



# CITY OF INGLEWOOD

## OFFICE OF THE CITY MANAGER



**DATE:** March 14, 2023  
**TO:** Mayor and Council Members  
**FROM:** Police Department  
**SUBJECT:** Payment of Invoices to Leverage Information Systems

### **RECOMMENDATION:**

It is recommended that the Mayor and Council Members authorize payment of invoices submitted by Leverage Information Systems, for camera installation services, in the total amount of \$6,289.79. (Public Safety Grant Fund)

### **BACKGROUND:**

Law enforcement agencies across the country regularly use security cameras to aide in their crime prevention efforts. Agencies that use cameras have observed a measurable decrease in criminal activity and calls for service regarding the quality of life issues in and near the installed cameras. Cameras have also been found to be an excellent resource for evidentiary purposes. Many agencies have been able to capture videos of crimes and later extract the recordings to apprehend and prosecute individuals.

For these reasons, the Police Department (Department) has been actively involved in expanding the existing camera infrastructure. Currently, the Department has cameras installed at various critical infrastructures, parks, and major intersections within the City.

### **DISCUSSION:**

Leverage has provided camera systems and related services to the Department for over ten (10) years and to ensure compatibility, it was necessary to continue services with Leverage while the Department negotiated a new agreement. Currently, the Department has established Agreement No. 23-038 with Leverage. However, the Department was recently notified of four (4) outstanding invoices that require authorization for payment.

### **FINANCIAL/FUNDING ISSUES AND SOURCES:**

Sufficient funds, in the amount of \$6,289.79, are available in the Fiscal Year 2022-2023 Budget under Account Code No. 226.045.4562.45045.00 (Public Safety Grants Fund-Police-COPS Option Grant-Special Expense-Police Dept).

8.

**Mayor and Council Members**  
**Payment of Invoices to Leverage Information Systems**  
**March 14, 2023**

Page 2 of 3

**DESCRIPTION OF ANY ATTACHMENTS:**

Attachment No. 1 – Invoices


**PREPARED BY:**

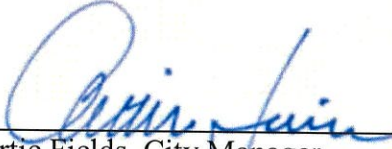
Anna Ma, Administrative Analyst *AM*

**COUNCIL PRESENTER:**

Cardell Hurt, Acting Chief of Police

**APPROVAL VERIFICATION SHEET**

**DEPARTMENT HEAD APPROVAL:**   
Cardell Hurt, Acting Chief of Police

**CITY MANAGER APPROVAL:**   
Artie Fields, City Manager

# **ATTACHMENT NO. 1**



**Leverage Information Systems**

Phone: (425) 482-9200  
 Fax: (425) 485-9400  
 PO Box 630  
 Woodinville, WA 98072

**Statement of account as of 1/18/2023**

For: City of Inglewood  
 One Manchester Blvd  
 Inglewood, CA 90301

Account No. 1973  
 A/R Cust. No. Inglewood Police Department  
 Account ID Inglewood PD

Invoice No.	Invoice Date	Invoice Amount	Payments	Credit Memos	Balance Due
2230578	2/10/2022	\$2,879.67	\$0.00	\$0.00	\$2,879.67
2230992	3/25/2022	\$2,013.86	\$0.00	\$0.00	\$2,013.86
2232473	7/27/2022	\$531.26	\$0.00	\$0.00	\$531.26
2232619	8/9/2022	\$865.00	\$0.00	\$0.00	\$865.00

**Aging in Days**

0-30	31-60	61-90	91-120	121+	Total
\$0.00	\$0.00	\$0.00	\$0.00	\$6,289.80	\$6,289.79



**Leverage Information Systems**

Phone: (425) 482-9200  
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 Woodinville, WA 98072

**Invoice**

Number: **2230578**  
 Date: **2/10/2022**

**Bill-To**

Attn: jlagreek@cityofinglewood.org  
 City of Inglewood  
 Finance/Accounts Payable c/o Jeff LaGreek  
 One Manchester Boulevard  
 Inglewood, CA 90301 United States

**Ship-To**

Attn: Police Department  
 City of Inglewood  
 One Manchester Boulevard  
 Inglewood, CA 90301 USA  
 Phone: (310) 412-5506

Source: SO No. 2210072

Acct. No.	Customer PO	Reference	Ship Via	Terms
1973	LaGreekSignedQuote	Q2200142	UPS Ground	Net 30

02/03/2022 10:17:57 AM, Bob Stenson:  
 Clay onsite to complete the cabling, wall plate

01/25/2022 08:55:55 AM, Bob Stenson:  
 Clay and Jesse onsite for the EOC cabling installation

CLIN	Qty.	Item ID	Description	UOM	Ea. Price	Total
		- Installation Materials -				
001	1.00	LOT - EQUIP	Installation Materials	EA	\$996.45	\$996.45 <sup>T</sup>
		- Labor -				
010	1.00	OSINSTALL	Onsite Installation	EA	\$1,705.00	\$1,705.00
		- Freight -				
012	1.00	Freight - Fixed Price	Fixed Freight Charge	EA	\$71.43	\$71.43 <sup>T</sup>
					Item Total:	\$2,772.88
					Sales Tax at 10.000%:	\$106.79
					<b>Total Amount Due:</b>	<b>\$2,879.67</b>

(\* denotes repair item)



**Leverage Information  
Systems**

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PO Box 630  
Woodinville, WA 98072

**Invoice**

Number: **2230578**  
Date: **2/10/2022**

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<u>Acct. No.</u>	<u>Customer PO.</u>	<u>Reference</u>	<u>Ship Via</u>	<u>Terms</u>
1973	LaGreekSignedQuote	Q2200142	UPS Ground	Net 30

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Thank You For Your Order

All Shipments are subject to the standard (30) Return / Exchange  
Net 30 Terms unless otherwise marked

Federal ID#: 91-1607710  
Routing Transit Number: 125000574      Account Number: 479681003857

Leverage's 30 day return policy does not apply to changed or cancelled orders. In the event the customer chooses to change or cancel an order, there will be a 15% restock fee charged on all non-shipped items and a 25% restock fee charged on all shipped items. Restock fee is calculated on the sell price of each item changed or cancelled. This does not apply to valid RMAs.

We certify that this invoice is correct.

For Questions about this invoice, please call 425-482-9200 and ask for Invoicing or email  
accountsreceivable@leverageis.com. Payment Contact / requestor Leo Shtegngart - LeoS@leverageis.com -  
425-420-1482.

Internal / Restricted Classification



**Leverage Information Systems**

Phone: (425) 482-9200  
 Fax: (425) 485-9400  
 PO Box 630  
 Woodinville, WA 98072

**Invoice**

Number: **2230992**  
 Date: **3/25/2022**

**Bill-To**  
 Attn: jlagreek@cityofinglewood.org  
 City of Inglewood  
 Finance/Accounts Payable  
 One Manchester Boulevard  
 Inglewood, CA 90301 United States

**Ship-To**  
 Attn: Police Department  
 City of Inglewood  
 One Manchester Boulevard  
 Attn PO: LaGreekSignedQuote  
 Inglewood, CA 90301 USA  
 Phone: (310) 412-5506

Source: SO No. 2210573

Acct. No.	Customer PO	Reference	Ship Via	Terms
1973	LaGreekSignedQuote	Q2201141	UPS Ground	Net 30

03/14/2022 08:37:27 AM, Bob Stenson:  
 Josh and Clay onsite for H Tank North camera replacement

CLIN	Qty.	Item ID	Description	UOM	Ea. Price	Total
		- Hardware -				
001	1	SLA-T4680	2M Network Remote Head Camera, Straight <i>Serial Number: ZGCH6V4K700006D</i>	EA	\$143.51	\$143.51 <sup>T</sup>
		- Labor -				
002	1.00	OSINSTALL	Onsite Installation	EA	\$1,845.00	\$1,845.00
		- Freight				
004	1.00	Freight - Fixed Price	Fixed Freight Charge	EA	\$10.00	\$10.00 <sup>T</sup>
					Item Total:	\$1,998.51
					Sales Tax at 10.000%:	\$15.35
					<b>Total Amount Due:</b>	<b>\$2,013.86</b>

(\* denotes repair item)





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Systems**

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Fax: (425) 485-9400  
PO Box 630  
Woodinville, WA 98072

**Invoice**

Number: **2230992**  
Date: **3/25/2022**

Acct. No.	Customer PO	Reference	Ship Via	Terms
1973	LaGreekSignedQuote	Q2201141	UPS Ground	Net 30

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Federal ID#: 91-1607710  
Routing Transit Number: 125000574      Account Number: 479681003857

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**Leverage Information Systems**

Phone: (425) 482-9200  
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**Invoice**

Number: **2232473**  
 Date: **7/27/2022**

**Bill-To**  
 Attn: jlagreek@cityofinglewood.org  
 City of Inglewood  
 Finance/Accounts Payable  
 One Manchester Boulevard  
 Inglewood, CA 90301 United States

**Ship-To**  
 Attn: Police Department  
 City of Inglewood  
 One Manchester Boulevard  
 Attn PO: LaGreekSignedQuote  
 Inglewood, CA 90301 USA  
 Phone: (310) 412-5506

Source: SO No. 2210264

Acct. No.	Customer PO	Reference	Ship Via	Terms
1973	LaGreekSignedQuote	Q2200586	UPS Ground	Net 30

03/15/2022 08:31:43 AM, Joshua Tolbert: HDD was successfully installed on 3/1/2022.

CLIN	Qty.	Item ID	Description	UOM	Ea. Price	Total
001	2	ST6000NM0024	6TB ENT CAP 3.5 HDD SATA 7200	EA	\$232.39	\$464.78
		<i>2 Serial Numbers have been assigned</i>				
		Z4D056AW	Z4D1HFV3			
003	1.00	Freight - Fixed Price	Fixed Freight Charge	EA	\$20.00	\$20.00
					Item Total:	\$484.78
					Sales Tax at 10.000%:	\$46.48
					<b>Total Amount Due:</b>	<b>\$531.26</b>

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Federal ID#: 91-1607710  
 Routing Transit Number: 125000574 Account Number: 479681003857

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Internal / Restricted Classification

(\* denotes repair item)



**Leverage Information Systems**

Phone: (425) 482-9200  
 Fax: (425) 485-9400  
 PO Box 630  
 Woodinville, WA 98072

**Invoice**

Number: **2232619**  
 Date: **8/9/2022**

**Bill-To**

Attn: Jeff LaGreek  
 City of Inglewood  
 One Manchester Blvd  
 Inglewood, CA 90301 U.S.A.

**Ship-To**

Attn: Jeff LaGreek  
 City of Inglewood  
 One Manchester Blvd  
 Inglewood, CA 90301 U.S.A.

Source: SO No. 2211789

Acct. No.	Customer PO	Reference	Ship Via	Terms
1973	Jeff LaGreek Approval			Net 30

*08/04/2022 01:00 PM - 08/04/2022 04:00 PM by Joshua Tolbert : Onsite troubleshooting of City Hall security desk viewing station. Found the network cable between the switch and PC was damaged. Cut out and replaced broken portion. Returned to functionality.*

*08/01/2022 10:00:00 AM - 08/04/2022 12:00 PM by Joshua Tolbert, Josh Tolbert: Assisted Emory in logging into Detect. The Detect login screen was up and the Administrator account was selected, I informed him that he needed to scroll down and select the Sec1 account and login with the credentials.*

*I noticed that there were some interface errors on the switchport the viewing station plugs into. I cleared the counters and we will look into the issue on-site.*

CLIN	Qty.	Item ID	Description	UOM	Ea. Price	Total
001	5.00	LABOR-NSE	Simple Single-Location (Non-Wan) Network	EA	\$125.00	\$625.00
002	3.00	LABOR-SMT	Unsupervised Structured Cable And/Or Fiber Optic Work	EA	\$80.00	\$240.00
Item Total:						\$865.00
Sales Tax:						\$0.00
<b>Total Amount Due:</b>						<b>\$865.00</b>

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**Invoice**

Number: **2232619**  
Date: **8/9/2022**

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Acct. No.	Customer PO	Reference	Ship Via	Terms
1973	Jeff LaGreek Approval			Net 30

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