



INGLEWOOD, CALIFORNIA

Friday, June 29, 2018
3:00 P.M.



Web Sites:

www.cityofinglewood.org
www.cityofinglewood.org/253/Successor-Agency
www.cityofinglewood.org/688/Housing-Authority
www.cityofinglewood.org/654/Finance-Authority
www.cityofinglewood.org/839/Parking-Authority

NOTICE AND CALL OF SPECIAL MEETING OF THE INGLEWOOD CITY COUNCIL (Government Code Section 54956)

TO THE MEMBERS OF THE INGLEWOOD CITY COUNCIL

NOTICE IS HEREBY ORDERED by the Mayor that a special meeting of the City Council will be held on Friday, June 29, 2018, commencing at 3:00 P.M. in the Council Chambers, One Manchester Boulevard, Inglewood, California (Government Code Section 54956)

MAYOR

James T. Butts, Jr.

COUNCIL MEMBERS

George W. Dotson, District No. 1

Alex Padilla, District No. 2

Eloy Morales, Jr., District No. 3

Ralph L. Franklin, District No. 4

CITY CLERK

Yvonne Horton

CITY TREASURER

Wanda M. Brown

CITY MANAGER

Artie Fields

CITY ATTORNEY

Kenneth R. Campos

OPENING CEREMONIES – 3:00 P.M.

Call to Order

Pledge of Allegiance

Roll Call

PUBLIC COMMENTS REGARDING AGENDA ITEMS

Persons wishing to address the Inglewood City Council/Successor Agency/Housing Authority/Finance Authority on any item on today's agenda, other than the public hearings may do so at this time.

CONSENT CALENDAR

These items will be acted upon as a whole unless called upon by a Council Member.

1. PARKS, RECREATION AND LIBRARY SERVICES DEPARTMENT

Staff report recommending approval of Amendment No. 2 to Agreement No. SSP141811 between the County of Los Angeles Workforce Development, Aging and Community Services (County) and City of Inglewood extending the contract through June 30, 2019, to receive grant funds in the amount of \$68,512 for the provision of Care Management Services for Senior Citizens and Disabled Adults.

Documents:

1.PDF

ADJOURNMENT CITY COUNCIL

In the event that today's meeting of the City Council is not held, or is concluded prior to a public hearing or other agenda item being considered, the public hearing or non-public hearing agenda item will automatically be continued to the next regularly scheduled City Council meeting. If you will require special accommodations, due to a disability, please contact the Office of the City Clerk at (310) 412-5280 or FAX (310) 412-5533, One Manchester Boulevard, Fourth Floor, Inglewood City Hall, Inglewood, CA 90301. All requests for special accommodations must be received 72 hours prior to the day of the Council Meetings.



CITY OF INGLEWOOD

OFFICE OF THE CITY MANAGER



DATE: June 29, 2018

TO: Mayor and Council Members

FROM: Parks, Recreation and Library Services Department

SUBJECT: Agreement with County of Los Angeles Workforce Development, Aging and Community Service for Care Management Services for Senior Citizens and Disabled Adults

RECOMMENDATION:

It is recommended that the Mayor and Council Members take the following actions:

1. Approve Amendment No. 2 to Agreement No. SSP141811 between the County of Los Angeles Workforce Development, Aging and Community Services (County) and City of Inglewood extending the contract through June 30, 2019, to receive grant funds in the amount of \$68,512 for the provision of Care Management Services for Senior Citizens and Disabled Adults; and
2. Adopt a resolution providing signatory authority to the Mayor for all documents relating to Agreement No. SSP141811 without further City Council approval.

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BACKGROUND:

Since 1986, the City of Inglewood has received grant funds through the County of Los Angeles to provide care management services to elderly and disabled persons living in Inglewood, Hawthorne and Lennox. On October 18, 2013, an RFP for SSP was released and the Mayor and Council Members authorized the filing of an application with the County of Los Angeles Workforce Development, Aging and Community Service (formerly known as Los Angeles County Area Agency on Aging).

The City was successful in its bid and was awarded a four-year agreement, from July 1, 2014, through June 30, 2018. The current agreement expires June 30, 2018. In lieu of issuing a new RFP for agencies providing SSP services, the County recently notified the City that it would extend the current agreement for one year, from July 1, 2018, through June 30, 2019.

Care Management provides comprehensive assistance to eligible clients in transition of entering or returning home from a nursing home facility and to individuals and their families for the prevention of premature or inappropriate institutionalization. Units of services include intake/screening, assessment, monitoring/follow-up, reassessment, and comprehensive information on the availability of community resources. The City's Care Managers are Social Workers hired with grant funds to provide in-home services to frail and disabled persons. By performing comprehensive assessments, clients are linked to services that enable them to stay in their homes as long as possible, while monitoring their progress.

DISCUSSION:

The Amendment will allow the City to receive \$68,512 to continue to provide the aforementioned services. In addition, the County may require additional documents including exhibits and financial reports and may also require close-out and program status reports the will need to be executed by the Mayor during the term

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of the agreement. The attached resolution authorizes the Mayor to execute and submit all documents, including, but not limited to, applications, agreements, amendments, payments requests and so forth, necessary for the completion of the project.

FINANCIAL/FUNDING ISSUES AND SOURCES:

The revenues from this grant will be budgeted in 220-070-7061-5273-00. This is a performance based grant, reimbursed at a \$45 per unit/hour rate of up to 2,000 units annually. Client data is entered into the County's computer system, which generates the payment to the City.

LEGAL REVIEW VERIFICATION: 

Administrative staff has verified the legal documents accompanying this report has been submitted to, reviewed and approved by the Office of the City Attorney.

FINANCE REVIEW VERIFICATION: 

Administrative staff has verified that this report in its entirety, has been submitted to, reviewed and approved by the Finance Department.

DESCRIPTION OF ANY ATTACHMENTS:

Attachment No. 1 - Amendment #2

Attachment No. 2 - Resolution Authorizing the Mayor Signatory Authority

June 29, 2018

APPROVAL VERIFICATION SHEET


PREPARED BY:

Sabrina Barnes., Parks, Recreation and Library Services Director

COUNCIL PRESENTER:

Sabrina Barnes, Director of Parks, Recreation and Library Services Director

DEPARTMENT HEAD APPROVAL:



Sabrina Barnes, Parks, Recreation and Library Services Director

CITY MANAGER APPROVAL:



Artie Fields, City Manager

Attachment 1

**SUPPORTIVE SERVICES PROGRAM (SSP)
CONTRACT PERIOD JULY 2014 - JUNE 2019
CONTRACT NUMBER SSP141811**

AMENDMENT TWO

This Amendment is made and entered into by and between

**COUNTY OF LOS ANGELES THROUGH ITS DEPARTMENT OF
WORKFORCE DEVELOPMENT, AGING AND COMMUNITY SERVICES**
("County" or "WDACS")

and

City of Inglewood
("Contractor" or "Subrecipient")

Subrecipient's Business Address:
**One Manchester Boulevard
Inglewood, CA 90301**

WHEREAS, reference is made to that certain document entitled "Supportive Services Program (SSP) Contract Period July 2014 - June 2018 Contract Number SSP141811" dated July 1, 2014, and the amendments thereto (hereafter collectively referred to as "Contract" or "Subaward"); and

WHEREAS, the parties hereto have previously entered into the above referenced Subaward for the purpose of providing supportive services to Los Angeles County's older individuals and functionally impaired population; and

WHEREAS, County and Subrecipient recognize and agree that specific terms (including, but not limited to, Contract, Subaward, Contractor, Subrecipient, Subcontract, Lower Tier Subaward, Subcontractor and Lower Tier Subrecipient) are used interchangeably throughout this Amendment in order to comply with Federal, State and County regulations; and

WHEREAS, it is the intent of the parties to amend this Subaward for the following purposes: 1) extend the term of the Subaward for one (1) additional year commencing on July 1, 2018 through June 30, 2019; 2) allocate Older Americans Act (OAA) Title III B (Supportive Services and Senior Centers Program Authorized) baseline funding in the amount of **\$68,512** in exchange for additional defined Program Services to be provided by Subrecipient during Fiscal Year (FY) 2018-19; and, 3) provide for the other changes set forth herein; and

WHEREAS, the Subaward provides that changes to its terms may be made in the form of a written Amendment, which is formally approved and executed by the parties.

NOW THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

- I. This Amendment shall commence on **July 1, 2018 or upon execution by all parties**, whichever occurs later.
- II. The title of this Subaward shall be deleted in its entirety and replaced as follows:

Supportive Services Program (SSP) Contract Period July 2014 - June 2019
Contract Number SSP141811
- III. Paragraph 1.0 (Applicable Documents), Subparagraph 1.7 is added as follows:

1.7 Subrecipient shall comply with the State's terms and conditions and shall obtain the most current version of the CDA contract and any amendments thereto which are available online (on the Contracts Download Page) as follows:
https://www.aqing.ca.gov/Contracts_Download_Page/.
- IV. Paragraph 4.0 (Term of Contract), Subparagraph 4.2 is deleted in its entirety and replaced as follows:

4.2 The term of this Subaward shall be extended for an additional one (1) year period commencing on July 1, 2018 through June 30, 2019, unless sooner terminated or extended, in whole or in part, as provided in this Subaward.
- V. Paragraph 5.0 (Contract Sum), Subparagraph 5.2.6 (Year 5 Maximum Annual Contract Sum Funding Source(s)) is added as follows:

5.2.6 **Year 5 Maximum Annual Contract Sum Funding Source(s)**

5.2.6.1 The Maximum Annual Contract Sum for the term of July 1, 2018 through June 30, 2019 is **\$68,512** (consisting of Title III B (Supportive Services and Senior Centers Program Authorized) funds).
- VI. Paragraph 5.0 (Contract Sum), Subparagraph 5.3 (Catalog of Federal Domestic Assistance (CFDA) Program Number(s)) is deleted in its entirety and replaced as follows:

5.3 FEDERAL AWARD INFORMATION

5.3.1 Contract Sums, either in whole or in part, are identified as Federal monies. The Federal portion(s) of the Contract Sums is identified by several key pieces of information including, but no limited to, the following: Federal Award Identification Number (FAIN), Catalog of Federal Domestic Assistance (CFDA) Program Number(s) (which identifies and describes the Federal assistance that is available to various entities) and a Federal Grantor office (which provides oversight and administration for these Federal monies). When Subrecipient and its Lower Tier Subrecipient(s), if any, are being audited by an independent auditor, Subrecipient shall provide the information identified in this Subparagraph 5.3 to the independent auditor. The information outlined herein is only provided for the Federal portion(s) of the Contract Sums. In the event that the information is not listed herein for all of the monies included in the Contract Sums then the excluded amounts are not Federal monies and therefore the information is not applicable to them.

5.3.2 Subrecipient Name: City of Inglewood

5.3.3 Subrecipient's DUNS Number: **PENDING**

5.3.4 Federal Award Identification Number (FAIN):
18AACAT3SS and 19AACAT3SS

5.3.5 Federal Award Date: July 1, 2018

5.3.6 Subaward Period of Performance Start and End
Date: July 1, 2018 – June 30, 2019

5.3.7 Amount of Federal Funds Obligated by this Action:
\$68,512

5.3.8 Total Amount of Federal Funds Obligated to
Subrecipient: \$68,512

5.3.9 Total Amount of Federal Award: \$342,560

5.3.10 Federal Award Project Description: Federal Title III B
3BSL18-18 and 3BSL19-18

- 5.3.11 Name of Federal Award Agency, Pass-Through Entity(ies), and Contact Information for Awarding Official: United States Department of Health and Human Services, Administration for Community Living; California Department of Aging; and, County. Refer to Exhibit E (County's Administration) for County contact information
- 5.3.12 CFDA Number and Name: 93.044 – Special Programs for the Aging, Title III Part B (Grants for Supportive Services and Senior Centers)
- 5.3.13 Identification of Whether the Award is Research and Development (R&D): Award is not R&D.
- 5.3.14 Indirect Cost Rate for Federal Award: Not to exceed 10% unless there is an accepted negotiated rate accepted by all Federal awarding agencies.

VII. Paragraph 8.0 (Standard Terms and Conditions), Subparagraph 8.2.1 is deleted in its entirety and replaced as follows:

- 8.2.1 Subrecipient (that is, "Contractor") shall notify County of any pending acquisitions/mergers of its company unless otherwise legally prohibited from doing so. If Contractor is restricted from legally notifying County of pending acquisitions/mergers, then it should notify County of the actual acquisitions/mergers as soon as the law allows and provide to County the legal framework that restricted it from notifying County prior to the actual acquisitions/mergers.

VIII. Paragraph 8.0 (Standard Terms and Conditions), Subparagraph 8.11.1 is deleted in its entirety and replaced as follows:

- 8.11.1 Should Subrecipient (that is, "Contractor") require additional or replacement personnel after the effective date of this Subaward (that is, "Contract"), Contractor shall give consideration for any such employment openings to participants in County of Los Angeles Department of Public Social Services (DPSS) Greater Avenues for Independence (GAIN) Program or General Relief Opportunity for Work (GROW) Program who meet Contractor's minimum qualifications for the open position. For this purpose, consideration shall mean that Contractor will interview qualified candidates. County will refer GAIN/GROW participants by job category to Contractor. Contractor shall report all job openings with job requirements to:

GAINGROW@dpss.lacounty.gov and
BSERVICES@wdacs.lacounty.gov and DPSS will refer qualified
GAIN/GROW job candidates.

- IX. “Exhibit B (Budget) Amendment 2 {FY 2018-19 Baseline}” is added, is an addendum to “Exhibit B (Budget)”, and is attached hereto and incorporated herein by reference.
- X. “Exhibit C (Mandated Program Services) Amendment 2 {FY 2018-19 Baseline}” is added, is an addendum to “Exhibit C Proposed Program Services (MPS)”, and is attached hereto and incorporated herein by reference.
- XI. “Exhibit M (Purchase, Inventory and Disposal Requirements for Fixed and Non-Fixed Assets and Supplies)” is deleted in its entirety and replaced with the attached “Exhibit M (Purchase, Inventory and Disposal Requirements for Fixed Assets, Non-Fixed Assets and Supplies)”, which is incorporated herein by reference.
- XII. “Exhibit T (List of Lower Tier Subawards)” is added and is attached hereto and incorporated herein by reference.

All other terms and conditions of the Subaward shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment Two to be subscribed on its behalf by the Director of Workforce Development, Aging and Community Services, and the Subrecipient has subscribed the same through its Authorized Representative. The Authorized Representative(s) signing on behalf of Subrecipient warrants under penalty of perjury that he or she is authorized to bind Subrecipient.

COUNTY OF LOS ANGELES

By _____ Date _____
Cynthia D. Banks, Director
County of Los Angeles
Workforce Development, Aging
and Community Services

SUBRECIPIENT

City of Inglewood
Subrecipient's Legal Name

SSP141811
Contract Number

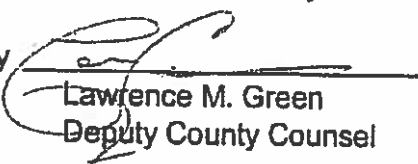
By _____ Date _____
Name of Authorized
Representative

Title

Signature

Approved as to Form:

OFFICE OF COUNTY COUNSEL
Mary C. Wickham, County Counsel

By 
Lawrence M. Green
Deputy County Counsel

By _____ Date _____
Name of Authorized
Representative

Title

Signature

Supportive Services Program
Contract Number SSP141811
Amendment Two

Attachment 2

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RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INGLEWOOD,
CALIFORNIA, AUTHORIZING SIGNATORY AUTHORITY OF THE MAYOR
FOR THE LOS ANGELES COUNTY WORKFORCE DEVELOPMENT, AGING
AND COMMUNITY SERVICES AGREEMENT FOR CARE MANAGEMENT
SERVICES FOR SENIOR CITIZENS AND DISABLED ADULTS.

WHEREAS, Since 1986, the City of Inglewood has received grant funds through the County of Los Angeles to provide care management services to elderly and disabled persons living in Inglewood, Hawthorne and Lennox; and

WHEREAS, City was successful in its bid and was awarded a four-year Supportive Services Program Grant, from July 1, 2014 through June 30, 2018; and

WHEREAS, The City desires to extend the Supportive Services Program Grant, June 30, 2019; and

WHEREAS, The County may require documents including exhibits and financial reports and may also require close-out and program status reports that will need to be executed by the Mayor during the term of the agreement; and

WHEREAS, The City of Inglewood will enter into an agreement with Los Angeles County Workforce Development, Aging and Community Services to provide supportive services for senior citizens and disabled adults;

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Inglewood HEREBY:

- 1. Approve the approve Amendment No. 2 of Agreement No. SSP141811 between County of Los Angeles Workforce Development, Aging and Community Services (County) and City of Inglewood to extend the contract for provision of Care Management Services for Senior Citizens and Disabled Adults through June 30, 2019; and

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2. Appoints the Mayor, or designee, to conduct all negotiations, and to execute and submit all documents, including, but not limited to, applications, agreements, amendments, payments requests and so forth, necessary for the completion of the project.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2018.

James T. Butts
MAYOR

ATTEST:

Yvonne Horton
CITY CLERK
(SEAL)