



# CITY OF INGLEWOOD

## OFFICE OF THE CITY MANAGER



**DATE:** May 16, 2023

**TO:** Mayor and Council Members

**FROM:** Section 8, Affordable Housing, and Community Development Block Grant

**SUBJECT:** Set Public Hearings - Priority Community and Housing Needs; Adoption of the Draft 2023-2024 Annual Action Plan; and the Draft Fiscal Year 2022-2023 Consolidated Annual Performance Evaluation Report

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### **RECOMMENDATION:**

It is recommended that the Mayor and Council Members set public hearings for the following:

1. June 6, 2023, to receive public input on the priority community development, housing and non-housing needs of low- and moderate-income residents for the development of the 2023-2024 Annual Action Plan;
2. July 25, 2023, to recommend adoption of the Draft 2023-2024 Annual Action Plan; and
3. December 12, 2023, to receive public comment and recommend adoption of the Draft Fiscal Year 2022-2023 Consolidated Annual Performance Evaluation Report (CAPER).

### **BACKGROUND:**

The City of Inglewood is an entitlement city of the United States Department of Housing and Urban Development (HUD), Office of Community Planning and Development (CPD) funding. As an entitlement city, the City, through the Community Development Block Grant (CDBG) Division, must comply with federal regulations for the use of these funds.

In accordance with *24 CFR Part 91.105 - Citizen Participation plan; local governments*, HUD requires local governments (participating jurisdictions) to adopt a **Citizen Participation Plan** that sets forth the jurisdiction's policies and procedures for citizen participation. On June 14, 2022, the City adopted the Citizen Participation Plan to provide for and encourage citizens to participate in the development of the Consolidated Plan, the Annual Action Plans, any substantial amendment to these Plans, and the Consolidated Annual Performance Evaluation Reports. The City must follow its adopted Citizen Participation Plan in the preparation and reporting of Consolidated Plan activities.

The **Consolidated Plan** allows local governments to assess their affordable housing and community development needs and market conditions over a three (3) to five (5) fiscal year period and concurrent program years (fiscal/program year), and to make data-driven, investment decisions based on those specific needs. The consolidated planning process serves as the

SPH-1.

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framework for a community-wide dialogue to identify housing and community development priorities and establish goals that align and focus funding from the CPD formula block grant programs.

The Consolidated Plan is carried out through **Annual Action Plans**. The Annual Action Plan summarizes the actions, activities, and the specific federal and non-federal resources that will be used each fiscal/program year to address the priority needs and specific goals identified by the Consolidated Plan. The current Annual Action Plan includes the following programs: Senior Meals, Fair Housing Counseling, Restroom Rehabilitation, Minor Home Repair, Code Enforcement, Tenant Based Rental Assistance, Community Housing Development Organization (CHDO) Set-Aside, HOME Eligible Projects and Administration.

Grantees of CPD block grants report on accomplishments and progress toward Consolidated Plan goals in the **Consolidated Annual Performance and Evaluation Report (CAPER)**. Annually, grantees of CPD funding must review and report on the progress it has made in carrying out its Consolidated Plan and its Annual Action Plan.

To further encourage citizen participation, HUD requires CPD Grantees to hold a minimum of two public hearings each fiscal/program year: one prior to the start of the fiscal/program year to address housing and community development needs in preparation of the Annual Action Plan; and the second to review program progress, performance, and accomplishments realized at the end of each fiscal/program year. In accordance with the City's Citizen Participation Plan, the City will conduct a public hearing on June 6, 2023, at 2:00 p.m., to receive community input on the priority community development, housing, and non-housing needs of low- and moderate-income residents for the development of the 2023-2024 Annual Action Plan.

**DISCUSSION:**

The City of Inglewood is a Grantee of the following CPD formula block grant programs:

- Community Development Block Grant (CDBG);
- HOME Investment Partnerships Act (HOME) Program.

Programs funded with CPD funds address issues related to housing, public services, and public infrastructure, with a priority to serving the needs of extremely low- to moderate-income households and/or areas where at least fifty-one percent (51%) of the residents are identified as being extremely low- to moderate-income.

In March 2023, HUD released its 2023 allocations for the HUD Consolidated Plan Grant Program, effective October 1, 2023, through September 30, 2024 (Fiscal Year 2023-2024, Program Year 2023). The City has been allocated a total of \$2,060,340 in CDBG and HOME funding for Fiscal Year 2023-2024, resulting in a 6.6 percent (6.6%) decrease. The CPD reduction is the result of HUD's formal calculation and data obtained by the Census Bureau- the American Community Survey or ACS. The formula calculation can change annually resulting in increases or decreases in the grant amount. Another factor that impacts the CPD grant amount is the number of participating jurisdictions that are eligible to receive CDP grants. Each year new

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grantees become eligible and this results in smaller amounts of CPD appropriations. The tables below show the City’s current and previous funding allocations from program years 2022-2023 and 2023-2024 for both the CDBG and HOME Programs:

<b>CDBG Activity</b>	<b>Percentage</b>	<b>2022-2023 CDBG Funding</b>	<b>2023-2024 CDBG Funding</b>	<b>Year to Year Difference</b>	<b>Percentage Difference</b>
Administration	20%	\$253,438	\$249,658	(\$3,780)	-1.5%
Public Services	15%	\$190,079	\$187,244	(\$2,835)	-1.5%
Public Facilities and Improvements	65%	\$823,675	\$811,390	(\$12,285)	-1.5%
<b>CDBG Allocation</b>	<b>100%</b>	<b>\$1,267,192</b>	<b>\$1,248,292</b>	<b>(\$18,900)</b>	<b>-1.5%</b>

<b>HOME Activity</b>	<b>Percentage</b>	<b>2022-2023 HOME Funding</b>	<b>2023-2024 HOME Funding</b>	<b>Year to Year Difference</b>	<b>Percentage Difference</b>
Administration	10%	89,879	\$81,204	(\$8,675)	-9.7%
CHDO	15%	\$134,818	\$121,807	(\$13,011)	-9.7%
Eligible Activities	75%	\$674,089	\$609,036	(\$65,053)	-9.7%
<b>HOME Allocation</b>	<b>100%</b>	<b>\$898,785</b>	<b>\$812,048</b>	<b>(\$86,737)</b>	<b>-9.7%</b>

<b>CDBG and HOME</b>		<b>2022-2023 Funding</b>	<b>2023-2024 Funding</b>	<b>Year to Year Difference</b>	<b>Percentage Difference</b>
<b>Total Allocation</b>	<b>100%</b>	<b>\$2,206,501</b>	<b>\$2,060,340</b>	<b>(\$146,161)</b>	<b>-6.6%</b>

The City is responsible for encouraging participation from the community regarding the use of the Consolidated Plan formula block grant for the CDBG and HOME Programs. The Citizen Participation process includes conducting a minimum of two (2) public hearings, holding a community meeting, and collecting surveys regarding the priority needs of the community. Throughout the process, the City shall disseminate information relative to the use of Consolidated Plan Grant funds, including the following:

- The public participation role and the process;
- Types of eligible activities under each program; and
- Types of activities undertaken in the previous fiscal/program years.

Staff recommends that the City hold a public hearing on June 6, 2023, to receive community input on the priority community development and housing needs of low- and moderate-income residents for the development of the 2023-2024 Annual Action Plan. The City Council and members of the public will be requested to provide input on the priority community development

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and housing needs considered to be the most pressing to accomplish at least one of the following national objectives:

- Area Benefit Activities – A project that benefits all the residents in a **particular area**, where at least fifty-one percent (51%) of the residents are low- and moderate-income persons.
- Limited Clientele Activities – An activity that benefits **a limited clientele**, at least fifty-one percent (51%) of whom are extremely low-, very low-, or low-moderate-income persons.
- Activities which aid in the prevention or elimination of **slums or blight**.

The chart below updated by HUD, annually, defines households that would be considered low-to moderate income. The new income limits will be released in May according to HUD’s website. The income limits as of April, 2022, are as follows:

HUD Income Limits as of April 2022			
Household Size	30 percent Extremely Low-Income Limits	50 percent Very Low-Income Limits	80 percent Low-Moderate Income Limits
1 Person	\$25,050	\$41,700	\$66,750
2 Person	\$28,600	\$47,650	\$76,250
3 Person	\$32,500	\$53,600	\$85,800
4 Person	\$35,750	\$59,550	\$95,300
5 Person	\$38,650	\$64,350	\$102,950
6 Person	\$41,500	\$69,100	\$110,550
7 Person	\$44,350	\$73,850	\$118,200
8 Person	\$47,200	\$78,650	\$125,800
Los Angeles County Median Income: <b>\$91,100</b>			

The City will seek input from the public through community meetings, a community survey, and conducting public hearings. In accordance with the City’s adopted Citizen Participation Plan, the City must allow a minimum of thirty (30) days for the public to have the opportunity to review and comment on the draft 2023-2024 Annual Action Plan prior to submitting it to HUD, and fifteen (15) days for public review and comment period on the draft 2022-2023 CAPER prior to its submission to HUD. To accomplish these benchmarks, staff recommends the following schedule:

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<b>Date</b>	<b>Action</b>
June 6, 2023	Public Hearing to receive public input on the priority community development and housing needs
July 13, 2023	Publish the Draft Annual Action Plan and start 30-day public comment/review period
July 25, 2023	Public Hearing to adopt the 2023-2024 Annual Action Plan,
August 17, 2023*	Submit the Final 2023-2024 Annual Action Plan to HUD
December 7, 2023	Publish the Draft 2022-2023 CAPER and start 15-day comment/review period
December 12, 2023	Public Hearing to receive public comments on the draft 2022-2023 CAPER
December 30, 2023*	Submit the final 2022-2023 CAPER to HUD

\*Statutory deadline to submit the document to HUD (24 CFR Part 91).



**FINANCIAL/FUNDING ISSUES AND SOURCES**

There is no fiscal impact to the General Fund to take these actions.

**DESCRIPTION OF ANY ATTACHMENTS:**

None.

**PREPARED BY:**

Roberto Chavez, HUD Programs Manager   
Lori Jones, Sr. Program Specialist, Housing Programs 

**COUNCIL PRESENTER:**

Roberto Chavez, HUD Programs Manager

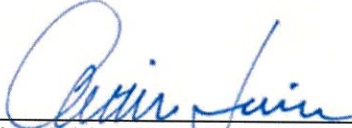
**APPROVAL VERIFICATION SHEET**

**DEPARTMENT HEAD APPROVAL/  
DEPUTY CITY MANAGER APPROVAL:**



\_\_\_\_\_  
Harjinder Singh, Deputy City Manager

**CITY MANAGER APPROVAL:**



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Artie Fields, City Manager