



# INGLEWOOD, **Inglewood** CALIFORNIA

Tuesday, September 26, 2023  
Open Session – 2:00 p.m.



## Web Sites:

[www.cityofinglewood.org](http://www.cityofinglewood.org)

[www.cityofinglewood.org/253/Successor-Agency](http://www.cityofinglewood.org/253/Successor-Agency)

[www.cityofinglewood.org/688/Housing-Authority](http://www.cityofinglewood.org/688/Housing-Authority)

[www.cityofinglewood.org/654/Finance-Authority](http://www.cityofinglewood.org/654/Finance-Authority)

[www.cityofinglewood.org/839/Parking-Authority](http://www.cityofinglewood.org/839/Parking-Authority)

## \*\*\*\*\*NOTE FROM THE CITY\*\*\*\*\*

**Doors to the City Council Chamber will open at 1:30 p.m. for Open Session. Please be mindful that seating is limited and available on a first come, first served basis.**

### ALTERNATIVE METHODS

The City provides the following two alternative methods of viewing and listening to the City Council Meeting convenience:

- On Spectrum Cable Channel 35 with audio and limited video. Please check with your cable provider for details.
- Live online through Facebook Live, with audio and limited video, at <https://www.facebook.com/cityofinglewood/>

The disruption in service of any alternative method does not preclude the City Council or other legislative body from taking further action on an agenda item.

**Submitting Comments Prior to Public Meeting:** Members of the public may choose to submit comments electronically for consideration by the City Council or other City Legislative Body by sending them to the City Clerk/Secretary at [athompson@cityofinglewood.org](mailto:athompson@cityofinglewood.org) and Deputy City Clerk at [aallen@cityofinglewood.org](mailto:aallen@cityofinglewood.org). To ensure distribution to the members of the Legislative Body prior to consideration of the agenda, please submit comments prior to 8:00 a.m. the day of the meeting, and in the body of the email, please identify the agenda number or subject matter. Correspondence should indicate the meeting date and agenda item. Comments received after 8:00 a.m. and prior to the close of the public hearings will be made part of the official public record of the

meeting. Contact the Office of the City Clerk at 310-412-5280 with any questions.

**ACCESSIBILITY:** If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, or translation services in order to observe and/or offer public comment may request such reasonable modification, accommodation, or service by contact the Office of the City Clerk by telephone at 310-412-5280, FAX at 310-412-5533, One Manchester Boulevard, First Floor, Inglewood City Hall, Inglewood, CA 90301 or via email to [athompson@cityofinglewood.org](mailto:athompson@cityofinglewood.org) and [aallen@cityofinglewood.org](mailto:aallen@cityofinglewood.org) no later than 24 hours prior to the scheduled meeting.

**AGENDA**  
**CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/  
PARKING AUTHORITY/JOINT POWERS AUTHORITY**

**RULES OF DECORUM - [Click Here to View](#)**

**MAYOR/CHAIRMAN**

James T. Butts, Jr.

**COUNCIL/AGENCY/AUTHORITY MEMBERS**

Gloria D. Gray, District No. 1

Alex Padilla, District No. 2

Eloy Morales, Jr., District No. 3

Dionne Faulk, District No. 4

**CITY CLERK/SECRETARY**

Aisha L. Thompson

**CITY TREASURER/TREASURER**

Wanda M. Brown

**CITY MANAGER/EXECUTIVE DIRECTOR**

Artie Fields

**CITY ATTORNEY/GENERAL COUNSEL**

Kenneth R. Campos

**OPENING CEREMONIES – 2:00 P.M.**

Call to Order

Pledge of Allegiance

Roll Call

**PUBLIC COMMENTS REGARDING AGENDA ITEMS**

Persons wishing to address the Inglewood City Council/Successor Agency/Housing Authority/Parking Authority/Joint Powers Authority on any item on the agenda, other than the Public Hearing, may do so at this time.

**WARRANTS AND BILLS (City Council/Successor Agency/Housing Authority)**

**1. CSA-1 & H-1.**

Warrant Registers.

Recommendation:

1. Allow for Payment of Bills.

Documents:

[1, CSA-1 H-1.PDF](#)

## **PUBLIC HEARINGS**

### **PH-1. SECTION 8, HOUSING AND CDBG DEPARTMENT**

Public Hearing to consider approval of the Amended City of Inglewood 2023-2024 Annual Action Plan.

Recommendation:

1. Receive public comments; and
2. Approve the Amended City of Inglewood 2023-2024 Annual Action Plan.

Documents:

[PH-1.PDF](#)

## **MINUTES**

### **M-1. CITY CLERK'S OFFICE**

Approval of the Minutes for the meetings held on August 1, 2023, August 8, 2023, and August 15, 2023.

Recommendation:

1. Approve.

Documents:

[M-1.PDF](#)

## **CONSENT CALENDAR**

These items will be acted upon as a whole unless called upon by a Council Member.

### **2. CITY ATTORNEY'S OFFICE**

Letters from the City Attorney's Office recommending the following:

#### **A. Reject Claims pursuant to Government Code, Section 913:**

1. GEICO INSURANCE/SUBRO CLAIMS (a/s/o – Stephanie Durant) for alleged property damage; pothole on March 7, 2023.
2. Luis David Garcia for alleged personal injury & property damage; motor vehicle collision with LAPD employee on May 7, 2023.
3. NS Corporation for alleged property damage (sewer pipe); sidewalk excavation on April 24, 2023.

Recommendation:

1. Reject Claims listed as A-1 through A-3.

### **3. COUNCIL DISTRICT 4**

Staff reports recommending that the Mayor and Council Members authorize payment of an invoice submitted by Laneia Smith Parker, for providing line dancing choreography for the Let's Get Healthy Dance Series held on August 31, 2023. (General Fund)

Recommendation:

1. Authorize the payment in the amount of \$126.

Documents:

[3.PDF](#)

**4. COUNCIL DISTRICT 4**

Staff reports recommending that the Mayor and Council Members authorize payment of an invoice submitted by Jesse Philpott, for providing entertainment as "Rocco Da Clown" at the Back-to-School Backpack Giveaway event held on August 19, 2023. (General Fund)

Recommendation:

1. Authorize the payment in the amount of \$450.

Documents:

[4.PDF](#)

**5. ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT**

Staff report recommending that the Mayor and Council Members approve a cooperative agreement (piggy-back) with Willdan Engineering, Inc. (with an option to extend one (1) additional year upon written agreement of the parties), for as-needed code enforcement services. (General Fund)

Recommendation:

1. Approve cooperative agreement in an amount not to exceed \$250,000.

Documents:

[5.PDF](#)

**6. FINANCE DEPARTMENT**

Staff report recommending that the Mayor and Council Members Approve a sixty-three (63)-month cooperative lease agreement with Xerox Corporation ("Xerox") to lease new copiers.

Recommendation:

1. Approve cooperative lease agreement in the annual amount of \$56,001.60 (\$280,008 total);
2. Approve a sixty-three (63)-month cooperative lease agreement with Xerox a production press for the annual amount of \$56,940.72 (\$284,703.60 total); and
3. Approve a twenty-six (26)-month cooperative maintenance agreement with the option to extend four additional years in one-year increments with Xerox to maintain the new and existing copiers in the annual amount of \$93,505.68 annually. (\$202,595.64 total)

Documents:

6.PDF

**7. HUMAN RESOURCES DEPARTMENT**

Staff report recommending that the Mayor and Council Members authorize payment of an invoice submitted by Cal Quest Investigations for facilitating a City of Inglewood internal administrative investigation. (General Fund)

Recommendation:

1. Authorize payment in the amount of \$7,140.

Documents:

7.PDF

**8. ITC DEPARTMENT**

Staff report recommending that the Mayor and Council Members authorize the payment of invoices to CivicPlus Corp., for Annual Web Hosting and Online Business Solutions. (IT&C Fund)

Recommendation:

1. Authorize payment in the total amount of \$33,545.11.

Documents:

8.PDF

**9. PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT**

Staff report recommending that the Mayor and Council Members approve Amendment No. 2 of Agreement No. 22-002 with Helen Lessick for public art consulting services in an amount not to exceed \$87,000. (General and Public Art Funds)

Recommendation:

1. Approve Amendment No. 2 of Agreement No. 22-002.

Documents:

9.PDF

**10. PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT/ PUBLIC WORKS DEPARTMENT**

Staff report recommending that the Mayor and Council Members approve Amendment No. 2 of Agreement No. 21-252 between the City of Inglewood and Eric Johnson dba L.A. Business Printing Services, for the Community Information Guide Project, Graphic Design, and Print Services, in an amount not to exceed \$249,255.82, including up to \$35,000 for graphic design and print services.

Recommendation:

1. Approve Amendment No. 2 of Agreement No. 21-252.

Documents:

10.PDF

**11. POLICE DEPARTMENT**

Staff report recommending that the Mayor and Council Members approve a three (3)-year agreement (with the option to extend two (2) additional one (1)-year terms) with InTime Services Inc. for use of

scheduling software. (General Fund)

Recommendation:

1. Approve agreement in a total amount not to exceed \$92,700 (or \$30,900 annually).

Documents:

[11.PDF](#)

**12. POLICE DEPARTMENT**

Staff report recommending that the Mayor and Council Members approve Amendment No. 2 to Agreement No. 21-191 with the City of Hawthorne to adjust the hourly rate and to extend the agreement an additional year in a total amount not to exceed \$1,332,000 to continue to provide supplemental law enforcement services. (General Fund)

Recommendation:

1. Approve Amendment No. 2 to Agreement No. 21-191; and
2. Authorize payment of an invoice in the amount of 3,727.50. (General Fund)

Documents:

[12.PDF](#)

**13. PUBLIC WORKS DEPARTMENT**

Staff report recommending that the Mayor and Council Members authorize payment of invoices submitted by Liftech Elevator Services, Inc. (Liftech) for monthly service maintenance. (General Fund)

Recommendation:

1. Authorize payment in an amount not to exceed \$16,084.50.

Documents:

[13.PDF](#)

**14. PUBLIC WORKS DEPARTMENT**

Staff report recommending that the Mayor and Council Members approve a cooperative purchase agreement with National Auto Fleet Group to purchase one (1) Ford Maverick XL per the Sourcewell cooperative agreement contract No. 091521-NAF for \$27,129.60. (Sewer Fund)

Recommendation:

1. Approve cooperative purchase agreement.

Documents:

[14.PDF](#)

**15. PUBLIC WORKS DEPARTMENT**

Staff report recommending that the Mayor and Council Members Approve Amendment No. 2 to Agreement No. 21-011 with Lea & Elliott, LLC, adding an additional year to the agreement (for a total of three (3) years);

Recommendation:

- 
1. Approve Amendment No. 2 to Agreement No. 21-011; and
  2. Approve additional funding in the amount of \$50,000 (for a total not to exceed \$3,165,036) for Amendment No. 1 to Agreement No. 21-011 with Lea & Elliott (L & E). (Measure R Grant Reimbursement Fund)

Documents:

[15.PDF](#)

#### **16. PUBLIC WORKS DEPARTMENT**

Staff report recommending that the Mayor and Council Members authorize the payment of five (5) outstanding invoices received to date, for planning work completed under Agreement No. 22-023 with Willdan Engineering.

Recommendation:

1. Authorize payment in the amount of \$52,245.25;
2. Authorize payment of anticipated invoices for continued project work through September 30, 2023, in an estimated amount not to exceed \$200,225; and
3. Adopt a resolution amending the Fiscal Year 2022-2023 Capital Improvements Program (CIP) Budget for the Energy Modernization Program.

Documents:

[16.PDF](#)

#### **DEPARTMENTAL REPORTS**

##### **DR-1. CITY MANAGER'S OFFICE**

Staff report recommending that the Mayor and Council Members adopt a resolution approving and adopting the Fiscal Year 2023-2024 Annual Budget.

Recommendation:

1. Adopt resolution.

Documents:

[DR-1.PDF](#)  
[FY2023-24 PROPOSED BUDGET 092623.PDF](#)

##### **DR-2. ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT**

Staff report recommending that the Mayor and Council Members approve an agreement with Placeworks, Inc., to prepare a General Plan Update Technical Background Report. (General Fund)

Recommendation:

1. Approve agreement in the amount of \$499,912.

Documents:

[DR-2.PDF](#)

##### **DR-3. FINANCE DEPARTMENT**

Staff report recommending that the Mayor and Council Members adopt a resolution establishing the City's tax-supported appropriations limitation for Fiscal Year 2023-2024, as required by the "Gann Amendment" to the California Constitution.

Recommendation:

1. Adopt resolution.

Documents:

[DR-3.PDF](#)

**DR-4. PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT**

Staff report recommending that the Mayor and Council Members award a contract and approve an agreement with Armstrong Cal Builders, Inc., for the Vincent Park Pavilion Project, per Bid No. CB-23-11. (General Fund)

Recommendation:

1. Award contract and approve agreement in an amount of \$864,100;
2. Approve a city-controlled contingency, in the amount of \$86,000, for a total cost not to exceed, \$950,100 (General Fund);
3. Authorize the repurposing of \$400,000 from Project No. P421 (Siminski Park Improvement Project) to Vincent Park Pavilion Replacement Project costs; and
4. Adopt a resolution amending the Fiscal Year 2022-2023 Budget to reflect the remaining funding needed, in the amount of \$550,100, for the Vincent Park Pavilion Replacement Project. (Grant Fund)

Documents:

[DR-4.PDF](#)

**DR-5. PUBLIC WORKS DEPARTMENT**

Staff report recommending that the Mayor and Council Members award a contract and approve an agreement with Birdi Systems, Inc., for the Furnish and Install Indentiv Integrable Access Control Panels and Card Readers Project, per Bid No. RFB-0150.

Recommendation:

1. Award contract and approve agreement in an amount not to exceed \$114,291.47; and
2. Approve a City-controlled contingency of \$11,429.14 [ten percent (10%)] for a total project amount not to exceed \$125,720.61 to install access control on 21 doors throughout City Hall. (General Fund)

Documents:

[DR-5.PDF](#)

**DR-6. PUBLIC WORKS DEPARTMENT**



Staff report recommending that the Mayor and Council Members approve a four-year Cooperative Purchase Agreement with Enterprise Fleet Management, Inc. to lease a total of 12 vehicles (with the option to buy) under Contract No. 030122EFM between Sourcewell and Enterprise Fleet Management, in a total amount not to exceed \$433,782.60 (includes an annual lease amount of \$108,445.65 for four (4) years). (General Fund)

Recommendation:

1. Approve Cooperative Purchase Agreement.

Documents:

[DR-6.PDF](#)

## **ORDINANCES**

### **O-1. ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT**

Staff report recommending that the Mayor and Council Members adopt Ordinance No. 23-19, approving Zoning Code Amendment No. 23-00004 (ZCA23-00004) in Chapter 12 of the Inglewood Municipal Code to Establish Regulations for Fast Food Restaurants, Citywide.

Recommendation:

1. Motion to waive further reading; and
2. Adopt Ordinance No. 23-19.

Documents:

[O-1.PDF](#)

## **REPORTS – CITY ATTORNEY**

- A-1. Oral reports – City Attorney

## **REPORTS – CITY MANAGER**

- CM-1. Oral reports – City Manager.

## **REPORTS – CITY CLERK**

- CC-1. Oral reports – City Clerk.

## **INGLEWOOD SUCCESSOR AGENCY**

Call to Order

Roll Call

### **CSA-1, 1, H-1**

Warrant Registers.

Recommendation:

1. Allow for Payment of Bills.

Documents:

[1, CSA-1 H-1.PDF](#)

**CSA-2. SUCCESSOR AGENCY SECRETARY**

Approval of the Minutes for the meetings held on August 1, 2023, August 8, 2023, and August 15, 2023.

Recommendation:

1. Approve.

Documents:

[CSA-2.PDF](#)

**ADJOURNMENT INGLEWOOD SUCCESSOR AGENCY**

**INGLEWOOD HOUSING AUTHORITY**

Call to Order

Roll Call

**H-1, 1 & CSA-1.**

Warrant Registers.

Recommendation:

1. Allow for Payment of Bills.

Documents:

[1, CSA-1 H-1.PDF](#)

**H-2. HOUSING AUTHORITY SECRETARY**

Approval of the Minutes for the meetings held on August 1, 2023, August 8, 2023, and August 15, 2023.

Recommendation:

1. Approve.

Documents:

[H-2.PDF](#)

**ADJOURNMENT INGLEWOOD HOUSING AUTHORITY**

**INGLEWOOD PARKING AUTHORITY**

Call to Order

Roll Call

**P-1. PARKING AUTHORITY SECRETARY**

Approval of the Minutes for the meetings held on August 8, 2023.

Recommendation:

1. Approve.

Documents:

[P-1.PDF](#)

**ADJOURNMENT INGLEWOOD PARKING AUTHORITY**

## **INGLEWOOD JOINT POWERS AUTHORITY**

Call to Order

Roll Call

### **JPA-1. JOINT POWERS AUTHORITY SECRETARY**

Approval of the Minutes for the meetings held on August 1, 2023, August 8, 2023.

Recommendation:

1. Approve.

Documents:

[JPA-1.PDF](#)

## **ADJOURNMENT INGLEWOOD JOINT POWERS AUTHORITY**

### **APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES**

### **PUBLIC COMMENTS REGARDING OTHER MATTERS**

Persons wishing to address the City Council on any matter connected with City business not elsewhere considered on the agenda may do so at this time. Persons with complaints regarding City management or departmental operations are requested to submit those complaints first to the City Manager for resolution.

### **MAYOR AND COUNCIL REMARKS**

The members of the City Council will provide oral reports, including reports on City related travels where lodging expenses are incurred, and/or address any matters they deem of general interest to the public.

### **ADJOURNMENT CITY COUNCIL**

In the event that today's meeting of the City Council is not held, or is concluded prior to a public hearing or other agenda item being considered, the public hearing or non-public hearing agenda item will automatically be continued to the next regularly scheduled City Council meeting. If you will require special accommodations, due to a disability, please contact the Office of the City Clerk at (310) 412-5280 or FAX (310) 412-5533, One Manchester Boulevard, First Floor, Inglewood City Hall, Inglewood, CA 90301. All requests for special accommodations must be received 72 hours prior to the day of the Council Meetings.

**\* No Accompanying Staff Report at the Time of Printing**

**\*\* Serves in that Capacity for Successor Agency, Housing Authority, Finance Authority, Parking Authority, and Joint Powers Authority**