



# CITY OF INGLEWOOD

## OFFICE OF THE CITY MANAGER



**DATE:** November 5, 2019

**TO:** Mayor and Council Members

**FROM:** Section 8, Housing, and Community Development Block Grant Department

**SUBJECT:** Resolution Amending the Fiscal Year 2019-2020 Budget - Fund Transitional Program Specialist

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### **RECOMMENDATION:**

It is recommended that the Mayor and Council Members adopt a Resolution amending the Fiscal Year 2019-2020 budget to appropriate \$105,000 from the County of Los Angeles Homeless Implementation Grant (Measure H Grant) to hire a part-time Program Specialist (transitional) to implement portions of the City's Homeless Plan.

### **BACKGROUND:**

The City of Inglewood has a population of approximately 110,654 and is located in County of Los Angeles 2<sup>nd</sup> Supervisorial District. Homelessness in the City has generally increased over the past 5 years and totals 335 persons. The majority of the City's homeless population consists of single adults living on the streets.

On June 13, 2017, the County of Los Angeles Board of Supervisors (County) approved Measure H funding allocations in support of the County's Homeless Initiative strategies to prevent and combat homelessness in the County. The Board also allocated funding for individual cities to develop a plan to address homelessness in their respective cities, in collaboration with the County.

On September 18, 2017, the City of Inglewood (City) applied for the Home for Good Grant from the United Way in conjunction with the County of Los Angeles. On October 23, 2017, the City was awarded a \$50,000 Grant from the United Way and County of Los Angeles funding collaborative.

During the 2017-2018 fiscal year, the City conducted a series of four homeless planning workshops with City Departments, non-profit sector, and private sector entities that interact with homeless populations. Based on the input from various organizations, the City developed a homeless plan to reduce the incidents of homelessness in the City. Some strategies included researching the feasibility of providing supportive housing for homeless persons and families. The homeless plan was submitted to the County of Los Angeles and allowed the City to be eligible for future Measure H funding to address homelessness.

### **DISCUSSION:**

During the 2018-2019 fiscal year, the CDBG Division applied for the County of Los Angeles Homeless Implementation Grant. On June 14, 2019, the City was awarded the County of Los Angeles Homeless Implementation Grant. The City's goal in accepting and using the grant funding is to implement portions of the City's homeless plan. One component of the City's homeless plan calls for addressing the specific needs of the homeless through activities, such as assisting a homeless person secure permanent supportive housing. Maintaining permanent supportive housing for homeless persons experiencing severe mental illness, chronic physical illness, other disabilities, and addiction in stable housing is a goal in the City's

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**Mayor and Council Members**  
**Budget Amendment to Appropriate \$105,000 from the County of LA**  
**Homeless Grant and Authorize a Program Specialist Position**  
**November 5, 2019**

Plan. The Plan combining housing with social services, such as job training, life skills training, alcohol and drug treatment, public social services, and case management to reduce the recidivism rate of homelessness.

The grant from the County of Los Angeles will provide the financial resources to hire a Program Specialist to implement portions of the City's homeless plan. For example, the Program Specialist will coordinate the efforts of various medical, housing, religious, and business stakeholders. It is also anticipated the Program Specialist will develop a method of navigating various homeless solutions and resources.

Upon completion of this grant cycle, the City will have access to additional County of Los Angeles resources related to service provision and public facility financing to address the homeless needs of the City. Additionally, access to various County of Los Angeles resources such as the Department of Mental Health, Community Development Commission, Department of Aging will help the City address more comprehensively and inclusively the issues causing homelessness.

**FINANCIAL/FUNDING ISSUES AND SOURCES:**

There is no impact to the General Fund. Upon adoption of the resolution amending the Fiscal Year 2019-2020 budget, \$105,000 will be deposited in account code no. 220-031-3163-11001.01 (Homeless Public Services - Salaries).

**LEGAL REVIEW VERIFICATION:** YD

Administrative staff has verified that the legal documents accompanying this report have been reviewed and approved by the Office of the City Attorney.

**BUDGET REVIEW VERIFICATION:** YD

Administrative staff has verified that this report in its entirety, has been submitted to, reviewed and approved by the Budget Division.

**FINANCE REVIEW VERIFICATION:** YD

Administrative staff has verified that this report in its entirety, has been submitted to, reviewed and approved by the Finance Department.

**DESCRIPTION OF ANY ATTACHMENTS:**

Attachment No. 1 – Resolution amending the FY 2019-2020 Budget  
Attachment No. 2 – Exhibit A - FY 2019-2020 Budget Amendment  
Attachment No. 3 – Exhibit B - FY 2019-2020 Position Summary

**Mayor and Council Members  
Adopt a FY 2019-2020 Budget Amendment to  
Appropriate \$105,000 from the County of LA  
Homeless Grant and Authorize a Program Specialist Position  
October 29, 2019**

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**APPROVAL VERIFICATION SHEET**

**PREPARED BY:**

Damian Pipkins, Grants Coordinator  
Roberto Chavez, HUD Programs Manager

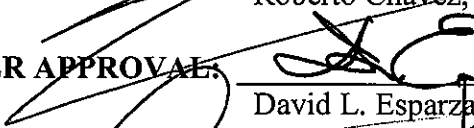
**COUNCIL PRESENTER:**

Roberto Chavez, HUD Programs Manager

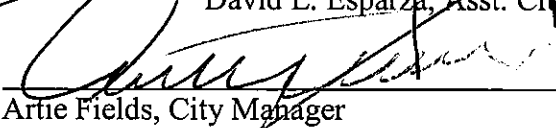
**DEPARTMENT HEAD APPROVAL:**

  
\_\_\_\_\_  
Roberto Chavez, HUD Programs Manager

**ASSISTANT CITY MANAGER APPROVAL:**

  
\_\_\_\_\_  
David L. Esparza, Asst. City Manager / CFO

**CITY MANAGER APPROVAL:**

  
\_\_\_\_\_  
Artie Fields, City Manager



1 **PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_

2 2019.

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5 James T. Butts, Jr., Mayor

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7 ATTEST:

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10 Yvonne Horton, City Clerk

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28 \\ING-DATA3\Legal\MPAN\Resolutions\CDBG) Budget Amendment FY 2019-2020 Measure H Grant Funds.doc

Exhibit A

Fund: 220 Grants  
 Agency: 031 Housing, Section 8 & Community Development Block Grant  
 Orgn: 3163 Homeless Public Services

<b>OBJECT CODE</b>		<b>FY2019-20 Budget</b>	<b>Amendment Request</b>	<b>Increase/ (Decrease)</b>
5128.00	Measure H- Homeless Initiative	\$ -	\$ 105,000	\$ 105,000
<b>Total</b>		<b>\$ -</b>	<b>\$ 105,000</b>	<b>\$ 105,000</b>

Use of Measure H- Homeless Initiative funds

Fund: 220 Grants  
 Agency: 031 Housing, Section 8 & Community Development Block Grant  
 Orgn: 3163 Homeless Public Services

<b>OBJECT CODE</b>		<b>FY2019-20 Budget</b>	<b>Amendment Request</b>	<b>Increase/ (Decrease)</b>
11001.01	Base & Other Salary Pay	\$ -	\$ 40,000	\$ 40,000
<b>Total</b>		<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>

**Exhibit B**

**AMENDED  
AUTHORIZED PERSONNEL AND FULL TIME EQUIVALENT (FTE)  
FISCAL YEAR 2019-20**

FUND	DEPARTMENT	ORGN	TITLE - CLASS	Adopted FY2019-20			Amended FY2019-20			DIFFERENCE				
				POS	FTE	OT	POS	FTE	OT	POS	FTE	OT		
220- Grants	031- Housing, Section 8 & Community Development Block	3163	Program Specialist-Parks & Recreation- 892	0	0.00	0	0	0	0	0.50	0	0.00	0.50	0