DATE: March 14, 2023

TO: Mayor and Council Members

FROM: Police Department

SUBJECT: Payment of Invoices to Leverage Information Systems

RECOMMENDATION:
It is recommended that the Mayor and Council Members authorize payment of invoices submitted by Leverage Information Systems, for camera installation services, in the total amount of $6,289.79. (Public Safety Grant Fund)

BACKGROUND:
Law enforcement agencies across the country regularly use security cameras to aid in their crime prevention efforts. Agencies that use cameras have observed a measurable decrease in criminal activity and calls for service regarding the quality of life issues in and near the installed cameras. Cameras have also been found to be an excellent resource for evidentiary purposes. Many agencies have been able to capture videos of crimes and later extract the recordings to apprehend and prosecute individuals.

For these reasons, the Police Department (Department) has been actively involved in expanding the existing camera infrastructure. Currently, the Department has cameras installed at various critical infrastructures, parks, and major intersections within the City.

DISCUSSION:
Leverage has provided camera systems and related services to the Department for over ten (10) years and to ensure compatibility, it was necessary to continue services with Leverage while the Department negotiated a new agreement. Currently, the Department has established Agreement No. 23-038 with Leverage. However, the Department was recently notified of four (4) outstanding invoices that require authorization for payment.

FINANCIAL/FUNDING ISSUES AND SOURCES:
Sufficient funds, in the amount of $6,289.79, are available in the Fiscal Year 2022-2023 Budget under Account Code No. 226.045.4562.45045.00 (Public Safety Grants Fund-Police-COPS Option Grant-Special Expense-Police Dept).
Mayor and Council Members
Payment of Invoices to Leverage Information Systems
March 14, 2023

DESCRIPTION OF ANY ATTACHMENTS:
Attachment No. 1 – Invoices

PREPARED BY:
Anna Ma, Administrative Analyst

COUNCIL PRESENTER:
Cardell Hurt, Acting Chief of Police
APPROVAL VERIFICATION SHEET

DEPARTMENT HEAD APPROVAL: ____________________________
Cardell Hurt, Acting Chief of Police

CITY MANAGER APPROVAL: ____________________________
Artie Fields, City Manager
ATTACHMENT NO. 1
Statement of account as of 1/18/2023

For: City of Inglewood  
One Manchester Blvd  
Inglewood, CA 90301  

Account No.: 1973  
A/R Cust. No.: Inglewood Police Department  
Account ID: Inglewood PD

<table>
<thead>
<tr>
<th>Invoice No.</th>
<th>Invoice Date</th>
<th>Invoice Amount</th>
<th>Payments</th>
<th>Credit Memos</th>
<th>Balance Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>2230578</td>
<td>2/10/2022</td>
<td>$2,879.67</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$2,879.67</td>
</tr>
<tr>
<td>2230992</td>
<td>3/25/2022</td>
<td>$2,013.86</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$2,013.86</td>
</tr>
<tr>
<td>2232473</td>
<td>7/27/2022</td>
<td>$531.26</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$531.26</td>
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<tr>
<td>2232519</td>
<td>8/9/2022</td>
<td>$865.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$865.00</td>
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Aging in Days

<table>
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<tr>
<th></th>
<th>0-30</th>
<th>31-60</th>
<th>61-90</th>
<th>91-120</th>
<th>121+</th>
<th>Total</th>
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<tr>
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<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$6,289.80</td>
<td>$6,289.79</td>
</tr>
</tbody>
</table>
Leverage Information Systems
Phone: (425) 482-9200
Fax: (425) 485-9400
PO Box 630
Woodinville, WA 98072

Invoice
Number: 2230578
Date: 2/10/2022

Bill-To
Attn: jimagreek@cityofinglewood.org
City of Inglewood
Finance/Accounts Payable c/o Jeff LaGreek
One Manchester Boulevard
Inglewood, CA 90301 United States

Ship-To
Attn: Police Department
City of Inglewood
One Manchester Boulevard
Inglewood, CA 90301 USA
Phone: (310) 412-5506

Acct. No. 1973
Customer Po. LaGreekSignedQuote
Reference Q2200142

02/03/2022 10:17:57 AM, Bob Stenson:
Clay onsite to complete the cabling, wall plate

01/25/2022 08:55:55 AM, Bob Stenson:
Clay and Jesse onsite for the EOC cabling installation

<table>
<thead>
<tr>
<th>CLIN</th>
<th>Qty.</th>
<th>Item ID</th>
<th>Description</th>
<th>UOM</th>
<th>Ea. Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>1.00</td>
<td>LOT - EQUIP</td>
<td>Installation Materials</td>
<td>EA</td>
<td>$996.45</td>
<td>$996.45</td>
</tr>
<tr>
<td>010</td>
<td>1.00</td>
<td>OSINSTALL</td>
<td>Onsite Installation</td>
<td>EA</td>
<td>$1,705.00</td>
<td>$1,705.00</td>
</tr>
<tr>
<td>012</td>
<td>1.00</td>
<td>Freight - Fixed Price</td>
<td>Fixed Freight Charge</td>
<td>EA</td>
<td>$71.43</td>
<td>$71.43</td>
</tr>
</tbody>
</table>

Item Total: $2,772.88
Sales Tax at 10.000%: $106.79
Total Amount Due: $2,879.67
Leverage Information Systems
Phone: (425) 482-9200
Fax: (425) 485-9400
PO Box 630
Woodinville, WA 98072

Invoice
Number: 2230578
Date: 2/10/2022

<table>
<thead>
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<th>Acct. No.</th>
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<th>Reference</th>
<th>Ship Via</th>
<th>Terms</th>
</tr>
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<tbody>
<tr>
<td>1973</td>
<td>LaGreekSignedQuote</td>
<td>Q2200142</td>
<td>UPS Ground</td>
<td>Net 30</td>
</tr>
</tbody>
</table>

Thank You For Your Order

All Shipments are subject to the standard (30) Return / Exchange
Net 30 Terms unless otherwise marked

Federal ID#: 91-1607710
Routing Transit Number: 125000574  Account Number: 479681003857

Leverage's 30 day return policy does not apply to changed or cancelled orders. In the event the customer chooses to change or cancel an order, there will be a 15% restock fee charged on all non-shipped items and a 25% restock fee charged on all shipped items. Restock fee is calculated on the sell price of each item changed or cancelled. This does not apply to valid RMA's.

We certify that this invoice is correct.

For Questions about this Invoice, please call 425-482-9200 and ask for Invoicing or email accountsreceivable@leverageis.com. Payment Contact / requestor Leo Shtegngart - LeoS@leverageis.com - 425-420-1462.

Internal / Restricted Classification

(* denotes repair item)
# Leverage Information Systems

Phone: (425) 482-9200  
Fax: (425) 485-9400  
PO Box 630  
Woodinville, WA 98072

## Invoice

<table>
<thead>
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<th>Item</th>
<th>Description</th>
<th>UOM</th>
<th>Ea. Price</th>
<th>Total</th>
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<tr>
<td>001</td>
<td>2M Network Remote Head Camera, Straight</td>
<td>EA</td>
<td>$143.51</td>
<td>$143.51</td>
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<tr>
<td></td>
<td>Serial Number: ZGCH5V4K700060D</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>002</td>
<td>Onsite Installation</td>
<td>EA</td>
<td>$1,845.00</td>
<td>$1,845.00</td>
</tr>
<tr>
<td>003</td>
<td>Freight</td>
<td>EA</td>
<td>$10.00</td>
<td>$10.00</td>
</tr>
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Item Total: $1,998.51  
Sales Tax at 10.000%: $19.99  
Total Amount Due: $2,018.46

---

03/14/2022 08:37:27 AM, Bob Stenson:  
Josh and Clay onsite for H Tank North camera replacement
Leverage Information Systems  
PO Box 630  
Woodinville, WA 98072

Invoicenumber: 2230992  
Date: 3/25/2022

<table>
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<th>Act. No.</th>
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<th>Reference</th>
<th>Ship Via</th>
<th>Terms</th>
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<tr>
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<td>LaGreekSignedQuote</td>
<td>Q2201141</td>
<td>UPS Ground</td>
<td>Net 30</td>
</tr>
</tbody>
</table>

Thank You For Your Order

All Shipments are subject to the standard (30) Return / Exchange
Net 30 Terms unless otherwise marked

Federal ID#: 91-1567710  
Routing Transit Number: 125000574  
Account Number: 479581003057

Leverage's 30 day return policy does not apply to changed or cancelled orders. In the event the customer chooses to change or cancel an order, there will be a 15% restock fee charged on all non-shipped items and a 25% restock fee charged on all shipped items. Restock fee is calculated on the sell price of each item changed or cancelled. This does not apply to valid RMAs.

We certify that this invoice is correct.

For Questions about this invoice, please call 425-482-9200 and ask for Invoicing or email accountsreceivable@leveragels.com. Payment Contact / requestor LeoShtegngart - LeoS@leveragels.com - 425-420-1482.

Internal / Restricted Classification

(* denotes repair item)
# Invoice

**Leverage Information Systems**  
Phone: (425) 482-9200  
Fax: (425) 485-9400  
PO Box 630  
Woodinville, WA 98072

**Invoice Number:** 2232473  
**Date:** 7/27/2022

## Bill-To
Attn: jlagreek@cityofinglewood.org  
City of Inglewood  
Finance/Accounts Payable  
One Manchester Boulevard  
Inglewood, CA 90301 United States

## Ship-To
Attn: Police Department  
City of Inglewood  
One Manchester Boulevard  
Attn PO: LaGreekSignedQuote  
Inglewood, CA 90301 USA  
Phone: (310) 412-5506

<table>
<thead>
<tr>
<th>Acc. No.</th>
<th>Customer PO</th>
<th>Reference</th>
<th>Ship Via</th>
<th>Terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>1973</td>
<td>LaGreekSignedQuote</td>
<td>Q2200586</td>
<td>UPS Ground</td>
<td>Net 30</td>
</tr>
</tbody>
</table>

03/15/2022 08:31:43 AM, Joshua Tolbert: HDD was successfully installed on 3/1/2022.

<table>
<thead>
<tr>
<th>CLIN</th>
<th>Qty.</th>
<th>Item ID</th>
<th>Description</th>
<th>UOM</th>
<th>Ea. Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>2</td>
<td>S76000NM0024</td>
<td>6TB ENT CAP 3.5 HDD SATA 7200</td>
<td>EA</td>
<td>$232.39</td>
<td>$464.78</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2 Serial Numbers have been assigned</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Z4D056Aw</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>003</td>
<td>1.00</td>
<td>Freight - Fixed Price</td>
<td>Fixed Freight Charge</td>
<td>EA</td>
<td>$20.00</td>
<td>$20.00</td>
</tr>
</tbody>
</table>

**Item Total:** $484.78  
**Sales Tax at 10.000%:** $46.48  
**Total Amount Due:** $531.26

---

Thank You For Your Order

All Shipments are subject to the standard (30) Return / Exchange  
Net 30 Terms unless otherwise marked

Federal ID#: 91-1607710  
Routing Transit Number: 125000574  
Account Number: 479681003857

Leverage's 30 day return policy does not apply to changed or cancelled orders. In the event the customer chooses to change or cancel an order, there will be a 15% restock fee charged on all non-shipped items and a 25% restock fee charged on all shipped items. Restock fee is calculated on the sell price of each item changed or cancelled. This does not apply to valid RMAs.

We certify that this invoice is correct.

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---

Internal / Restricted Classification

(* denotes repair item)

custom invoice.rpt

Printed: 07/27/2022, 10:48 AM
Leverage Information Systems
Phone: (425) 482-9200
Fax: (425) 485-9400
PO Box 630
Woodinville, WA 98072

Invoice
Number: 2232619
Date: 8/9/2022

Bill-To
Attn: Jeff LaGreek
City of Inglewood
One Manchester Blvd
Inglewood, CA 90301 U.S.A.

Ship-To
Attn: Jeff LaGreek
City of Inglewood
One Manchester Blvd
Inglewood, CA 90301 U.S.A.

Source: SO No. 2211789

08/04/2022 01:00 PM - 08/04/2022 04:00 PM by Joshua Tolbert: Onsite troubleshooting of City Hall security desk viewing station. Found the network cable between the switch and PC was damaged. Cut out and replaced broken portion. Returned to functionality.

08/01/2022 10:00 AM - 08/04/2022 12:00 PM by Joshua Tolbert, Josh Tolbert: Assisted Emory in logging into Detect. The Detect login screen was up and the Administrator account was selected, I informed him that he needed to scroll down and select the Sec1 account and login with the credentials.

I noticed that there were some interface errors on the switchport the viewing station plugs into. I cleared the counters and we will look into the issue on-site.

<table>
<thead>
<tr>
<th>CLIN</th>
<th>Qty.</th>
<th>Item ID</th>
<th>Description</th>
<th>UOM</th>
<th>Ea. Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>5.00</td>
<td>LABOR-NSE</td>
<td>Single Single-Location (Non-War) Network</td>
<td>EA</td>
<td>$125.00</td>
<td>$625.00</td>
</tr>
<tr>
<td>002</td>
<td>3.00</td>
<td>LABOR-SMT</td>
<td>Unsupservised Structured Cable And/or Fiber Optic Work</td>
<td>EA</td>
<td>$80.00</td>
<td>$240.00</td>
</tr>
</tbody>
</table>

Item Total: $865.00
Sales Tax: $0.00
Total Amount Due: $865.00

(* denotes repair item)
Thank You For Your Order

All Shipments are subject to the standard (30) Return / Exchange
Net 30 Terms unless otherwise marked

Federal ID#: 91-1507710
Routing Transit Number: 1250000574    Account Number: 4796810003657

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Internal / Restricted Classification