

Library Board

MINUTES –April 26, 2022

The Inglewood Library Board met on April 26, 2022, via Zoom. Chairman Patt Sanders called the meeting to order at 4:30 p.m.

Roll Call

Present:

Patt Sanders – At Large Board Member, Chairman
Pat Douglas – District 2 Board Member
Ernesto Castillo – District 3 Board Member
Jacqueline Cochran – District 4 Board Member

Staff:

Harjinder Singh – Deputy City Manager
Kerri Arroyo – Library Manager
Irina Martirosian – Management Assistant

Public Comments

None

Approval of the Minutes

Chairman Sanders made a motion for the approval of the minutes for October 26, 2022.
Board Member Douglas seconded the motion.

All in favor, motion passed.

Library Report

Library Manager Kerri Arroyo provided the board members with the library update that included operations and excellent services on both sides; security; a safe and clean environment; outstanding customer service; excellent programming and giveaways; Author visits and tours; Computer and ESL classes; Job fairs; College fairs; tutoring; class visits; partnership with Parks and Recreation Department, programming at summer camp and outreach; new space and new furniture on the Main Library's first floor for programming; new furniture, new parking lot, windows being replaced and dysfunctional shutters are being removed at Crenshaw Imperial Branch Library.

Library Manager Kerri Arroyo also spoke about excellent commendations that we get from the public and shared in the section of our newsletter; collection development and ordering the most popular high-demand

items. There have been 19,000 checkouts in the past six months: 3,000 at Crenshaw and 16,000 at Main. The library had 1539 programs with over 7000 visitors. The newsletter has about 8000 subscribers.

Library Manager Kerri Arroyo took new library renovation tours in 2022 and will be taking tours in 2023—renovations at libraries totaling from \$18 million to \$200 million this year.

Deputy City Manager Harjinder Singh added the beautification at Crenshaw Library with the new agave and low water plants. In addition, Deputy City Manager Harjinder Singh gave an update on the Morningside Branch Library construction. The city selected “Kg Access” as the contractor. After getting approval from the Council, the site’s construction will take about 150 days before the location is open to the public.

Board member Douglas asked about parking at Crenshaw.

Deputy City Manager Harjinder Singh told the board that brand new meters was installed, restriped lines on the ground to separate employee and public parking, Signage showing what they’re allowed to do, parking people continually checking and giving out tickets to those that fail to follow the signage, free parking after 4 o’clock.

Chairman Sanders asked about Commissioners’ parking passes.

Library Manager Kerri Arroyo told the board that the commissioners’ parking passes are in the Library office.

Board member Cochran asked if the library could give patrons a token for the meter if they are in the library doing business, checking out a book, or going to study. In addition, are there any issues with the computers at Crenshaw Library?

Library Manager Kerri Arroyo stated that there are no issues with the printing, and patrons get 20 free prints or copies.

Deputy City Manager gave an update on the Main Library construction. They have finished the RFP process for the construction manager and selected Griffin Structures. The Architect RFP was released on April 13 and is currently being processed. The Main Library renovation is a 40 million dollar project. The architect should be on board by June. The construction manager and architect will work on pre-construction, which can take 12 to 15 months. The construction will take about 14 months when the public cannot access the building. At that time, Crenshaw and Morningside Branch libraries will be open, having a complete collection on each side with digital library and electronic books. They will continue to provide good services and address public needs. In addition, the city is working on a Library van, which will allow us to do pop-up libraries.

Chairman Sanders asked about the grant money that was received. Who wrote the grant, and if all that money will be used for the projects?

Deputy City Manager told board members that we received a building forward grant of \$2.7 million, which can only be used on hard construction costs and the seismic retrofit portion.

The initial money that will be used to pick up the architect and the construction manager is a combination of the general fund, which will start off the money and then reimburse the general fund from the Ballmer group.

Board member Cochran asked where the books would be stored from the Main Library during the construction.

Deputy City Manager told board members that the books would be stored off-site. Because Library has a large book budget, we will keep a third or half of that collection and purchase a new collection during the library closure. Also, we will transition to Dewey during the closure, away from The Library of Congress.

Friends Report

Susan Carleo, President of the Friends of Inglewood Public Library (FOIPL), gave an update on their operations, which will stop in three to six months. They will seek ideas from everyone about organizations interested in particular topics where they can deliver books remaining in their storage area and books that do not sell between now and the time of the closer. Friends will be on holiday in May but will be back in June.

Board member Douglas asked if friends are taking donations since they are downsizing.

President of the Friends of Inglewood Public Library Carleo replied yes, they are taking donations for the next year, and thanked everyone.

Public Comments

None

Commissioner Comments

Both Board members Douglas and Castillo stated that the library is very active on all levels and has very positive and good employees. They are very excited and enjoy coming to programs; they are pleased with the library report and commended Kerri and the staff for doing an excellent job for the community.

Chairman Sanders is happy that the library is moving forward and said thank you for everything being done.

Board member Cochran stated that she loves the newsletter and is very happy with everything the Library does. She loves the idea that the library is moving forward with the construction and having the library van. Nice to see the development; congratulated and thanked everyone for doing a great job.

With no further comments, the meeting adjourned at 5:42 p.m.