



# CITY OF INGLEWOOD

## OFFICE OF THE CITY MANAGER



**DATE:** January 14, 2020

**TO:** Mayor and Council Members

**FROM:** Parks, Recreation and Community Services Department

**SUBJECT:** Sponsorship Request to Provide Support for 2nd Annual Successful Aging Health Fair for Seniors

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### **RECOMMENDATION:**

It is recommended that the Mayor and Council Members approve City sponsorship of the Healthy Aging Health Fair for Seniors at a cost not to exceed \$3,000. (Grants, General Fund [Non-profit])

### **BACKGROUND:**

For over 10 years during the late 80s and 90s, the City of Inglewood hosted a successful health fair. The event originated at the Inglewood Senior Center and eventually grew to a communitywide event known as Health Fair Expo. The event was a favorite amongst senior citizens and provided valuable services and information to the aging population. The event included health screenings, health information and resources, and was supported by local health agencies and community service organizations including Delta Sigma Theta Sorority, Incorporated.

Delta Sigma Theta Sorority, Inc. is a private non-profit organization whose purpose is to provide assistance and support through established programs in local communities throughout the world. The organization includes a membership of over 200,000 college educated women. Locally, the Inglewood Alumnae Chapter (DST-IAC) has a membership of over 150 women who are committed to providing public service to the Inglewood community. The major programs of the sorority are based upon the organization's Five-Point Programmatic Thrust: Economic Development, Educational Development, International Awareness & Involvement, Physical and Mental Health, and Political Awareness and Involvement.

### **DISCUSSION:**

Consistent with the goals of the Sorority's Physical and Mental Health initiative, the Inglewood Alumnae Chapter seeks to again partner with the City of Inglewood to host the "Successful Aging Health Fair for Seniors" at the Senior Center located at 111 N. Locust Street. The event will take place on Saturday, May 9, 2020, from 11 a.m. to 3 p.m., and include free health screenings, health and wellness presentations, demonstrations, resource information, and giveaways, as well as participation by other agencies. The target population is adults, ages 50 and older.

As a co-sponsor, the Inglewood Alumnae Chapter will provide the following:

- Coordinate/arrange health screenings by medical professionals

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- Coordinate/arrange presentations (“health talks”), exhibits, and demonstrations by medical professionals and health and wellness experts
- Publicize event
- Provide volunteer support to plan and execute the event.

The City of Inglewood will provide the following:

- Use of the Inglewood Senior Center
- Transportation shuttle service for seniors
- Use of City logo on promotional material
- Assist with publicizing the event
- Assistance with obtaining necessary permits

The Mayor and Council Members previously approved sponsorship of the 2018 and 2019 events. The group is excited to again partner with the City due to the success of the previous events and because several members of the Inglewood Alumnae Chapter served as volunteers *many* years ago when the City hosted its successful Health Fair Expo which originated at the Inglewood Senior Center in the late 80s.

**FINANCIAL/FUNDING ISSUES AND SOURCES**

The venue will be provided at no cost. The estimated cost for the transportation service is \$750 (based on three vehicles) and will be paid out of account 062-070-7054-11001 (Grants – Senior Transportation). The estimated cost of \$2,250 will be used for promotional materials and supplies for the event and will be paid out of account 001-070-7043-45070 (General Fund, Non-Profit (ICSC) – Special Expenses).

**LEGAL REVIEW VERIFICATION:** YD

Administrative staff has verified the legal documents accompanying this report has been submitted to, reviewed and approved by the Office of the City Attorney.

**FINANCE REVIEW VERIFICATION:** YD

Administrative staff has verified that this report in its entirety, has been submitted to, reviewed and approved by the Finance Department.

**BUDGET REVIEW VERIFICATION:** YD

Budget staff has verified the legal documents accompanying this report has been submitted to, reviewed and approved by the Office of the City Attorney.

**DESCRIPTION OF ANY ATTACHMENTS:**

NONE

APPROVAL VERIFICATION SHEET

**PREPARED BY:**

Sabrina Barnes, Parks, Recreation and Community Services Director

**COUNCIL PRESENTER:**

Sabrina Barnes, Parks, Recreation and Community Services Director

**DEPARTMENT HEAD APPROVAL:**

  
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Sabrina Barnes, Parks, Rec., & Community Services Director

**ASSISTANT CITY MANAGER APPROVAL:**

  
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Louis Atwell, Assistant City Manager

**CITY MANAGER APPROVAL:**

  
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Artie Fields, City Manager