



CITY OF INGLEWOOD

OFFICE OF THE CITY MANAGER



DATE: September 27, 2022

TO: Mayor and Council Members

FROM: Police Department

SUBJECT: Set a Public Hearing – Referral Towing Service Permit

RECOMMENDATION:

It is recommended that the Mayor and Council Members schedule a Public Hearing for October 11, 2022, at 2:00 p.m., to receive public comments on the application from B & H Tow Inglewood, Inc. (B & H) to obtain a permit to provide City referral towing services.

BACKGROUND:

The Inglewood Police Department (IPD), along with Parking Enforcement, requests numerous calls for tow service for both private and City vehicles. Calls initiated by the City are referred to as a "City referral." A tow truck operator must first obtain a Referral Towing Service permit for the privilege of receiving said referral. In addition, each applicant shall pay, to the City, a sum equal to seven (7) percent of that portion of the permittee's gross receipts developed from or attributed to the City's referred business.

Inglewood Municipal Code (IMC) Chapter 8 Article 6 outlines the City's process for granting a Referral Towing Service Permit. The applicant must first submit a form furnished by the IPD, as well as provide fingerprints and a photograph. In addition, the applicant shall furnish the City a policy or certificate of liability insurance, in which the City is named as an additional insured. The City also has a right to inspect the storage garage to ensure that all terms and conditions of the IMC are being met. Upon the conclusion of the investigation into the application, the City Council shall fix the time and date for a public hearing on the matter.

The IMC also caps the rates that can be charged to tow a vehicle to equal the average of the maximum rates permitted by the jurisdictions serviced by the Los Angeles Police Department, the Los Angeles County Sheriff, and the California Highway Patrol in the greater Los Angeles metropolitan area.

DISCUSSION:

In May 2022, B & H submitted a new application for a Referral Towing Service permit to the Inglewood Police Department. The Police Backgrounds section conducted criminal background checks on the applicant and has discovered no adverse findings.

The City recommends that B & H be granted a Referral Towing Service permit. Inglewood is one of the few Cities in which the permit holders operate their respective storage garages within the City limits. This allows for faster retrieval of a towed vehicle.

SPH-1

Granting of a permit will allow the company to receive City referrals for a period of thirty-six (36) months, granted all City and State requirements for towing are strictly adhered to.

FINANCIAL/FUNDING ISSUES AND SOURCES:

The City's projected revenue for the thirty-six (36) months is estimated to be \$180,000 in General Fund monies from tow referral fees. Granting of the requested permit will facilitate the collection of these referral fees.

DESCRIPTION OF ANY ATTACHMENTS:

Attachment No. 1 – Notice of Public Hearing

PREPARED BY:

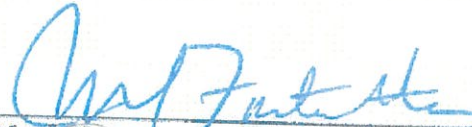
Anna Ma, Administrative Analyst *AM*

COUNCIL PRESENTER:

Mark Fronterotta, Chief of Police

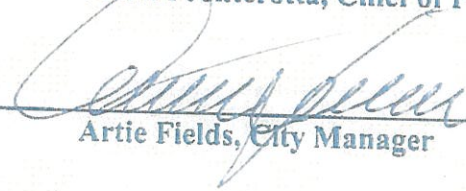
APPROVAL VERIFICATION SHEET

DEPARTMENT HEAD APPROVAL:



Mark Fronterotta, Chief of Police

CITY MANAGER APPROVAL:



Artie Fields, City Manager

ATTACHMENT NO. 1

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City of Inglewood will conduct a public hearing by the City Council on Tuesday, October 11, 2022, at 2:00 p.m. in Council Chambers on the 9th Floor of City Hall located at One West Manchester Boulevard, to receive public comments on the issuance of a tow referral permit to B & H Tow Inglewood Inc. to provide City referral towing services.

In the event the City Council meeting of October 11, 2022, is not held, or is concluded prior to this public hearing agenda item being considered, this public hearing will automatically be continued to the next regularly scheduled City Council meeting.

This notice is given by order of the City Council and is dated the 28th day of September 2022.