



# CITY OF INGLEWOOD

## OFFICE OF THE CITY MANAGER



**DATE:** July 12, 2022

**TO:** Mayor and Council Members

**FROM:** Public Works Department

**SUBJECT:** Set Public Hearing Inglewood Street Lighting Assessment District 1980-1

### **RECOMMENDATION:**

It is recommended that the Mayor and Council Members take the following actions:

1. Adopt a Resolution to initiate proceedings for the annual levy and collection of assessments;
2. Adopt a Resolution to preliminarily accept the Engineer's Report; and
3. Adopt a Resolution to declare its intention to levy and collect assessments, and set a Public Hearing for August 2, 2022, at 2:00 p.m.

### **BACKGROUND:**

An Assessment District is a special entity sponsored by a local government agency (such as a county or city). A tax, assessment, or fee is imposed on a property or group of property owners directly benefiting from enhanced maintenance or public improvement. The Inglewood Street Lighting Assessment District No. 1980-1 (Street Lighting District) was created in 1972 to provide funding for the maintenance, services, and operation of landscape and lighting improvements within public easements and rights-of-way throughout the District, including all properties located in the City of Inglewood (City).

Street lighting services provided through the assessment include the maintenance and ongoing replacement of 2,268 streetlights and 4,431 Southern California Edison (SCE)-owned and maintained streetlights, fixtures, and lamps along major corridors.

Services also include retrofitting existing fixtures with energy-efficient lighting along main arterials. Landscaping and maintenance activities funded by the District include the following:

1. Annual planting events;
2. Maintaining tree trimming schedule;
3. Removal of problematic trees and stumps throughout the District;
4. Planting new trees in areas where trees have been newly removed and in empty tree wells;
5. Keeping trees free of hazards;
6. Root pruning large trees to prevent sidewalk damage;
7. Providing safety training for employees;
8. Responding to District requests for emergency maintenance;
9. Keeping all center medians, sidewalks, and streets free of weeds;
10. Fertilizing trees when needed; and
11. Assisting with sidewalk and curb repairs.

SPH-3

**Mayor and Council Members  
Set Public Hearing Inglewood Street Lighting  
Assessment District 1980-1  
July 12, 2022**

Since 2020, the City has completed retrofits to all City-owned streetlights to energy-efficient lighting, leaving the remaining SCE-owned lights as the final phase to complete energy efficiency along all City streets.

On June 16, 2016, LS-1 Option E Tariff Program became available to cities for streetlight LED retrofits. The utility charges a monthly fee, known as an LS-1 tariff, to provide electricity, as well as operations and maintenance for each fixture. SCE, as the owner, provides for all maintenance, including lamp replacements, troubleshooting, and replacement following knockdowns. This new tariff allows SCE to replace High-Pressure Sodium Vapour (HPSV) lamps with more efficient LED lamps with no up-front cost to customers and includes a 20-year energy-efficient premium designed to recover the initial capital expenditure associated with LED streetlight replacements. The energy efficiency premium charge is locked in for 20 years, while the LS-1 Option E Tariff continues to move accordingly with the California Public Utilities Commission (CPUC)-approved rate change. The City does have the option to pay off the recovery mechanism at any time to realize the full impact of the energy savings sooner if it so chooses.

On June 23, 2020, the Mayor and Council Members approved and executed an agreement with Southern California Edison to schedule LS-1 Option E, Energy Efficient Light Emitting Diode Fixture Replacement Rate, to replace all SCE-owned High-Pressure Sodium Vapour streetlights on residential City streets with LED fixtures with no upfront cost to the City. SCE LED conversions meet the City specifications and have been approved by the Department of Public Works. Currently, there are more than 25 cities that have signed this agreement and participated in the program.

**DISCUSSION:**

The costs associated with maintaining the Street Lighting District are calculated and presented in an Engineer's Report each year. The Engineer's Report is required to continue the collection of assessments.

Willdan Financial Services (a division of Willdan Engineering), along with the support of the Public Works Staff, prepared the Street Lighting District Engineer's Report containing the following information:

- a. Historical and improvement information
- b. Preliminary cost to maintain the District
- c. Updated parcel levy database
- d. Annual levy of assessments resolution

Since Fiscal Year 1992-93, the annual maximum assessment rate indicated in the Street Lighting Assessment District has remained the same, with a levy of approximately \$2,414,105. The staff is proposing that the service levels remain unchanged and equal to that of the previous year. The costs incurred by the City have remained stable over the past several years. An updated summary of those costs by Fiscal Year is shown in the table below:

<b>Fiscal Year</b>	<b>Actual Maintenance Cost</b>	<b>General Funds Contribution</b>	<b>Assessment Total Collected</b>
2014-2015	\$3,583,465	\$1,153,143	\$2,430,322
2015-2016	\$3,583,465	\$1,153,297	\$2,430,168
2016-2017	\$3,618,993	\$1,192,081	\$2,426,912
2017-2018	\$3,618,989	\$1,195,223	\$2,423,766
2018-2019	\$3,727,402	\$1,308,461	\$2,418,941
2019-2020	\$3,727,399	\$1,312,756	\$2,418,643
2020-2021	\$3,727,447	\$1,303,803	\$2,423,644
2021-2022	\$3,727,447	\$1,309,174	\$2,418,272

**Street Lighting Assessment District Summary**

**FINANCIAL/FUNDING ISSUES AND SOURCES:**

The preliminary assessment levy for Fiscal Year 2022-2023 is approximately \$2,425,638. For Fiscal Year 2022-2023, the estimated cost to maintain the Inglewood Street Lighting Assessment District is \$3,727,463, resulting in a General Fund subsidy of approximately \$1,301,825. The following revenue account code numbers may be used to fund the assessment.

<b>Account Code No.</b>	<b>Code Description</b>
080-060-6037	Special Assessment Fund-Public Works-Public Services-Public Lighting
080-060-6055	Special Assessment Fund-Public Works-Public Services-Street Landscaping

**DESCRIPTION OF ANY ATTACHMENTS:**

- Attachment No. 1 - Resolution to Initiate Proceedings
- Attachment No. 2 - Resolution to Preliminarily Accept the Engineer's Report
- Attachment No. 3 - Resolution of Intention to Set a Public Hearing for August 2, 2022
- Attachment No. 4 - Street Lighting Assessment District Engineer's Report

**Mayor and Council Members  
Set Public Hearing Inglewood Street Lighting  
Assessment District 1980-1  
July 12, 2022**

**Page 4 of 5**

**PREPARED BY:**

Peter Puglese P.E, T.E, Principal Traffic Engineer

Raquel Mendez, Associate Engineer-Transportation

Joi L. Aldridge, Management Assistant to Director

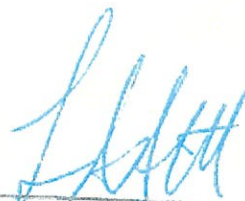
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**COUNCIL PRESENTER:**

Louis A. Atwell, P.E., Assistant City Manager/Director of Public Works

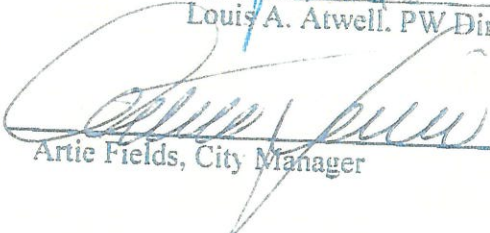
APPROVAL VERIFICATION SHEET

DEPARTMENT HEAD/  
ASSISTANT CITY MANAGER APPROVAL:



Louis A. Atwell, PW Director/Asst. City Mngr.

CITY MANAGER APPROVAL:



Artie Fields, City Manager

# **ATTACHMENT NO. 1**

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**RESOLUTION NO.:** \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
INGLEWOOD INITIATING PROCEEDINGS FOR THE ANNUAL LEVY  
AND COLLECTION OF ASSESSMENTS FOR THE STREET LIGHTING  
ASSESSMENT DISTRICT NO. 1980-1, FISCAL YEAR 2022-2023,  
PURSUANT TO THE PROVISIONS OF PART 2 OF DIVISION 15 OF  
THE CALIFORNIA STREETS AND HIGHWAYS CODE.**

**WHEREAS**, the City Council through a previous resolution has established and levied annual assessments for the Street Lighting Assessment District No. 1980-1 (hereafter referred to as the "District"). The City of Inglewood Street Lighting Assessment District is levied pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2, Division 15* of the California Streets and Highways Code (commencing with *Section 22500*) (hereafter referred to as the "Act"). The Act provides for the collection of assessments by the County of Los Angeles on behalf of the City of Inglewood to pay the maintenance and services of improvements and facilities related thereto; and

**WHEREAS**, the City Council of the City of Inglewood has determined that it is necessary and desirable to continue the current levels of landscaping, lighting, public streets maintenance and services; and

**WHEREAS**, the City Council desires to initiate proceedings for the levy and collection of annual assessments against lots and parcels of land within the various Zones of the District in Fiscal Year 2022-2023, for the improvements and services that will provide benefit to the properties within the District pursuant to the applicable provisions of the Act; and

**WHEREAS**, the City has retained Willdan Financial Services (the designated Engineer), for the purpose of assisting with the annual levy of the District, including the preparation and filing of the Engineer's Report with the City Clerk.

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1           **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF INGLEWOOD DOES HEREBY**  
2 **RESOLVE AS FOLLOWS:**

3           **SECTION 1.**

4           The above recitals are true, correct, and are incorporated herein.

5           **SECTION 2.**

6           The City Council hereby orders the Engineer to prepare and file with the City Clerk an  
7 Engineer's Report concerning the improvements, services and the proposed levy of assessments  
8 for the fiscal year commencing July 1, 2022, and ending June 30, 2023, for the District, in  
9 accordance with *Chapter 3 Section 22623* of the Act. Said Engineer's Report shall contain a  
10 description of the improvements and services, an estimate of the costs financed by the levy, the  
11 properties benefiting from the improvements, the method of apportioning the assessments, and  
12 any substantial changes to the existing improvements.

13           **SECTION 3.**

14           The boundaries of the District are coterminous with the boundaries of the City of  
15 Inglewood.

16           **SECTION 4.**

17           The Street Lighting Assessment District for Lighting improvements and services include  
18 but are not limited to the maintenance, operation and incidental expenses related to: removal,  
19 repair, replacement or relocation of light standards, poles, bulbs, fixtures and all appurtenances.

20           The Street Lighting Assessment District for Landscaping improvements and services  
21 include but are not limited to the maintenance, operation and incidental expenses related to:  
22 watering, fertilizing, mowing, weed control, shrubbery and tree pruning, removal and  
23 replacement of dead growth, and maintenance of irrigation facilities.

24           No substantial changes in the improvements or services are proposed for fiscal year  
25 2022-2023.

26           **SECTION 5.**

27           The City Council of the City of Inglewood hereby determines that to provide the  
28 improvements generally described in Section 4 of this resolution and to be detailed in the



1 Engineer's Report, it is necessary to levy and collect assessments against lots and parcels of  
2 land within the District for fiscal year 2022-2023, commencing July 1, 2022, and ending June  
3 30, 2023, and said assessments shall be outlined and described in the Engineer's Report and  
4 imposed pursuant to applicable provisions of the Act and the California Constitution Article  
5 XIID.

6 **SECTION 6.**

7 **BE IT FURTHER RESOLVED**, that the City Clerk shall certify to the adoption of this  
8 resolution and the same shall be in full force and effect immediately upon adoption.

9 Passed, approved, and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

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12 \_\_\_\_\_  
13 James T. Butts, Jr.,  
14 Mayor

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16 ATTEST:

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18 \_\_\_\_\_  
19 Aisha L. Thompson,  
20 City Clerk

# **ATTACHMENT NO. 2**

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RESOLUTION NO.: \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
INGLEWOOD PRELIMINARILY ACCEPTING THE ENGINEERING  
REPORT OF WILLDAN FINANCIAL SERVICES FOR THE CITY OF  
INGLEWOOD STREET LIGHTING ASSESSMENT DISTRICT NO.  
1980-1.

**WHEREAS**, the City Council pursuant to provisions of the *Landscaping and Lighting Act of 1972 (commencing with Section 22500) Part 2, Division 15 of the California Streets and Highways Code* (hereafter referred to as the "Act") did by previous Resolution, order the preparation of the fiscal year 2022-2023, Engineer's Report for the Street Lighting Assessment District No. 1980-1 (hereafter referred to as the "District"); and

**WHEREAS**, the City Council pursuant to applicable provisions of the Act proposes to levy and collect assessments against lots and parcels of land within the Districts for the fiscal year 2022-2023, to pay the maintenance, servicing and operation of the improvements related thereto; and

**WHEREAS**, Willdan Financial Services (the designated Engineer) in accordance with *Section 22623* of the Act, has prepared and filed with the City Clerk an Engineer's Report for fiscal year 2022-2023, and said report has been presented to the City Council and is incorporated herein by reference; and

**WHEREAS**, this City Council has examined and reviewed the Engineer's Report as presented, and is preliminarily satisfied with the description of the Districts, the improvements identified therein, each of the budget items and documents as set forth, and is satisfied that the proposed assessments have been spread proportionately in accordance with the special benefit each property receives from the improvements, operation, maintenance and services to be performed, as set forth in said Engineer's Report or as modified by Council action and incorporated herein.

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**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF INGLEWOOD DOES HEREBY  
RESOLVE AS FOLLOWS:**

**SECTION 1.**

The above recitals are true, correct, and are incorporated herein.

**SECTION 2.**

The Engineer's Report as presented is hereby preliminarily approved pursuant to the Municipal Code, and ordered to be filed in the Office of the City Clerk and to remain open to public inspection.

**SECTION 3.**

**BE IT FURTHER RESOLVED**, that the City Clerk shall certify to the adoption of this resolution and the same shall be in full force and effect immediately upon adoption.

Passed, approved, and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

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James T., Butts, Jr.,  
Mayor

ATTEST

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Aisha L. Thompson,  
City Clerk

# **ATTACHMENT NO. 3**

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**RESOLUTION NO.:** \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INGLEWOOD DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN THE STREET LIGHTING ASSESSMENT DISTRICT NO. 1980-1 FOR FISCAL YEAR 2022-2023, AND APPOINTING A TIME AND PLACE FOR A PUBLIC HEARING.**

**WHEREAS**, the City Council of the City of Inglewood has by previous resolution initiated proceedings for the levy and collection of assessments against lots and parcels of land within the Street Lighting Assessment District No. 1980-1 (hereafter referred to as the "District") for fiscal year 2022-2023; and

**WHEREAS**, the City Council of the City of Inglewood has ordered and received an Engineer's Report for the District for fiscal year 2022-2023, which has been filed with the City Clerk pursuant to the Landscape and Lighting Act of 1972 (hereafter referred to as "Act") and said report has been presented to the City Council.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF INGLEWOOD DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.**

The above recitals are true, correct, and are incorporated herein.

**SECTION 2.**

The City Council of the City of Inglewood hereby finds that the improvements and the levy and collection of assessments related thereto are in the public interest and convenience and benefit of the property owners within the District. The City Council hereby declares its intention to order the District improvements and to levy and collect assessments against the lots and parcels of land within the assessment district designated as the Street Lighting Assessment District No. 1980-1 pursuant to the provisions of the Act for fiscal year 2022-2023, commencing July 1, 2022, and ending June 30, 2023, to pay for the costs and expenses of the improvements described in Section 3 hereof.

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**SECTION 3.**

(a) The Street Lighting Assessment District for Lighting improvements and services include but are not limited to the maintenance, operation and incidental expenses related to: removal, repair, replacement or relocation of light standards, poles, bulbs, fixtures and all appurtenances.

(b) The Street Lighting Assessment District for Landscaping improvements and services include but are not limited to the maintenance, operation and incidental expenses related to: watering, fertilizing, mowing, weed control, shrubbery and tree pruning, removal and replacement of dead growth, and maintenance of irrigation facilities.

(c) No substantial changes in the improvements or services are proposed for fiscal year 2022-2023.

**SECTION 4.**

The assessments for fiscal year 2022-2023, are apportioned according to the method identified in the Engineer’s Report and are not proposed to increase from the assessments approved and ordered for the previous fiscal year.

**SECTION 5.**

The boundaries of the District are coterminous with the boundaries of the City of Inglewood.

**SECTION 6.**

Public property owned by any public agency and in use in the performance of a public function, which is included within the boundaries of the District, shall not be subject to the assessment to be made under these proceedings.

**SECTION 7.**

Reference is hereby made to the Engineer’s Report entitled “City of Inglewood, Street Lighting Assessment District No. 1980-1, fiscal year 2022-2023, Engineer’s Report” said Report has been prepared and submitted under a single cover and is on file in the office of the City Clerk, and provides a description of the improvements, the boundaries of the District and any Zones therein and the proposed assessment rates upon lots and parcels of land within the

1 District.

2 **SECTION 8.**

3 Notice is hereby given that on the 2<sup>nd</sup> day of August 2022, at 2:00 P.M., a public  
4 hearing will be held in the Council Chambers of the City Hall, One Manchester Blvd,  
5 Inglewood, California 90301, regarding the Street Lighting Assessment District for the fiscal  
6 year 2022-2023. The public hearing will afford interested persons the opportunity to hear  
7 and be heard.

8 Any interested person may file a written protest with the City Clerk prior to the  
9 conclusion of the public hearing. A written protest shall state all grounds of objection. A  
10 protest by a property owner shall contain a description sufficient to identify the property  
11 owned by the signer thereof. The City Council shall consider all oral statements and written  
12 protests made or filed by any interested person.

13 Following such public hearing the City Council shall consider and may take actions  
14 regarding the assessments for fiscal year 2022-2023.

15 **SECTION 9.**

16 The City Clerk is hereby authorized and directed to give notice of such public hearing  
17 as provided by law.

18 **SECTION 10.**

19 The City Council hereby determines and declares that the proposed assessments  
20 constitute a continuation of assessments existing on the effective date of Article XIID, that  
21 the assessments are imposed exclusively to finance the maintenance and operation expenses  
22 for streets and that the assessments as presented are exempt from the requirements of  
23 Article XIID, Section 4 of the California Constitution.

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**SECTION 11.**

**BE IT FURTHER RESOLVED**, that the City Clerk shall certify to the adoption of this resolution and the same shall be in full force and effect immediately upon adoption.

Passed, approved, and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
James T. Butts, Jr.,  
Mayor

ATTEST

\_\_\_\_\_  
Aisha L. Thompson,  
City Clerk

# **ATTACHMENT NO. 4**



## **ATTACHMENT NO. 4**

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### *Street Lighting Assessment District Engineer's Report*

To view the Engineer's Report, please see the link below

<https://www.cityofinglewood.org/DocumentCenter/View/17829/FY2223-Inglewood-Street-Lighting-ER-IM-Final>