508	360,732	412,984	21.64%
11100	REGULAR OVERTIME	44	1,419	0	0	0	0.00%
11300	PART-TIME	13,672	0	0	0	0	0.00%
11501	RETIREMENT	43,238	31,280	48,873	48,873	61,350	25.53%
11503	EMPL/CITY P.E.R.S.	22,625	13,831	28,824	28,824	35,459	23.02%
11611	FICA MEDICARE	4,794	3,472	4,945	4,945	6,010	21.53%
11701	HEALTH INSURANCE	35,369	18,332	34,809	34,809	45,774	31.50%
11702	LIFE INSURANCE	4,310	641	1,287	1,287	1,834	42.49%
11703	WORKERS COMPENSATION	3,485	2,524	4,326	4,326	5,263	21.65%
11704	DENTAL/VISION INSURANCE	3,696	2,694	5,787	5,787	7,100	22.70%
11715	DISABILITY INSURANCE	2,345	3,419	4,032	4,032	4,578	13.54%
11805	UNEMPLOYMENT INSURANCE RESERVE	875	700	700	700	875	25.00%
11807	SICK LEAVE RESERVE	2,826	1,691	3,523	3,523	4,286	21.67%
11808	VACATION RESERVE	6,435	4,202	7,850	7,850	9,188	17.04%
11902	CAR ALLOWANCE	1,466	1,494	1,488	1,488	1,488	0.00%
	TOTAL PERSONNEL SERVICES	453,721	328,087	485,952	507,176	596,189	22.68%
45998	ITC CHARGES	35,916	38,253	35,328	35,328	35,753	1.20%
	TOTAL MAINTENANCE & OPERATIONS	35,916	38,253	35,328	35,328	35,753	1.20%
	TOTAL FOR ORGANIZATION	489,637	366,340	521,280	542,504	631,941	21.23%

001.015.1530

GENERAL FUND- LEGAL DEPARTMENT - CRIMINAL

<u>OBJECT CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>ACTUALS FY2006/07</u>	<u>ACTUALS FY2007/08</u>	<u>ADOPTED FY2008/09</u>	<u>CURR MOD FY2008/09</u>	<u>PROPOSED FY2009/10</u>	<u>PERCENTAGE CHANGE</u>
11001	SALARIES	193,180	261,893	420,966	437,534	414,210	-1.60%
11003	SUPPLEMENTAL PAY	9,599	10,327	1,040	1,040	1,040	0.00%
11100	REGULAR OVERTIME	0	3,976	0	0	0	0.00%
11300	PART-TIME	8,959	0	0	0	0	0.00%
11501	RETIREMENT	24,600	31,947	57,720	57,720	61,687	6.87%
11503	EMPL/CITY P.E.R.S.	15,338	18,842	33,768	33,768	33,972	0.60%
11611	FICA MEDICARE	3,219	3,892	6,139	6,139	6,056	-1.35%
11701	HEALTH INSURANCE	21,743	28,570	63,791	63,791	54,120	-15.16%
11702	LIFE INSURANCE	2,917	877	1,741	1,741	1,707	-1.96%
11703	WORKERS COMPENSATION	2,222	2,730	5,365	5,365	5,278	-1.61%
11704	DENTAL/VISION INSURANCE	2,767	5,178	9,919	9,919	8,979	-9.48%
11715	DISABILITY INSURANCE	1,620	4,964	5,250	5,250	5,310	1.14%
11805	UNEMPLOYMENT INSURANCE RESERVE	869	1,056	1,400	1,400	1,225	-12.50%
11807	SICK LEAVE RESERVE	1,973	2,294	4,150	4,150	4,102	-1.15%
11808	VACATION RESERVE	5,128	6,273	9,745	9,745	10,884	11.69%
19001	SALARY SAVINGS	0	0	-12,000	-12,000	0	-100.00%
	TOTAL PERSONNEL SERVICES	294,134	382,818	608,994	625,562	608,571	-0.07%
45630	INTERFUND-CODE ENFORCEMENT/LEGAL	0	-140,000	-140,000	-140,000	-50,000	-64.29%
45998	ITC CHARGES	20,904	36,811	44,272	44,272	36,495	-17.57%
45999	OVERHEAD	0	0	85,137	85,137	85,137	0.00%
	TOTAL MAINTENANCE & OPERATIONS	20,904	-103,189	-10,591	-10,591	71,632	-776.35%
	TOTAL FOR ORGANIZATION	315,038	279,629	598,403	614,971	680,203	13.67%

001.015.1530

GENERAL FUND- LEGAL DEPARTMENT - CRIMINAL

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		1,845,259	1,628,766	2,150,200	2,305,928	2,636,267	22.61%