DATE: February 28, 2023

TO: Mayor and Council Members

FROM: Section 8, Housing and CDBG Department

SUBJECT: Set Public Hearing - Substantial Amendment to the Fiscal Year 2021-2022 Annual Action Plan for the Allocation of HOME Investment Partnerships Program-American Rescue Plan (HOME-ARP) Funds

RECOMMENDATION:
It is recommended that the Mayor and Council Members set a public hearing for March 21, 2023, to consider the adoption of a resolution adopting a substantial amendment to the Fiscal Year 2021-2022 Annual Action Plan for the allocation of HOME Investment Partnerships Program-American Rescue Plan (HOME-ARP) funding from the U.S. Department of Housing and Urban Development (HUD).

BACKGROUND:
In accordance with 24 CFR Part 91.105 - Citizen participation plan; local governments, the United States Department of Housing and Urban Development (HUD), Office of Community Planning and Development (CPD), requires participating jurisdictions to adopt a plan that sets forth the jurisdiction's policies and procedures for citizen participation. The Citizen Participation Plan must provide for and encourage citizens to participate in the development of the Consolidated Plan, the Annual Action Plan, any substantial amendment to the Consolidated Plan, and the Consolidated Annual Performance Evaluation Report (CAPER).

The Consolidated Plan allows local governments to assess their affordable housing and community development needs and market conditions over three to five fiscal years and concurrent program years (fiscal/program year), and to make data-driven investment decisions based on those specific needs. The consolidated planning process serves as the framework for community-wide dialogue to identify housing and community development priorities and establish goals that align and focus funding from the CPD formula block grant programs. The City approved its 2021-2022 Annual Action Plan on July 20, 2021.

Per the City’s Citizen Participation Plan, a substantial amendment to the Annual Action Plan is required when a substantial change is proposed as it relates to funding priorities, proposed activities, goals and objectives. Normally, a substantial amendment to an Annual Action Plan requires a thirty (30)-day public comment period; however, HUD has waived this requirement on the condition that no less than fifteen (15) days are provided for public comments on each substantial amendment.
DISCUSSION:
The City of Inglewood is a participating jurisdiction for HOME Investment Partnerships (HOME) funds through the U.S. Department of Housing and Urban Development (HUD). As such, the City has been awarded $3,108,579 of HOME-American Rescue Plan Act (HOME-ARP) funding.

As a prerequisite for receiving the HOME-ARP allocation, the City is required to submit a HOME-ARP Allocation Plan that includes the following: 1) a summary of the consultation process and the results of consultation; 2) a summary of comments received through the public participation process and a summary of any comments or recommendations not accepted and the reason why; 3) a description of HOME-ARP qualifying populations within the jurisdiction; 4) an assessment of unmet needs of each qualifying population; 5) an assessment of gaps in housing and shelter inventory, homeless assistance and services, and homelessness prevention service delivery system; and 6) a summary of planned use of HOME-ARP funds for eligible activities based on the unmet needs of the qualifying populations.

The American Rescue Plan Act (ARP) defines qualifying individuals or families, including Veterans, as those who are the following: 1) homeless, as defined in section 103(a) of the McKinney-Vento Homeless Assistance Act; 2) at risk of homelessness, as defined in section 401 of the McKinney-Vento Homeless Assistance Act; 3) fleeing, or attempting to flee domestic violence, dating violence, sexual assault, stalking (as defined by HUD in 24 CFR 5.2003) or human trafficking (as outlined in the Trafficking Victims Protection Act of 2000 as amended [22 USC 7102]); and 4) part of other populations where providing supportive services or assistance under section 212(a) of the National Affordable Housing Act 42 USC 12472(a) would prevent a family’s homelessness or serve those with the greatest risk of housing instability.

HOME-ARP funds may be used to benefit qualifying populations through the following programs:

1. Tenant-based Rental Assistance (TBRA);
2. Development and support of affordable housing;
3. Provision of supportive services;
4. Acquisition and development of non-congregate shelter;
5. Nonprofit capacity building and operating assistance; and
6. Program planning and administration.

To ensure broad input into the HOME-ARP Allocation Plan from stakeholders and the public, the City engaged in consultation with stakeholders and the public, including a virtual consultation session, a survey of stakeholders, and 15-day public comment period. Additional input may be received in the public hearing on March 21, 2023.

FINANCIAL/FUNDING ISSUES AND SOURCES
There is no fiscal impact to the General Fund to set this Public Hearing and to approve the Substantial Amendment to the Annual Action Plan.
Mayor and Council Members
Set Public Hearing - Substantial Amendment to the
FY 2021-2022 Annual Action Plan
February 28, 2023

DESCRIPTION OF ANY ATTACHMENTS:
Attachment No. 1 – HUD Funding Award Letter, dated September 20, 2021

PREPARED BY:
Roberto Chavez, HUD Programs Manager
Tracey Duncan, Sr. Program Specialist

COUNCIL PRESENTER:
Roberto Chavez, HUD Programs Manager
APPROVAL VERIFICATION SHEET

DEPARTMENT HEAD APPROVAL:  
Harjinder Singh, Deputy City Manager

CITY MANAGER APPROVAL:  
Artie Fields, City Manager
ATTACHMENT NO. 1
September 20, 2021

Artie Fields, City Manager  
City of Inglewood  
One Manchester Boulevard, 9th Floor  
Inglewood, CA  90301

Dear Mr. Fields:

The American Rescue Plan Act of 2021 appropriated $5 billion to provide housing, services, and shelter to individuals experiencing homelessness and other vulnerable populations, to be allocated by formula to jurisdictions that qualified for HOME Investment Partnerships Program allocations in Fiscal Year 2021. On September 13, 2021, the Department published a notice, titled: Requirements for the Use of Funds in the HOME-American Rescue Plan Program (the Notice), which you are encouraged to review to assist in developing your program. Enclosed is the Grant Agreement for the HOME Investment Partnerships – America Rescue Plan (HOME-ARP) program:

In accordance with the Notice, and the HOME ARP Grant Agreement, a Participating Jurisdiction (PJ), as of the Federal Award Date, may use up to five percent of its total award for administrative and planning costs. Once your HOME-ARP Allocation Plan is approved by HUD, the remaining award will be made available.

**HOME Investment Partnerships - American Rescue Plan (HOME-ARP) $3,108,579**

Transmittal of this Grant Agreement does not constitute approval of the activities described in your HOME-ARP Allocation Plan. You are reminded that you, as the PJ, are responsible for ensuring that all grant funds are used in accordance with all program requirements. An executed Grant Agreement is a legally binding agreement between the Department of Housing and Urban Development and the City of Inglewood.

To establish a Line of Credit for the HOME-ARP award, it will be necessary for your agency to sign, execute and return one (1) copy of the Grant Agreement. If there is a need to add or remove individuals authorized to access the Integrated Disbursement Information System (IDIS), please submit an IDIS Online Access Request Form (HUD 27055). Also, please ensure the IDIS Online Access Request Form is notarized and returned to this office with your Grant Agreement. Additionally, if there is a need to establish or change the depository account where these funds are to be wired, a Direct Deposit Sign-Up form (SF-1199A) must be completed by your financial institution and returned to this office with a copy of a voided check.

You are reminded that certain activities are subject to the provisions of 24 CFR Part 58 (Environmental Review Procedures). Funds for such activities may not be obligated or expended...
until HUD has approved the release of funds in writing. A request for release of funds (RROF) must be accompanied by an environmental certification, and until the RROF is approved and notification is received, no HUD funds should be committed. If the project or activity is exempt per 24 CFR 58.34 or categorically excluded (except in extraordinary circumstances), no RROF is required.

Please execute two (2) copies of the HOME-ARP Grant Agreement with electronic signatures. In response to COVID-19, HUD authorizes you to electronically execute the grant agreement with your electronic signature. Return one (1) of the agreements to this office to the attention of CPD General Correspondence Mailbox, at CPDLA@hud.gov. Maintain a copy of the agreement with your original signature on site in your program files.

HUD congratulates the City of Inglewood on its grant award, and we look forward to assisting you in accomplishing your programs goals. If you have any questions or need further information of assistance, please contact Develyn Rhodes-Johnson, CPD Representative, at (213)534-2587 or develyn.rhodes.johnson@hud.gov.

Sincerely,

[Signature]

Rufus Washington, Director,
Office of Community Planning and Development

Enclosures

cc: