

DATE: January 29, 2004
TO: Mark F. Weinberg, City Administrator
THROUGH: Larry Kirkley, Deputy City Administrator
FROM: Kevin L. Hawkins, Director, Parks, Recreation and Community Services
SUBJECT: 2003 Annual Report

The mission of the Parks, Recreation & Community Services Department is to improve the quality of life of the Inglewood community through a compliment of recreational, leisure, and community services programs and activities.

At the beginning of the year, the Department was comprised of a hefty 112 Full-Time (FT) and almost 200 Part-Time (PT) positions, divided into four (4) Sections: **Parks** (Park and tree maintenance), **Recreation & Cultural** (sports league play, self-defense, dance, arts classes, special events- MLK, Cesar Chavez, Health Fair Expo, Inglewood Celebrates the Arts, the 1st Annual South Bay Jazz Festival), **Human Services** (Senior Center activities, para-transit program, Meals on wheels, after-school tutoring, bi-lingual computer courses, History of Transportation Mural restoration) & **Community Beautification Services** (Code enforcement, parking & special enforcement, graffiti abatement & market street maintenance). As the year, concluded, we saw staffing levels reduced to 63 FT and 48 PT equivalents, with no measurable decrease in service requests and timely delivery on those requests.

Often times discussions about core or crucial services to communities surround talk about law enforcement and public works efforts, but as a Department, we believe that we too provide core services and core expectations in terms of the aesthetics of the city—maintaining our open space or retreats known as parks, or the offering of programs that benefit the youth, adult and senior populations or the enforcement of codes that enhance the values of our properties. —In essence we strive to *Create Community through People, Parks, and Programs.*

2003 represented the 18th year that the Department utilized the services of volunteers to accomplish its mission, goals and objectives. Volunteers donated 45,137 hours, a contribution of time worth \$451,370.

The following is a summary of significant Departmental activities and accomplishments for 2003:

Recreation Division

The Division successfully coordinated the following citywide events with the Administrative Office:

- Annual King Day Celebration
- Cesar Chavez Day
- July 4th Celebration and Fireworks Spectacular
- Holiday Tree Lighting Celebration
- Inglewood Celebrates the Arts Market Street Festival

For the sixth year, the Department facilitated the planning and execution of the **Inglewood Celebrates the Arts Market Street Festival**. Not to be compared with past events, the circumstances surrounding this year's event were almost unheard of-- cancellation, rescheduling, sponsorships/lack of sponsorships, fires, delays, bus strikes, weather, and many behind the scene issues...and yet, all in attendance agreed this was one of the more enjoyable events the City has put on. Over 3,500 residents and visitors to the City attended the extravaganza.

As a means of developing the Amphitheater as a premier venue for concerts and cultural events, 2003 marked the first year of the South Bay Jazz Festival. On Saturday, August 30, the South Bay Entertainment Group along with the City of Inglewood presented Jazz in the Park, Inglewood's **First Annual South Bay Jazz Festival**, at Edward Vincent Jr. Park. The event featured a stellar line-up of nationally renowned contemporary Grammy Award winning jazz artists including Norman Brown, Everette Harp, Gregg Karukas, Hiroshima and Wayman Tisdale. More than 2,000 people attended the event, which provided an opportunity for residents and visitors to the City to enjoy a safe and serene setting while experiencing Inglewood's rich cultural climate.

Inglewood Playhouse Activity

Ongoing theater arts programming for youth was slated at the Inglewood Playhouse at Vincent Park during 2003, including acting and writing workshops and a Shakespeare Theater Camp. The Inglewood Playhouse serves as a venue for the presentation of the stage play "The Mighty Gents" and "T-Bone and Weasel." The season also included a **Black History arts celebration** held in February which featured programming for creative spirits of all ages – puppeteering, storytelling, short film series and staged readings.

The Department also rendered support in the planning and execution of City Council Member driven projects including the District 1 Morningside Park Cultural Awareness and Business Development Festival, Market Street Gallery and Minhwa (Korean) Art Exhibition, and the District 4 Community Awareness Day.

Head Start (Training and Research Foundation) makes home at Rogers Park

The Department continued to promote the role of parks and recreation in creating community through people, parks, and programs by entering into a 15-month agreement with the Training Research Foundation (TRF) to operate a Head Start Program at Rogers Park. As part of the agreement, the City provides space at Rogers Park for the operation of the program in exchange for a monthly rental fee, including utilities (excluding telephones).

The TRF program serves 4 and 5 year olds and operates year-round from 8:30 a.m. to 2:30 p.m., whenever possible, TRF collaborates with the City to provide training for teachers, parents and services to pre-schoolers.

The program has served to compliment the City's existing program with little or no impact to enrollment. In fact, enrollment at Rogers Park has increased compared to previous years. Additionally, enrollment has increased at all pre-school locations, with waiting lists at Siminski, Vincent Park, and Lockhaven Community Center.

To improve pre-school facilities and enhance the learning experience of school-age participants, in December 2003, the Public Works Department, with support from the Parks, Recreation and Community Services Department began a Pre-school Renovation Project. When completed, the two Pre-school classrooms at Rogers Park will have new floors, lighting, countertops, furniture, restrooms, kitchen and windows.

Insurance Requirement for Instructors

In an effort to mitigate risks to the City, effective October 1, 2003, the Department required all contract instructors for recreational and cultural classes to carry insurance (comprehensive liability and worker's comp) naming the City as additional insured to cover any incidents and accidents that may occur related to the provision of services. The insurance is provided through the **Southern California Municipal Athletic Foundation's (SCMAF) Recreation Insurance Program**. The program provides liability insurance benefits to the City, facility owners and program participants, as well as medical benefits to instructors. Program participants are charged \$2 per class to offset the cost of the policy.

There was an increase of 36% in class participation from 51,958 participants yearly (2002) to 70,920 during 2003. The increase is attributed to both the addition of new classes and the new registration process, which provides for more efficient record keeping and accounting.

Youth Art Exhibition

On Saturday, February 22, the Department held a very successful art exhibition at Rogers Park, from 10:00 a.m. to 5:00 p.m. Under the direction of polymer clay artist and instructor, Sharyn Lewis, the exhibition featured the work of six (6) youth student artists who displayed their works to approximately 150 students, family and friends who attended the event. In addition to having their work viewed by the public, several of the youth had their work purchased, which encouraged many of the student artists to consider careers as artists and/or entrepreneurs.

Youth Activities

On Friday, October 31, Howard White, Vice President of the Jordan brand for Nike, and author of "Believe to Achieve," was the guest speaker for the Rogers Parks **Girls and Boys Club**. Mr. White flew in from Portland, Oregon to be interviewed by Larita Shelby of Radio Scope (KJLH radio). Club members observed the interview, and afterwards Mr. White participated in a question and answer session. The Girls/Boys Club Program, which serves youth ages 12 to 14, is offered at Rogers and Darby Park. The core components of the program are leadership training, professional and social development, cultural enrichment and educational development. Projects that promote technology, art and culture are highly emphasized.

Recovery Action Plan (RAP)

In February, the Department conducted a needs assessment via a public survey. The survey was conducted as part of the Parks, Recreation and Community Services Recovery Action Plan (RAP) and designed to provide updated and ongoing information regarding the condition of the City's parks and recreation centers and services provided.

Ten survey questions were prepared to elicit opinions from users of Inglewood parks about the facilities and services that they receive in the parks. 1,000 surveys were printed and distributed, 251 of these surveys were returned. The survey questions established where park users live, which parks they use most, and how often and for what purposes they use the parks. Several priorities surfaced as a result of this survey, the most important issue at this time appears to be restroom facilities (86%), closely followed by security lighting (78%), playground (78%), drinking fountains (77%), picnic areas (76%), and walking areas (75%).

The survey proved very helpful in pinpointing the desires of park users for greater security, more restroom facilities, and preferences for sports, cultural facilities, programming and as an addendum to RAP, will be invaluable when seeking alternate funding sources.

Statistical Charts of Park Usage for the City of Inglewood February 2003

Chart A: Ages of Respondents

	# of respondents	% of 251 total
Age 0-20	29	11%
Age 21-40	112	45%
Age 41-60	52	21%
Age 61 +	40	16%
No age given	18	7%
Totals	251	100%

Chart B: Zip Codes of Respondents

	# of respondents	% of 251 total
In Inglewood *	166	66%
Outside Inglewood**	54	22%
No answer	31	12%
Totals	251	100%

* Zip codes included in Inglewood totals are 90301 (41 people), 90302 (43), 90303 (40), 90304 (6), and 90305 (36). The last two zip codes (90304 and 90305) also include parts of Lennox, an unincorporated area due south of Inglewood. Addresses were not included in this survey, so Lennox could not be removed.

** Zip codes included in this number are: 90008 (5), 90016 (4), 90037 (2), 90043 (12), 90044 (4), 90045 (3), 90047 (8), 90049 (1), 90056 (1), 90066 (1), 90249 (1), 90250 (6), 90260 (2), 90310 (1), 90391 (1), 90501 (1), and 91411 (1).

Chart C: Parks Closest to Home

Inglewood Park closest to your home	# of Respondents	% of 251 Total
Darby	116	46%
Rogers	59	24%
Vincent	53	21%
All other parks	21	8%
No answer	2	1%
Totals	251	100%

Chart D: Inglewood Parks Traveled to for Activities

Park Destinations for Activities	# of Responses	% of 251 Total
Darby	93	37%
Rogers	86	34%
Vincent	59	23%
All other parks	17	7%
Totals	255 *	101%*

***Note:** Some respondents listed more than one destination.

Parks visited outside Inglewood: (Listed by numbers of respondents for each of the following parks)

- 13 Kenneth Hahn
- 7 Ladera
- 4 St. Andrews, Westchester
- 3 Lennox, Veterans, Baldwin
- 2 Alondra, Fox Hills, El Dorado, Pacific LA, Manhattan Beach, Rancho Cienega
- 1 Van Ness, Hawthorne, Lincoln, Griffith, Columbus, Wilson, Penmark, Culver City, Holly, Big Bear, Virginia, Balboa, Dorsey, Rancho, Westwood, Earvin Magic Johnson, Charles Wilson, Malibu, Orange County, Jim Gilliam, Rowley

Chart E: Frequency of Park Visits

Frequency of Visits	# of Respondents	% of 251 Total
2-3 times a week or more	138	55%
Once a week	57	23%
Once a month	48	19%
No answer	8	3%
Totals	251	100%

Chart F: Reasons to Use the Parks

Reasons	# of Respondents	% of 251 Total
Classes, Boys & Girls Club, etc.	67	27%
Accompany children	62	25%
Recreation, sports	57	23%
Walk/exercise/relax	47	19%
No answer	57	23%
Tend to avoid parks *	13	5%
Totals **	303 **	122% **

* Reasons to avoid the parks included:

- 6 people had no time
- 4 people had safety/security concerns
- 3 people only go in summer or on weekends

** Total adds to more than 251/100% because some respondents listed more than one reason.

Comments:

- "I go in the Game Room at Rogers. It's safe and fun." – age 21-40
- "[I go to the parks] Because I don't have shit to do." – age 61+
- "There's nothing to do that much at a park" – age 0-20
- "Nothing to do in my closest park [Center]; no security" – age 0-20

Chart G: Recreational Priorities for Activities or Facilities
In Inglewood Parks

Ranked in order of highest importance to the greatest number of respondents.

Notice that two items are tied: #2 (security lighting and playgrounds) and # 7 (jogging and softball/baseball).

Activity or Facility	No Answer	Not or Somewhat Important	Very or Most Important	Total
1) Restroom Facilities	21 (9%)	13 (5%)	217 (86%)	251 (100%)
2) Security Lighting (TIE) Playgrounds (TIE)	32 (13%) 34 (13%)	23 (9%) 22 (9%)	196 (78%) 195 (78%)	251 (100%) 251 (100%)
3) Drinking Fountains	11 (5%)	46 (18%)	194 (77%)	251 (100%)
4) Picnic Areas	14 (6%)	45 (18%)	192 (76%)	251 (100%)
5) Walking	23 (9%)	39 (16%)	189 (75%)	251 (100%)
6) Swimming	26 (10%)	69 (28%)	156 (62%)	251 (100%)
7) Jogging (TIE) Softball/baseball (TIE)	27 (10%) 34 (13%)	77 (31%) 69 (28%)	147 (59%) 148 (59%)	251 (100%) 251 (100%)
8) Basketball	20 (8%)	88 (35%)	143 (57%)	251 (100%)
9) Tot Lots	56 (23%)	66 (26%)	129 (51%)	251 (100%)
10) Bicycling	21 (9%)	108 (43%)	122 (48%)	251 (100%)
11) Meditation areas	39 (16%)	99 (39%)	113 (45%)	251 (100%)
12) Soccer	41 (16%)	103 (41%)	107 (43%)	251 (100%)
13) Skateboarding	39 (16%)	114 (45%)	98 (39%)	251 (100%)

Requests for additional recreational services or facilities included:

- 141 (56%) had no suggestions
- 20 (8%) requested an indoor or additional adult swimming pool
- 11 (4%) requested additional security patrols, lights in parks and parking lots
- 8 (3%) requested skate parks or areas
- 6 wanted track and field
- 5 wanted space for Double Dutch jump rope
- 4 people *each* wanted more basketball courts, soccer fields, volleyball
- 3 people *each* wanted a golf range, scouts, preschool, tennis courts, eldercare, and movies
- 2 people *each* wanted horse riding, adult boxing, family center/arcade, space for family reunions, football, more playgrounds, and fitness center with hot tubs
- 1 person *each* wanted bike trails, bingo, sewing, a lake, a rec room, day care, an indoor room at Queen Park, space for a drill team, a dog park, more activities for teenagers, hiking, racquetball, and a water park.

Chart H: Priorities for Cultural Activities or Facilities

Ranked in order of highest importance to the greatest number of respondents. Notice two items (both #8) are tied at 53% importance.

Cultural Activities Or Facilities	% of 251 with no	Total for Not or	% of 251 Total	Total for Very or	% of 251 Total
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	answer	Somewhat Important	Responses	Most Important	Responses
1) Dance classes	9%	44	18%	183	73%
2) Computer classes	15%	32	13%	181	72%
3) Concerts	11%	57	23%	166	66%
4) Science/education	14%	52	21%	163	65%
5) Festivals/events	16%	54	22%	156	62%
6) Performance space	16%	58	23%	152	61%
7) Art, theatre, music	15%	78	31%	136	54%
8) Martial arts class	17%	76	30%	134	53%
8) Farmers' market	14%	82	33%	134	53%
9) Community garden	5%	108	43%	130	52%
10) Art shows	10%	103	41%	122	49%

Requests for additional cultural classes or facilities included:

166 (66%) had no suggestions

15 (6%) wanted more dance classes, including Hispanic, salsa, merengue, belly dancing and something for working women after work

8 wanted more arts and crafts

7 people *each* requested music classes and sewing/knitting/quilting

6 people *each* requested yoga, art/painting, and ethnic studies/exhibits/celebrations

5 people *each* requested more computer classes

4 people *each* requested singing, after school tutoring (math/reading), and drama

3 people *each* requested cake decorating and "more activities for adults"

2 people *each* requested more summer concerts, festivals, self-defense classes, sign language, swimming, Spanish, Karate, Christian teachings, preschool, and family/youth activities

1 person *each* requested more activities in Darby Park, a card club, a reading club, more tournaments, historic celebrations, scrap booking floral arranging, water aerobics, modeling, animal shows, gardening, Tai Chi, gymnastics, gourmet cooking, and business ("money making" classes

Chart I: Priorities for New Facilities or Parklands in Inglewood

New Facilities or Parklands	No answer	Not or Somewhat Important	% of 251 Total Responses	Very or Most Important	Total Responses And %
1) New sports # Facilities	30	36		185	251

	%	12%	14%		74%	100%
2) New small parks in neighborhoods		9%	49	20%	177	71%
3) New parks in City		0%	79	31%	173	69%
4) New cultural facilities		12%	54	22%	166	66%

Suggestions for park improvements:

165 (66%) had no suggestions

39 (16%) wanted more security/police safety (26) and less gang activities (13)

16 (6%) wanted cleaner parks, restrooms, less trash, less graffiti

7 (3%) wanted more activities to bring more people into the parks

3 people wanted more staff and more funding for the parks

2 people wanted gym exercise and longer weight room hours

1 person each requested the following:

- covered seating areas for picnics
- wading pools open all summer
- get community more involved
- need more yard staff or help (volunteers? Interns?)
- more lighting in the winter
- year round after care
- more lighting in Darby
- basketball gym in Darby
- upgrade Vincent Park auditorium
- too many muddy lawns for sports
- better advertising for park events
- more park space
- better air
- more outdoor facility maintenance
- better water fountains
- walking areas
- more transportation and buses to parks
- a park with a lake
- keep dogs off children's areas
- more parking
- parks locked at night

Other comments made about Inglewood parks:

Negative –

"We need something to keep our youth out of gangs."

"Having so many gang members in the park is an infestation that keeps families away."

And positive –

"I think all Inglewood parks are clean and safe."

"Our parks are well cared for."

"For now I think they [parks] look good."

"You are doing a very good job."

"Everything is greatly improved."

Human Services Division

During 2003, Hollywood Park Charities donated \$14,500 to the Human Services Division to fund the Inglewood Oral History Project. An additional \$46,631 in One-Time-Only (OTO) funds was received from the Los Angeles County Area Agency on Aging (AAA) to augment the Senior Nutrition and Care Management Programs at the Senior Center during the 2002-03 fiscal year. As part of the departmental budget review process, in October 2003 the suggested donation rates for meals were increased: from \$1.50 to \$2.00 per congregate meal and from \$35 to \$50 per month per home delivered meal. If the actual donations continue at the current pace, an additional \$40,000 per year for the meals program will be raised.

The "**History of Transportation**" Mural Restoration Project was officially launched at a 95th Birthday Anniversary event for Helen Lundeberg, artist and creator of the mural. Over \$1 million has been secured from the State of California to complete the project. Mural wall panels were removed from Edward Vincent Jr. Park and transported to the Sculpture Conservation Studio for restoration. When fully restored the mural will be installed in the new Grevillea Art Park located south of Inglewood City Hall.

The Inglewood Senior Center held its **Second Annual Holiday Gift and Food Drive** for seniors, disabled adults, and caregivers for senior and minor children. Seventy-nine (79) people received gifts and sixty-five (65) families received bag foods.

A **Free Food Distribution Program** for senior and disabled citizens of Inglewood was inaugurated in September 2003 by the Los Angeles Regional Food Bank. Each month 40-pound packages of food, containing such items as meat, fruits and vegetables and dry milk, are distributed to 400 persons.

The grant-funded **Free Summer Lunches in the Park Program** served 32,795 meals. The program averages 669 meals per day, to youth age 18 and under between June 23 and August 30, 2003 at the following locations: Ashwood, Darby, Rogers, Queen and Vincent Parks; Lockhaven Community Center and Woodworth School.

The grant-funded programs for senior and disabled citizens met their service goals in 2003. Among services provided were: 300 noon meals per day at four (4) dining sites; 320 home delivered meals per day; 290 van and taxicab rides per day; 375 discount MTA bus passes sold per month; 1,000 hours of care management per month to frail, home-bound and disabled clients at risk for

institutionalization and to their caregivers. The free I-Line Shoppers Shuttle transported 150 persons of all ages per day on its route.

New resources were made available to care givers of elderly persons and elderly caregivers of minor children. **EduCare**, through the University of Southern California (USC)/Los Angeles Caregiver Resource Center (CRC), is a consortium of community agencies/organizations that are working in collaboration to provide educational workshops, trainings for caregivers and staff and support services to family caregivers in Los Angeles County. Through this Project, Inglewood caregivers have attended "48HR! Caregiver Retreats" and received respite assistance. The cities of Inglewood and Carson are the two (2) communities chosen for **AARP – C.A.R.E.S.** (Caregiving, Assistance, Respite, Education and Service) pilot program. This project links volunteers with family caregivers who need assistance with short-term relief, companionship and performance of minimal tasks.

The PRISM grant, which funded the **intergenerational computer classes** for the past three (3) years, ended in July 2003. The tenth Graduation Ceremony on June 7, 2003 honored the 1,000th graduate of these classes. Student attendance ranged from four (4) years to 99 years old.

The **Family Support** grant was renewed through June 30, 2004. This program provides academic enrichment, college awareness, youth leadership, school readiness and life skills training in the Computer Lab and College Resource Lab at Rogers Park. Services provided through this grant included **S.H.A.P.E.**, (Students Heightening Academic Performance through Education), a student organization based at UCLA, in which UCLA students provide homework assistance and mentoring to youth ages 13 – 19 Mondays through Thursdays from 4 to 7 p.m. and **R.I.S.E.** (Reaching Infinite Success through Education), which meets on Fridays from 4 to 7 p.m. and provides college search, scholarship search SAT preparation, financial aid workshops, job readiness and social skills. Approximately forty (40) students participate in each program. Students also took field trips to the University of La Verne, Cal State San Marcos, USC and UCLA.

The construction of a new **Senior - Intergenerational Center** is a step closer to reality, with a contract awarded to Kennard Design Group and Widom Wein Cohen O'Leary Terasawa (WWCOT) and preliminary design plans approved by City Council on November 4, 2003. The five story above grade design scheme will provide 32,280 sq. ft. of multi-purpose space, a rooftop garden, enhanced reception and lobby areas, private rooms for case management consultation, larger staff offices and additional storage space. A portion of the new building will house 60 low-income senior living units. The selected design scheme also includes three floors of below grade parking. The new Center will be located on the site of the current Senior Center and the vacant property to the south. Senior services will be relocated temporarily while the new facility is being constructed. Construction is scheduled to begin in December 2004.

The Department has continued it's long tradition of reaching out to the community for support of worthwhile programs and activities. Inglewood residents have provided a source of fiscal support with their individual generosity of time. This ongoing partnership and development of a departmental volunteer management program, through the Human Services section has resulted in over 45,000 volunteer hours during the course of the year. At a base rate of \$10 per hour for an equivalent recreation position, this translates into \$451,000 worth of volunteer labor. The community truly supports the Department and we acknowledge their invaluable contributions daily.

Code Enforcement, Traffic and Special Enforcement, Weed and Debris/Graffiti Abatement Divisions

Through the combined efforts of Code Enforcement, the Office of Traffic and Special Enforcement, and the Weed and Debris/Graffiti Abatement Division, a significant contribution to community beautification and economic development was made while the Divisions were affiliated with the Department of Parks, Recreation and Community Services. During the first eight months of 2003 the **Code Enforcement Division** issued 23,932 property maintenance violations. The **Special Enforcement Division** issued 38,939 citations with projected revenue of \$810,094. During this same period the Graffiti Abatement Division responded to 27,297 constituent complaints and/or requests for blight elimination.

All three divisions provided logistical and technical support for the following events and activities:

- Darby Dixon Clean Up Task Force
- Abandoned Vehicle Task Force
- Driving Under the Influence (DUI) Task Force
- Inglewood Beautification Association (IBA) Annual Planting
- Establishment of the National Pollutant Discharge Elimination System (NPDES) Program

The Department sought and obtained Mayor Council Member approval of a resolution approving a five-dollar (\$5.00) increase in the penalty for specified parking violations. The estimated increase in monthly revenue from the \$5.00 increase is \$13,000.

Parks Division

The following events/activities/occurrences took place in 2003:

- The Park Construction Crew prepared two (2) Baseball Diamonds at Darby Park for seasonal play. Preparation included grading of infields, replacement of pitchers mounds, home plates and outfield fencing.
- The Park Construction and Park Maintenance South Sections received training in National Pollutant Discharge Elimination System (NPDES) and Clean Water Act. Under the Clean Water Act, the City of Inglewood is obligated to comply with the requirements of the Countywide National Pollutant Elimination System (NPDES) Permit. The purpose of this Permit is to eliminate contaminants that pollute the oceans, rivers, and lakes via the City's storm drain system.
- During the months of October and November Park Maintenance staff worked overtime in response to complaints received by Council Members from residents regarding unclean conditions, transients, and other unfavorable conditions at park sites. General park maintenance, removal of trash and cleaning of restrooms was performed at Darby, Rogers, Center, Ashwood, Siminski, North and Queen Parks. The Director also conducted several field inspections.
- Agua Creations began work on swimming pools at Edward Vincent Jr. Park. The project includes resurfacing of swimming pools and replacement of tile and ladders. The Park Maintenance staff is in the process of repairing Soccer Field A by planting seeds for new grass.

The Parks Division provided logistical support for the following events and/or activities:

- Monday, January 13, 2003 – Police Badge Presentation
- Monday, January 20, 2003 – Dr. Martin Luther King Jr. Day Celebration
- Monday, February 3, 2003 – Police Department Badge Ceremony
- Saturday, February 22, 2003 – Councilman Price's Morningside Park Festival
- Monday, February 24, 2003 – Police Department Badge Ceremony
- Saturday, March 22, 2003 – Cesar Chavez Day Ceremony
- Monday, March 24, 2003 – Office of Economic and Business Development
- Thursday, April 3, 2003 – Police Department Badge Ceremony
- Saturday, April 12, 2003 – Health Fair Expo
- Saturday, April 26, 2003 – Councilwoman Johnson's Clean Up Day
- Thursday, May 22, 2003 - Public Works Day
- Saturday, May 24, 2003 – Home Depot Special Event
- Monday, May 26, 2003 -- Memorial Day Ceremony
- Saturday, May 31, 2003 – Police Department's Annual Open House
- Sunday, June 1, 2003 – Historical Society's Annual Bar-B-Q
- Monday, June 2, 2003 – Police Department Badge Presentation
- Thursday, June 5, 2003 – District 3 Town Hall Meeting
- Friday, June 20, 2003 – Councilman Price Meeting
- Friday, July 4, 2003 – Independence Day Celebration
- Saturday, July 5, 2003 – Clean up after Independence Day Celebration
- Wednesday, July 9, 2003 – Councilman Price/Opening Market Street Gallery
- Friday, July 18, 2003 – Market Street Gallery
- Tuesday, July 22, 2003 – Prayer and Peace Vigil News Conference
- Thursday, July 24, 2003 – Children's Summer Reading Program
- Tuesday, July 29, 2003 – Help Recreation Move Tables and Chairs
- Tuesday, July 29, 2003 – Help Police Department Set up Command Center
- Monday, August 18, 2003 – LASD Graduation/Badge Presentation
- Thursday, August 21, 2003 – Citizen Police Academy graduation
- Saturday, August 30, 2003 – City of Inglewood First Annual Jazz Festival
- Wednesday, September 3, 2003 – LASD Graduation/Badge Presentation
- Sunday, September 14, 2003 – Unity Festival
- Sunday, September 14, 2003 – Historical Society's Annual Fiesta
- Thursday, September 18, 2003 – Chamber of Commerce's Chamber Mixer
- Wednesday, October 1, 2003 – Baker to Vegas Bar-B-Q
- Saturday, November 1, 2003 – Inglewood Celebrates the Arts Market Street Festival
- Saturday, November 8, 2003 – Councilman Franklin's Community Awareness Festival
- Wednesday, November 12, 2003 – District Four Task Force Meeting
- Wednesday, November 12, 2003 – Councilman Price's Meeting

- Thursday, November 13, 2003 – Mayor Dorn’s Town Hall Meeting
- Saturday, November 15, 2003 – Councilwoman Dunlap’s Town Hall Meeting
- Monday, November 24, 2003 – Newly Hired Police Officer’s Badge Ceremony
- Thursday, December 4, 2003 – Holiday Tree Lighting Ceremony
- Saturday, December 6, 2003 – Inglewood Beautification Association Flower Planting
- Thursday, December 18, 2003 – Police Annual Christmas luncheon
- Friday, December 19, 2003 – Assemblyman Horton’s Christmas Event
- Saturday, December 27, 2003 – Kwanzaa Celebration

TOTAL ITEMS DELIVERED, SET UP, AND PICKED UP FOR SPECIAL EVENTS FOR YEAR 2003

- Chairs – 2,480
- Tables – 374
- Aluminum Stage – 4
- Wood Stage – 9
- Ticket Booths – 10
- Popcorn Machines – 11
- Cotton Candy Machines – 4
- Sound Systems – 10
- Video Equipment – 3
- Portable Tents – 15
- Various Flags – 14
- Podiums – 7
- Trashcans – 98
- Safety Cones – 80
- Weight Scales – 2
- Electrical Generators – 4
- Miscellaneous Supplies – 20
- Constructing Ramadas – 5
- Calendula Flowers – 300 Flats

Year 2003 Man-Hour Totals = 572 Hrs.

Year 2003 Overtime Man-Hour Totals = 964.5 Hrs.

Major Projects Completed by the Parks Division in 2003:

EDWARD VINCENT JR. PARK

- Installed new restroom signs, toilet seat cover dispenser, and paper towel dispensers.
- Installing 4 new complete irrigation system sections at the soccer fields.

DARBY PARK

- Repaired the main gate at the entrance to the park.

ASHWOOD PARK

- Installed backboards for the new basketball courts.
- Replaced the wood seats and backs on the park benches in the tennis courts.

QUEEN PARK

- Installed new sink in the restroom.

EDWARD VINCENT JR. PARK

- Modified the irrigation system at the West End of the soccer field by the addition of 4 new stations.
- Added a new irrigation system station at the location of the old basketball courts.
- Installed a new irrigation system section at the Dennis the Menace Playground area restroom and wading pool areas.
- Repaired an irrigation water main leak at the East End of the soccer fields.
- Repaired an irrigation water main leak at the corner of Florence Ave and Prairie Ave. Private contractors caused this leak.

DARBY PARK

- Re landscaped the entrance to Darby Park at Arbor Vitae.

ROGERS PARK

- Repaired an irrigation water main leak.

WATER TREATMENT PLANT

- Repaired an irrigation system lateral that was leaking under the asphalt in the rear parking lot.