DATE: May 14, 2019

TO: Mayor and Council Members

FROM: Police Department

SUBJECT: Public Hearing - Referral Towing Service Permit

RECOMMENDATION:
It is recommended that the Mayor and Council Members conduct a public hearing to do the following:

1. Receive public Comments on the issuance of a tow referral permit to provide City referral towing services; and

2. Adopt a resolution granting a tow referral permit to Bryant’s Inglewood Service, Inc., and B & H Inglewood Tow, Inc.

BACKGROUND:
The Inglewood Police Department (IPD), along with Parking Enforcement, requests numerous calls for tow service for both private and City vehicles. Calls initiated by the City are referred to as a “City referral.” A tow truck operator must first obtain a Referral Towing Service permit for the privilege of receiving said referral. In addition, each applicant shall pay to the City a sum equal to seven (7) percent of that portion of the permittee’s gross receipts developed from or attributed to the City’s referred business.

Inglewood Municipal Code (IMC) Chapter 8 Article 6 outlines the City’s process for granting a Referral Towing Service Permit. The applicant must first submit a form furnished by the IPD as well as provide fingerprints and a photograph. In addition, the applicant shall furnish the City a policy or certificate of liability insurance in which the City is named as an additional insured. The City also has the right to inspect the storage garage to ensure that all terms and conditions of the IMC are being met. Upon the conclusion of the investigation into the application, the City Council shall fix the time and date for a public hearing on the matter.

The IMC also caps the rates that can be charged to tow a vehicle to equal the average of the maximum rates permitted by the jurisdictions served by the Los Angeles Police Department, the Los Angeles County Sheriff and the California Highway Patrol in the greater Los Angeles metropolitan area.

DISCUSSION:
In August 2018, both Bryant’s Inglewood Service, Inc., and B & H Inglewood Tow, Inc., submitted applications for a Referral Towing Service permit to the Inglewood Police Department. The Police Backgrounds section conducted criminal background checks on each of the applicants and has
discovered no adverse findings. After completing its thorough investigation, the Police Department submitted a request to set a Public Hearing on the issuance of a tow referral permit. On April 30, 2019, the City Council declared their intent to receive public comment on the tow referral permit request submitted by Bryant’s Inglewood Service, Inc., and B & H Inglewood Tow, Inc., by setting a public hearing for May 14, 2019.

Staff’s recommendation is that both companies be granted a Referral Towing Service permit as both have partnered with the City for numerous years and have provided excellent service. Also, Inglewood is one of the few Cities in which the permit holders operate their respective storage garages within the City limits. This allows for faster retrieval of a towed vehicle.

Granting of a permit will allow both companies to receive City referrals for a period of thirty-six (36) months granted all City and State requirements for towing are strictly adhered too.

FINANCIAL/FUNDING ISSUES AND SOURCES:
The City’s projected revenue for the thirty-six (36) months is estimated to be $105,000 in General Fund monies from tow referral fees. Granting of the requested permit will facilitate the collection of these referral fees.

LEGAL REVIEW VERIFICATION:
Administrative staff has verified that the legal documents accompanying this report have been submitted to, reviewed and approved by the Office of the City Attorney.

FINANCE REVIEW VERIFICATION:
Administrative staff has verified that this report in its entirety, has been submitted to, reviewed and approved by the Finance Department.

DESCRIPTION OF ANY ATTACHMENTS:
Attachment No. 1 - Resolution
APPROVAL VERIFICATION SHEET

PREPARED BY:
Mark Fronterotta, Chief of Police
Sharon Koike, Assistant Finance Director
Maria Heaney, Revenue Manager

COUNCIL PRESENTER:
Sharon Koike, Assistant Finance Director

DEPARTMENT HEAD: [Signature]
Mark Fronterotta, Chief of Police

CITY MANAGER APPROVAL: [Signature]
Artie Fields, City Manager
RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF INGLEWOOD, CALIFORNIA, APPROVING
THE ISSUANCE OF CITY REFERRAL TOWING
SERVICE PERMITS PURSUANT TO CHAPTER 8,
ARTICLE 6 OF THE MUNICIPAL CODE.

WHEREAS, Chapter 8, Article 6 of the Inglewood Municipal Code sets forth the
regulations that a towing business must comply with to obtain a permit to provide City
referral towing services; and

WHEREAS, the City received an application from Bryant’s Inglewood Service,
Inc. to obtain a permit to provide City referral towing services; and

WHEREAS, the City received an application from B & H Inglewood Tow, Inc.
to obtain a permit to provide City referral towing services; and

WHEREAS, a duly noticed public hearing was held where the City Council
received evidence concerning these two applications; and

WHEREAS, the City Council finds that Bryant’s Inglewood Service, Inc. is fit,
willing, and able to perform City referral towing services in conformance with all
applicable laws, rules and regulations; and

WHEREAS, the City Council finds that B & H Inglewood Tow, Inc. is fit,
willing and able to perform City referral towing services in conformance with all
applicable laws, rules and regulations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF
INGLEWOOD DOES RESOLVE AS FollowS:

Section 1. The City Manager, or his designee, is hereby authorized to issue a
City referral towing service permit to Bryant’s Inglewood Service, Inc., located at 601
N. Inglewood Avenue, Inglewood, California 90302 for 6 towing vehicles, effective
May 14, 2019. The permit shall remain in effect for 36 months contingent upon the
permittee’s compliance with all applicable laws, rules and regulations.
Section 2. The City Manager, or his designee, is hereby authorized to issue a
City referral towing service permit to B & H Inglewood Tow, Inc., located at 225 N. La
Brea Avenue, Inglewood, California 90301 for 11 towing vehicles, effective May 14,
2019. The permit shall remain in effect for 36 months contingent upon permittee’s
compliance with all applicable laws, rules and regulations.

PASSED, APPROVED, AND ADOPTED this ______ day of ____________
2019.

__________________________
James T. Butts, Jr., Mayor

ATTEST:

__________________________
Yvonne Horton, City Clerk