DATE: January 10, 2023

TO: Mayor and Council Members

FROM: Public Works Department

SUBJECT: Highway Safety Improvement Program Cycle 9: HSIPL-5164 (035) Pedestrian Safety Improvements Project (BID No. RFB 0142)

RECOMMENDATION:
It is recommended that the Mayor and City Council Members reject all bid proposals for the Highway Safety Improvement Program Cycle 9: HSIPL-5164 (035) Pedestrian Safety Improvements Project (Bid No. RFB 0142).

BACKGROUND:
On December 12, 2018, the City of Inglewood applied for federal funding under Highway Safety Improvement Program (HSIP) Cycle 9. On February 8, 2021, the City of Inglewood issued a task order to Willdan Engineering to perform engineering design services for the preparation of design plans, specifications, and estimates, as well as administration of grant funds for the Highway Safety Improvement Program Cycle 9: HSIPL-5164 (035) Pedestrian Safety Improvements Project. The Project involves the installation of high-visibility crosswalk improvements. For the intersections of Manchester Boulevard and Cedar Avenue and Centinela Avenue and Market Street, the project will install a high-intensity activated crosswalk (HAWK) system. In addition, the project will install signs, striping, and a rectangular rapid flashing beacon on Regent Avenue from Grevillea Avenue to La Brea Boulevard and on Market Street from Manchester Boulevard to Regent Street. On May 3, 2022, the project design was completed.

On June 17, 2022, Caltrans and the City of Inglewood entered into an agreement for the City to receive funds to complete the construction of the Highway Safety Improvement Program Cycle 9: HSIPL-5164 (035) Pedestrian Safety Improvements Project.

DISCUSSION:
In October 2022, the Department of Public Works issued a Request for Bid to select a potential bidder for the construction of the Highway Safety Improvement Program Cycle 9: HSIPL-5164 (035) Pedestrian Safety Improvements Project. Staff also advertised the project in the newspaper and posted it on the City’s Planet Bid Portal. In addition, a mandatory pre-proposal meeting was held with potential bidders to discuss the project on October 20, 2022. In order for a contractor to be considered, a bid was due to the City Clerk no later than 12:00 p.m. on November 22, 2022.
Due to unforeseen circumstances, the City Clerk was not present to hold the bid opening to receive and read the bids; because of this, the City cannot accept the bids. Therefore, the Public Works Department requests that the City Council reject all bids and allow the Department to re-bid the Highway Safety Improvement Cycle 9 Program: HSIPL-5164 (035) Pedestrian Safety Improvements Project.

FINANCIAL/FUNDING ISSUES AND SOURCES:
There is no impact on General Funds. A separate staff report will be submitted to program grant funds before using them.

DESCRIPTION OF ANY ATTACHMENTS:
None.

PREPARED BY:
Peter Puglese, P.E., Principal Traffic Engineer
Raquel Mendez, Associate Engineer

COUNCIL PRESENTER:
Louis A. Atwell, P.E., Public Works Director/Assistant City Manager
APPROVAL VERIFICATION SHEET

DEPARTMENT HEAD/
ASSISTANT CITY MANAGER APPROVAL: Louis A. Atwell, PW Director/Asst. City Mgr.

CITY MANAGER APPROVAL: Artie Fields, City Manager