DATE: January 24, 2023
TO: Mayor and Council Members
FROM: Information, Technology and Communications (ITC) Department
SUBJECT: Payment of Outstanding Invoices Submitted by Velosimo

RECOMMENDATION:
It is recommended that the Mayor and Council Members authorize payment of outstanding invoices submitted by Velosimo for contracting work, in the total amount of $8,370. (ITC Fund)

BACKGROUND:
In Fiscal Year 2021-2022, the ITC Department established an agreement with Velosimo to provide enhancements to Accela. The enhancements included the development and implementation of a platform that allows bilateral communication between two City systems, Accela and Tyler Cashiering. The interfacing provided the means of streamlining the efficiency of processing permit payments.

DISCUSSION:
Currently, Accela does not have a pre-built integration with Tyler Cashiering and its Professional Services or Product Team is not equipped, at this time, to build this technology. Velosimo, an Accela partner, is the only partner that has built a cloud-based integration platform between Accela and Tyler Cashiering. Based on the requirements of this unique interface for the City of Inglewood, Velosimo is the only provider that can build an interface to connect Accela to Tyler, so these two separate software systems can communicate in the City’s network.

There was a short form agreement in place for the work to be completed; however, additional customization was needed to complete the build and implementation of the interface between Accela and Tyler Cashiering, thus resulting in two outstanding invoices totaling $8,370.

FINANCIAL/FUNDING ISSUES AND SOURCES:
Sufficient funding is available in the Fiscal Year 2022-2023 Budget under Account Code No. 125.024.2440.44824.00 (ITC Fund-ITC-System Analysis & Implementation-Contract Services-ITC).

DESCRIPTION OF ANY ATTACHMENTS:
Attachment No. 1 – Invoices
Mayor and Council Members
Payment of Outstanding Invoices Submitted by Velosimo
January 24, 2023

PREPARED BY:
Matthew Chambers, ITC Director

COUNCIL PRESENTER:
Francine Jackson, Systems Analyst II
APPROVAL VERIFICATION SHEET

DEPARTMENT HEAD APPROVAL: Matthew Chambers, ITC Director

CITY MANAGER APPROVAL: Artie Fields, City Manager
ATTACHMENT NO. 1
Velosimo, Inc  
PO BOX 8379  
PASADENA, CA 91106-8379 US  
+1 8018793789  
receivables@velosimo.com

INVOICE

BILL TO  
City of Inglewood  
One Manchester Blvd.  
Inglewood, CA 90301

INVOICE # 1170  
DATE 12/01/2021  
DUE DATE 12/31/2021  
TERMS Net 30

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<th>DATE</th>
<th>ACTIVITY</th>
<th>DESCRIPTION</th>
<th>QTY</th>
<th>RATE</th>
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<td>Milestone Payment</td>
<td>Civic Platform Enhancements</td>
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<td>6,255.00</td>
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<td>November hours: 34.75</td>
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<td>Project to date hours: 129 of 200</td>
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BALANCE DUE  
$6,255.00

Payment instructions via ACH:

Comerica Bank  
Routing number: 121137522  
Account number: 1895569117
Velosimo, Inc
PO BOX 8379
PASADENA, CA 91109-8379 US
+1 8018793789
receivables@velosimo.com

**INVOICE**

BILL TO
City of Inglewood
One Manchester Blvd.
Inglewood, CA 90301

<table>
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<tr>
<th>DATE</th>
<th>ACTIVITY</th>
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**BALANCE DUE**

$2,115.00

Payment Instructions via ACH:

Comerica Bank
Routing number: 121137522
Account number: 1895569117