



CITY OF INGLEWOOD

OFFICE OF THE CITY MANAGER



DATE: April 4, 2023

TO: Mayor and Council Members

FROM: Finance Department

SUBJECT: Rejection of All Bids for RFB-0155 Publication of Legal Notices

RECOMMENDATION:

It is recommended that the Mayor and Council Members reject all bids for RFB-0155 Publication of Legal Notices and authorize staff to issue a request for proposal for the publication of legal notices.

BACKGROUND:

Each fiscal year, the City of Inglewood solicits bids for the provision of the publication of legal notices, pursuant to Inglewood Charter Article XXXII, Section 1 and Government Code sections 6000-6078. The newspaper must be of general circulation in the City of Inglewood, County of Los Angeles, during the City's Fiscal Year (Oct. 1 through Sept. 30). Bids are accepted only from Contractors that submit proof of adjudication by the Los Angeles Superior Court as a newspaper of general circulation in the City of Inglewood, County of Los Angeles.

On November 10, 2022, Purchasing Division staff issued Request for Bid (RFB) 0155 for the Publications of Legal Notices. The RFB was published in Herald Publication's Inglewood News newspaper and posted on the City's PlanetBids portal.

On November 30, 2022, the City Clerk's Office received four bids:

1. Inglewood Today
2. Herald Publications
3. Daily Journal Corporation
4. PACE News

One was deemed non-responsive because the Los Angeles Superior Court did not adjudicate it as a newspaper of general circulation in the City of Inglewood, County of Los Angeles. The three responsive bids were evaluated.

DISCUSSION:

City staff reviewed and evaluated the bids and determined that there are better procurement methods than awarding an agreement based on the lowest price to attain the best value for the publication of legal notices. Instead, Purchasing Division staff wants to issue a request for proposals (RFP).

An RFP is a competitive procurement method that allows the evaluator to consider factors other than price (e.g., references, circulation and readership) when awarding an agreement. Staff will develop a detailed scope of services and proposal submittal requirements that will be evaluated using specified evaluation criteria. If approved, the RFP will be advertised in a local newspaper and posted on the City's PlanetBids portal on April 6, 2023.

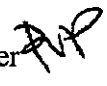
FINANCIAL/FUNDING ISSUES AND SOURCES:

There is no financial impact.

DESCRIPTION OF ANY ATTACHMENTS:

None.


PREPARED BY:

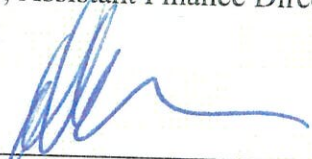
Bianca Plascencia, Purchasing and Contract Services Manager 

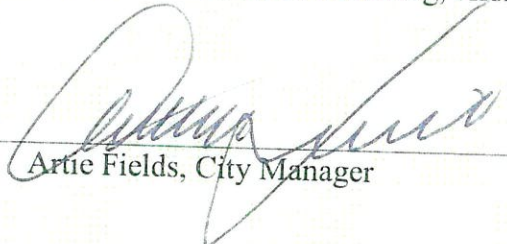
COUNCIL PRESENTER:

Bianca Plascencia, Purchasing and Contract Services Manager

APPROVAL VERIFICATION SHEET

DEPARTMENT HEAD APPROVAL: 
Sharon Koike, Assistant Finance Director

ASSISTANT CITY MANAGER APPROVAL: 
Mark F. Weinberg, Assistant City Manager

CITY MANAGER APPROVAL: 
Artie Fields, City Manager