DATE: December 11, 2018

TO: Mayor and Council Members

FROM: City Manager’s Office

SUBJECT: Amendment Four to the Welfare-to-Work Vocational and Direct Services Contract by and between the County of Los Angeles and the City of Inglewood

RECOMMENDATION:
It is recommended that the Mayor and Council Members approve Amendment Four of the Welfare-to-Work Vocational and Direct Services Contract by and between the County of Los Angeles and the City of Inglewood serving as the administrative entity for the South Bay Workforce Investment Board (SBWIB).

BACKGROUND:
The South Bay Workforce Investment Board, Inc. (SBWIB, Inc.) is a California nonprofit public benefit corporation, which contracts to provide job training and employment services to the Administrative Entity of the South Bay Workforce Investment Area (SBWIA). The SBWIA consists of the following eleven (11) cities: Inglewood, Hawthorne, Lawndale, El Segundo, Manhattan Beach, Redondo Beach, Hermosa Beach, Gardena, Lomita, Torrance, and Carson.

The corporation serves as the nonprofit arm of the South Bay Workforce Investment Board (SBWIB). Because the SBWIB, Inc. is an Internal Revenue Code Section 501c(3) corporation, it can receive tax deductible contributions from the private sector, which help to supplement the funds available through grants to provide job training and employment services throughout the South Bay.

On December 4, 2012, the Mayor and Council Members approved an agreement authorizing the City to serve as the administrative entity for the SBWIB.

On March 12, 2013, the Mayor and Council Members approved the Welfare to Work Intermediary Contract by and between the County of Los Angeles and the City of Inglewood serving as the administrative entity for the SBWIB. The Welfare to Work Intermediary Contract serves many residents and businesses throughout Los Angeles County including the City of Inglewood. There are worksites currently participating in the program that are located within the City of Inglewood. There is no cost to the City of Inglewood’s general fund to administer the program. City expenses are paid by the SBWIB, Inc., and the SBWIB, Inc., holds the City of Inglewood harmless from liability for the work they perform. There have been no claims or disallowed costs paid for by the general funds of the respective cities in connection to this contract, or any contract administered/operated by the SBWIB, Inc.
On January 14, 2014, the Mayor and Council Members approved Amendment No. 1 of the Welfare to Work Intermediary Contract. The amendment increased subsidized employment services to the existing populations served under the agreement and expands services to include Child and Family Team Youth, Non-CFT Youth, and CalWORKs Youth.

Also on January 14, 2014, the Mayor and Council Members approved Amendment No. 2 of the Welfare to Work Intermediary Contract. The amendment increased funding to provide the refugee population with Vocational English as Second Language (VESL) services. These services are funded by the Targeted Assistance Discretionary Grant funds from the Federal Office of Refugee Resettlement.

On March 25, 2014, the Mayor and Council Members approved Amendment No. 3 of the Welfare to Work Intermediary Contract. The amendment increased funding for subsidized employment and vocational services to the existing populations (e.g., CalWORKs GAIN, Refugee, Child and Family Team Youth, Non-CFT Youth, CalWORKs Youth, and DCFS Foster Youth).

On June 23, 2015, the Mayor and Council Members approved Amendment No. 4 of the Welfare to Work Intermediary Contract. Similar to Amendment No. 3, Amendment No. 4 increased funding for subsidized employment and vocational services to the existing populations (e.g., CalWORKs GAIN, Refugee, Child and Family Team Youth, Non-CFT Youth, CalWORKs Youth, and DCFS Foster Youth).

On February 9, 2016, the Mayor and Council Members approved the renewal to the Welfare-to-Work Vocational and Direct Services Contract by and between the County of Los Angeles and the City of Inglewood serving as the administrative entity for the South Bay Workforce Investment Board (SBWIB), allowing SBWIB to continue to provide Subsidized Employment and Vocational Services to CalWORKs GAIN, Refugee, Child and Family Team Youth, Non-CFT Youth, CalWORKs Youth, and DCFS Foster Youth throughout Los Angeles County.

On June 7, 2016, the Mayor and Council Members Approved Amendment Number One to the Welfare-to-Work Vocational and Direct Services Contract by and between the County of Los Angeles and the City of Inglewood, allowing the duration of subsidized assignments to increase from 8 months to 10 months under the Paid Work Experience and On-the-Job Training components.

On November 1, 2016, the Mayor and Council Members Approved Amendment Number Two to the Welfare-to-Work Vocational and Direct Services Contract by and between the County of Los Angeles and the City of Inglewood, which changed the definition of One-Stop Career Centers to include Community Based Service Providers who have experience working with the homeless to provide services under the Transitional Subsidized Employment Program.

On May 15, 2018, the Mayor and Council Members Approved Amendment Number Three to the Welfare-to-Work Vocational and Direct Services Contract by and between the County of Los Angeles and the City of Inglewood, which reduced the Subsidized Employment funding for CalWORKs participants in Fiscal Year 2017-2018 from $45,929,000 to $43,240,667.
DISCUSSION:
The proposed Amendment reduces the Subsidized Employment funding for CalWORKs participants in Fiscal Year 2018 – 2019 from $30,619,333 to $29,156,000. $4,000,000 is funded with CalWORKs Single Allocation Funds and $25,156,000 is funded with Expanded Subsidized Employment funds. The Amendment shall commence and be effective upon the date of its execution.

FINANCIAL/FUNDING ISSUES AND SOURCES:
There is no impact to the City’s General Fund.

LEGAL REVIEW VERIFICATION: ☑️
Administrative staff has verified that the legal documents accompanying this report have been submitted to, reviewed and approved by the Office of the City Attorney.

FINANCE REVIEW VERIFICATION: ☑️
Administrative staff has verified that this report in its entirety, has been submitted to, reviewed and approved by the Finance Department.

DESCRIPTION OF ANY ATTACHMENTS:
1. Link to Welfare-To-Work Vocational Intermediary and Direct Services Contract: 
   http://www.cityofinglewood.org/agendastaffreports/03-12-13/dr4.pdf
2. Link to Amendments 1 & 2: 
   http://www.cityofinglewood.org/agendastaffreports/01-14-14/dr1.pdf
3. Link to Amendment 3: 
   http://www.cityofinglewood.org/agendastaffreports/03-25-14/dr1.pdf
4. Amendment 4 to Agreement No. WTW13-001 
5. Link to Renewal of Welfare-To-Work Vocational Intermediary and Direct Services Contract: 
   http://www.cityofinglewood.org/agendastaffreports/02-09-16/4.pdf
6. Link to Amendment 1: 
7. Link to Amendment 2: 
   https://www.cityofinglewood.org/DocumentCenter/View/9145
8. Link to Amendment 3: 
   https://www.cityofinglewood.org/AgendaCenter/ViewFile/Item/4262?fileID=2488
APPROVAL VERIFICATION SHEET

PREPARED BY:
Yakema Decatur, Deputy to the City Manager

COUNCIL PRESENTER:
Yakema Decatur, Deputy to the City Manager

CITY MANAGER APPROVAL: [Signature]
Arrie Fields, City Manager
AMENDMENT FOUR
TO THE CONTRACT
FOR
WELFARE-TO-WORK VOCATIONAL INTERMEDIARY AND DIRECT SERVICES
CONTRACT #WTW16-001

This Amendment Four is made and entered into by and between County of Los Angeles ("County"), and City of Inglewood ("Contractor"). Reference is made to the document entitled "Contract by and between County of Los Angeles and City of Inglewood for Welfare to Work Vocational Intermediary and Direct Services" dated March 1, 2016, Amendment Number One dated June 23, 2016, Amendment Number Two dated November 1, 2016, and Amendment Number Three dated June 1, 2018, Change Notice Number One dated August 15, 2016, Change Notice Number Two dated September 14, 2017, Change Notice Number Three dated December 20, 2017, and further identified as County Contract Number WTW16-001, (hereinafter referred to as "Contract").

WHEREAS County and Contractor intend to amend the Contract to effectuate budget curtailments for Transitional Subsidized Employment/Expanded Subsidized Employment, Work Study, Child and Family Team (CFT)/Non-CFT, and CalWORKs Youth Subsidized Employment Programs in Fiscal Year 2018-2019.

This Amendment shall commence and be effective January 01, 2019.

1. SECTION 5.0, CONTRACT SUM, Sub-section 5.4, FY 2018-19 (July 1, 2018 through February 28, 2019), Subparagraphs 5.4.1, and 5.4.2, are deleted and replaced with the following:

   5.4.1 Subsidized Employment funding for CalWORKs participants maximum is $29,156,000 for the period of July 1, 2018 through February 28, 2019 of which $4,000,000 is funded with Single Allocation and $25,156,000 is funded with Expanded Subsidized Employment funds which is included in the total amount in Subsection 5.4 referenced above.

   5.4.2 Work Study in Public Agencies maximum is $933,333 for the period of July 1, 2018 through February 28, 2019, which is included in the total amount in Subsection 5.4 referenced above.

2. SECTION 5.0, CONTRACT SUM, Sub-section 5.4, FY 2018-19 (July 1, 2018 through February 28, 2019), Subparagraphs 5.4.5, and 5.4.6, are deleted in their entirety.

3. EXHIBIT B, CONTRACTOR'S BUDGETS, FISCAL YEAR 2018-19, CONTRACT BUDGET, Transitional Subsidized Employment and Work Study, is deleted and replaced with the following:


4. EXHIBIT B, CONTRACTOR'S BUDGETS, FISCAL YEAR 2018-19, CONTRACT BUDGET, CalWORKs Youth and CFT/Non CFT, are deleted in their entirety.

5. CFT/Non-CFT and CalWORKs Youth Subsidized Employment Programs are terminated upon execution of this Amendment. All references to the “CFT/Non-CFT” and “CalWORKs Youth” Programs shall be deleted from the contract.

6. All other terms and conditions in the Contract remain in full force and in effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment Number Four to be subscribed on its behalf on the _____ day of __________, 2019 by the Director of the Department of Public Social Services or designee and the Contractor has subscribed the same through its authorized officer. The person(s) signing on behalf of Contractor warrants under penalty of perjury that he or she is authorized to bind Contractor and that he or she holds the stated position noted below.

COUNTY OF LOS ANGELES

By: ___________________________ Date

Antonia Jiménez, Director
Department of Public Social Services

CONTRACTOR:
CITY OF INGLEWOOD

By: ___________________________ Date

James Butts, Mayor/Attestation
Tax Identification Number: 95-6000728

ATTESTED:

By: ___________________________ By: ___________________________
Yvonne Horton, City Clerk Ken Campos, City Attorney

APPROVED AS TO FORM:

MARY WICKHAM
COUNTY COUNSEL

By: ___________________________ Date

Melinda White-Svec
Deputy County Counsel

HOA.102397636.2AMENDMENT FOUR WELFARE TO WORK VOCATIONAL INTERMEDIARY AND DIRECT SERVICES CONTRACT #WTW16-001
CITY OF INGLEWOOD