

Library Board

MINUTES – August 28, 2019

The Inglewood Library Board met on August 28, 2019 at the Gladys Waddingham Lecture Hall. The meeting was called to order at 6:32 p.m. by Vice Chairman Julie Minton.

Roll Call

Present:

Julie Minton – District 1 Board Member, Vice Chairman
Pat Douglas – District 2 Board Member
Ernesto Castillo – District 3 Board Member
Jacqueline Cochran – District 4 Board Member

Absent Board Member:

Patt Sanders – At Large Board Member, Chairman

Staff:

Sabrina Barnes, Parks, Recreation and Community Services Director
Frances Tracht – Library Manager
Brenda Davis – Management Assistant

Absent Staff:

Irina Martirosian – Staff Assistant

Public Comments

None

Approval of the Minutes

Board Member Castillo made a motion for the approval of the minutes for February 27, 2019; Board Member Douglas seconded the motion. Minutes were approved as follows:

Ayes: Library Board Members Castillo, Douglas, Minton and Cochran
Nays: None

Library Report

Frances Tracht gave verbal reports on the following items:

- The Main Library is in the process of filling two full-time Associate Librarian positions in the Adult Services Division. We also have put through paperwork to hire part-time Librarians and Library Support Clerks. At the Crenshaw-Imperial Branch Library we will be recruiting for a full-time Bilingual Associate Librarian. We hope to have them on board in the next six

months. San Jose State University student, Petry Saenz-Rivera, will be interning on Tuesdays and Saturdays for ten hours a week at Crenshaw-Imperial Branch Library.

- The Career Online High School has eight students enrolled. Two are near completion and four have completed the Career Online High School coursework. The Library will plan a graduation for the students and their families. We will work with City Administration through Sabrina Barnes to set a time and date so the Mayor and Council can present the diplomas.
- Children's Associate Librarian, Pamela Greene, received the Digital Literacy Grant from California Public Utilities Commission. The Library was awarded \$20,000 to implement a portable computer lab for children and young adults. The eight-hour curriculum includes an introduction to computers, art programs, "Tux Paint" and "Kid Pix 5," a Keyboarding program – "Type to Learn 4," "Comic Life 3," as well as Microsoft Word. Students will learn how to search the Internet and the Library's catalog and databases.
- Children's Associate Librarian, Pamela Greene, received the "Maximizing Learning Spaces: How to MacGyver Your Library" Grant (\$10,000) which enabled the Children's Division to purchase new furniture, shelving and carpeting for its Early Literacy Area.
- Principal Librarian, Kerri Arroyo, received \$3,000 for the "Value of Public Libraries Grant." Crenshaw-Imperial Branch Library purchased laptops, a smart TV, and a projector which enabled us to create a classroom environment for special need students.
- Principal Librarian, Kerri Arroyo, received "Lunch at the Library Grant." Main and Crenshaw-Imperial Branch Library will split \$13,000. This grant is to enhance the Summer Reading Programming and lunch at each site.
- Summer Reading Program was successful due to the grant we received. Unfortunately, the number of readers and books read were low but the number of attendees at programs were high.
- Inglewood Public Library has a partnership with West Los Angeles College for non-credit College courses available for Junior High and up. Currently at Crenshaw-Imperial Branch, courses are provided for the Uniquely-Abled Adults. When completed students will receive certificates. Fall classes will start at Crenshaw-Imperial Branch on Thursday, September 5, 2019 on Tuesdays and Thursdays from 9:00 a.m. to 11:00 a.m. The goal at the Main Library is to provide this program to High School students to begin in the fall.
- Staff elevator has been renovated and is working.
- Constitution and Citizenship Week is Tuesday, September 17, 2019 thru Saturday, September 21, 2019. There will be games, films, treats and prizes at Main and Crenshaw-Imperial Branch Library.

Friends Report

Frances Tracht told Board Members there will be a Friends of Inglewood Public Library winter book sale on Saturday, September 14, 2019 from 10:00 a.m. – 3:00 p.m.

Public Comments

None

Commissioner Comments

Board Member Minton, Douglas, Castillo and Cochran have numerous concerns of the Library regarding the roof, carpet, furniture and painting of the Library. Sabrina Barnes told Board Members the City is aware of their concerns and have been discussing what approach to remedy the above concerns and/or take a global approach to renovate the Library.

Board Member Cochran is happy with the progress at both Libraries.

Board Member Castillo wanted to know the procedure for taking pictures on programs in the Library and putting it on social media. Sabrina Barnes told him you must have written approval to take photos or (photo replacements). There have to be signs posted stating if you are in this area filming and photos may take place.

Board Member Douglas stated she attend the Library's staff meeting last week and watched the film called "The Public" with staff.

Board Member Castillo thanked Gregory Mason for coming out to the Library Board meeting.

Board Member Minton wanted to know what is going on with Morningside Park Branch Library. Sabrina Barnes told her the City is looking for funds for that Branch.

With no further comments the meeting was adjourned at 7:16pm.