



CITY OF INGLEWOOD

OFFICE OF THE CITY MANAGER



DATE: March 9, 2021

TO: Mayor and Council Members

FROM: Section 8, Housing, and Community Development Block Grant Department

SUBJECT: Resolution Amending the Fiscal Year 2020-2021 Budget for the Community Development Block Grant CARES Act Funding (CDBG-CV) for the COVID-19 Rent Relief Program

RECOMMENDATION:

It is recommended that the Mayor and Council Members adopt a Resolution amending the Fiscal Year 2020-2021 Budget to carry over unspent Community Development Block Grant CARES Act Funding (CDBG-CV) in the amount of \$1,000,000 that was earmarked for the COVID-19 Rent Relief Program in Fiscal Year 2019-2020. (Grant Funds)

BACKGROUND:

On March 27, 2020, the federal government authorized Title V of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The purpose of this legislation is to provide payments to State, Local, and Tribal governments navigating the economic impacts of the COVID-19 pandemic.

On June 30, 2020, the Mayor and Council Members approved a substantial amendment to the Fiscal Year 2019-2020 Annual Action Plan to allocate the CDBG-CV funding into the Fiscal Year 2019-2020 City Budget. This action allowed HUD to provide the funding to the City for use for a rental relief program. The City of Inglewood received \$827,507 in CDBG-CV funding during Fiscal Year 2019-2020.

On August 11, 2020, the Mayor and Council Members allocated \$1,000,000 for a COVID-19 Rent Relief Program to assist Inglewood residents who have been impacted negatively by the economic crisis related to the COVID-19 pandemic. The Mayor and Council Members supplemented the CDBG-CV funding (\$827,507) with an additional \$172,493, totaling \$1,000,000.

On October 20, 2020, the Mayor and Council Members approved a substantial amendment to the Fiscal Year 2020-2021 Annual Action Plan to add the Rent Relief Program, as an activity to help families experiencing financial hardship due to the Coronavirus pandemic.

DISCUSSION:

As a recipient of the HUD CDBG-CV CARES Act funding, the City of Inglewood is responsible for distributing the funding to provide necessary COVID-19 relief to Inglewood residents. One component of the use of these funds is to assist households affected adversely by the recent economic downturn, due to the COVID-19 pandemic. The City has implemented the COVID-19 Rental Relief Program and has created a list of recipients through an online application process. This program is currently expected to assist over 750 households in the City of Inglewood. In moving these funds into the Fiscal Year 2020-2021 Budget, the City will be able to issue the rental relief program payments quickly to eligible households.

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**Mayor and Council Members
Resolution - FY 2020-2021 Budget Amendment
COVID-19 Rent Relief Program
March 9, 2021**

In accordance with the HUD formula, the City of Inglewood has been approved for funding in the amount of \$827,507. Of that amount, a maximum of 20% (\$165,501) can be set aside for program administration costs.

FINANCIAL/FUNDING ISSUES AND SOURCES:

There is no impact to the General Fund to implement the COVID-19 Rent Relief Program. The revenue account for this program is 221.031.3159.5251.00 [HUD (CDBG) Fund - Section 8, Housing & CDBG - Cares Act - Cares Act]. The expenditure account for this program has been established as 221.031.3159.45046.00 [HUD (CDBG) Fund - Section 8, Housing & CDBG - Cares Act - Cares Act-Rent Relief Program].

LEGAL REVIEW VERIFICATION: YD

Administrative staff has verified that the legal documents accompanying this report have been reviewed and approved by the Office of the City Attorney.

BUDGET REVIEW VERIFICATION: YD

Administrative staff has verified that this report, in its entirety, has been submitted to, reviewed, and approved by the Budget Division.

FINANCE REVIEW VERIFICATION: YD

Administrative staff has verified that this report, in its entirety, has been submitted to, reviewed, and approved by the Finance Department.

DESCRIPTION OF ANY ATTACHMENTS:

Attachment No. 1 - Resolution

PREPARED BY:

Tracey Duncan, Grants Coordinator
Damian Pipkins, Grants Coordinator
Roberto Chavez, HUD Programs Manager

COUNCIL PRESENTER:

Roberto Chavez, HUD Programs Manager

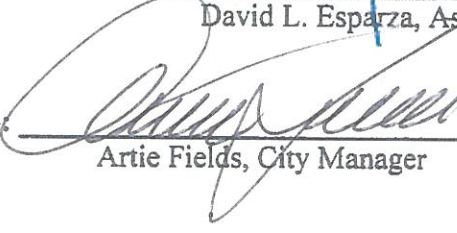
APPROVAL VERIFICATION SHEET

DEPARTMENT HEAD/
ASSISTANT CITY MANAGER APPROVAL:



David L. Esparza, Assistant City Manger/CFO

CITY MANAGER APPROVAL:



Artie Fields, City Manager

ATTACHMENT NO. 1

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RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INGLEWOOD, CALIFORNIA, AMENDING THE FISCAL YEAR 2020-2021 BUDGET FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT CARES ACT FUNDING FOR THE COVID-19 RENT RELIEF PROGRAM IN THE AMOUNT OF \$1,000,000

WHEREAS, on March 27, 2020, the federal government authorized Title V of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act); and

WHEREAS, the U.S. Department of Housing and Urban Development notified the City that its share of CARES Act CDBG-CV funding was \$827,507; and

WHEREAS, the City Council approved a substantial amendment to the 2019-2020 Annual Action Plan in order to receive the CARES Act funds, added an additional \$172,493 in City funds, and amended the Fiscal Year (FY) 2019-2020 Budget to authorize the use of the combined \$1,000,000 in funds for the creation of the COVID-19 Rent Relief Program; and

WHEREAS, on October 20, 2020, the City Council approved a substantial amendment to the 2020-2021 Annual Action Plan to include the COVID-19 Rent Relief Program since operations were still ongoing; and

WHEREAS, the City desires to amend the FY 2020-2021 Budget to include the \$1,000,000 funds for the COVID-19 Rent Relief Program for this fiscal year because operations are ongoing to help families experience financial hardship due to COVID-19;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF INGLEWOOD DOES RESOLVE AS FOLLOWS:

Section 1. That the Fiscal Year 2020-2021 Budget is amended as shown in Exhibit "A".

Section 2. The City Clerk shall certify to the adoption of this resolution and the same shall be in full force and effect immediately upon adoption.

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1 **PASSED, APPROVED, AND ADOPTED** this _____ day of _____

2 2021.

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5 James T. Butts, Jr., Mayor

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7 **ATTEST:**

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9 _____
10 Aisha L. Thompson, City Clerk

Exhibit A

Fund: 221 HUD (CDBG) Fund
 Agency: 031 Section 8, Housing & CDBG
 Orgn: 3159 Cares Act

OBJECT CODE		FY2019-20 Budget	Amendment Request	Increase/ (Decrease)
5251	Cares Act	\$ 1,382,521	\$ 1,000,000	\$ (382,521)
Total		\$ 1,382,521	\$ 1,000,000	\$ (382,521)

Fund: 221 HUD (CDBG) Fund
 Agency: 031 Section 8, Housing & CDBG
 Orgn: 3159 Cares Act

OBJECT CODE		FY2020-21 Budget	Amendment Request	Increase/ (Decrease)
45046	Cares Act-Rent Relief Program	\$ -	\$ 1,000,000	\$ 1,000,000
Total		\$ -	\$ 1,000,000	\$ 1,000,000