



INGLEWOOD, CALIFORNIA
Tuesday, December 11, 2018
1:00 P.M.



Web Sites:

www.cityofinglewood.org
www.cityofinglewood.org/253/Successor-Agency
www.cityofinglewood.org/688/Housing-Authority
www.cityofinglewood.org/654/Finance-Authority
www.cityofinglewood.org/839/Parking-Authority

MAYOR/CHAIRMAN**

James T. Butts, Jr.

COUNCIL/AGENCY/AUTHORITY MEMBERS**

George W. Dotson, District No. 1
Alex Padilla, District No. 2
Eloy Morales, Jr., District No. 3
Ralph L. Franklin, District No. 4

CITY CLERK/SECRETARY**

Yvonne Horton

CITY TREASURER/TREASURER**

Wanda M. Brown

CITY MANAGER/EXECUTIVE DIRECTOR**

Artie Fields

CITY ATTORNEY/GENERAL COUNSEL**

Kenneth R. Campos

**AGENDA
CITY COUNCIL**

CLOSED SESSION ITEMS – 1:00 P.M.

ROLL CALL

PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS ONLY

Persons wishing to address the City Council on any closed session items may do so at his time.

- CS-1. Closed session – Confidential – Attorney/Client Privileged; City Council Conference with Legal Counsel regarding Pending Litigation Pursuant to Government Code Section 54956.9(d)(1); Name of Case: Trecia Jones, v. City of Inglewood, et al.; LASC Case No. BC603675.

DISCUSSION HELD; DIRECTION GIVEN TO STAFF.

- CS-2. Closed session – Confidential – Attorney/Client Privileged; City Council Conference with Legal Counsel regarding Anticipated Litigation Pursuant to Government Code Section 54956.9(d)(2); One Potential Case (Negligence).

DISCUSSION HELD; DIRECTION GIVEN TO STAFF.

AGENDA

CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCE AUTHORITY

OPENING CEREMONIES – 2:00 P.M.

Call to Order

Pledge of Allegiance

Roll Call

PUBLIC COMMENTS REGARDING AGENDA ITEMS

Persons wishing to address the Inglewood City Council/Successor Agency/Housing Authority/Finance Authority on any item on today’s agendas, other than the public hearing, may do so at this time.

WARRANTS AND BILLS

1, Warrant Registers.
CSA-1
& H-1.

Recommendation:

- 1) Allow for Payment of Bills.

APPROVED.

PUBLIC HEARING

PH-1. ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT

Public hearing to consider an Ordinance amending Inglewood Municipal Code Chapter 12 (Planning and Zoning), Article 8 (“C-3” Heavy Commercial Zone Regulations) to include Zoning Code Amendment No. 2018-002 (ZCA-2018-002) to allow C-2A (Airport Commercial) zone permitted uses in the C-3 (Heavy Commercial) zone citywide.

Recommendation:

- 1) Receive public input;
 - 2) Affirm Categorical Exemption (EA-CE-2018-110);
 - 3) Motion to waive further reading; and
 - 4) Introduce Ordinance.
- 1) PUBLIC INPUT RECEIVED; 2) CATEGORICAL EXEMPTION AFFIRMED; 3) FURTHER READING WAIVED; 4) ORDINANCE NO. 19-04 INTRODUCED.**

PH-2. SECTION 8, HOUSING and CDBG DEPARTMENT

Public hearing to consider approval of the Draft Fiscal Year 2017-2018 Consolidated Annual Performance Evaluation Report (CAPER).

Recommendation:

- 1) Receive public input;
 - 2) Approve Draft Fiscal Year 2017-2018 CAPER; and
 - 3) Approve submittal of the CAPER to the U.S. Department of Housing and Urban Development (HUD) Los Angeles Field Office by the deadline (December 30, 2018).
- 1) PUBLIC INPUT RECEIVED; 2) DRAFT FISCAL YEAR 2017-2018 CAPER APPROVED; 3) SUBMITTAL OF THE CAPER TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) LOS ANGELES FIELD OFFICE BY THE DEADLINE (DECEMBER 30, 2018) APPROVED.**

CONSENT CALENDAR – APPROVED AS RECOMMENDED EXCEPT AS NOTED.

These items will be acted upon as a whole unless called upon by a Council Member.

2. **CITY ATTORNEY’S OFFICE**

Letters from the Office of the City Attorney recommending denial of the following claims:

a) Meggit USA Inc. for property damage on April 12, 2018.

b) Lynda Smith for alleged civil rights violation on August 2012 through March 2018.

Recommendation:

- 1) Deny claims.

3. **CITY ATTORNEY’S OFFICE**

Staff report recommending approval of an amendment to Agreement No. 16-182 with Thomson Reuters increasing the total contract amount by an additional \$16,000 for internet legal database services (commonly known as Westlaw).

Recommendation:

- 1) Approve amendment; and
- 2) Adopt resolution amending the Fiscal Year 2018-2019 annual budget transferring funds in the amount of \$16,000 for the costs of the amended agreement with Thomson Reuters.

1) AMENDMENT NO. 16-182 APPROVED; 2) RESOLUTION NO. 19-20 ADOPTED.

4. **CITY CLERK’S OFFICE**

Approval of the Minutes for the Council Meeting held on November 13, 2018.

Recommendation:

- 1) Approve.

5. **CITY MANAGER’S OFFICE**

Staff report recommending approval of Amendment Four to the Welfare-to-Work Vocational and Direct Services Contract by and between the County of Los Angeles and the City of Inglewood serving as the administrative entity for the South Bay Workforce Investment Board (SBWIB).

Recommendation:

- 1) Approve Amendment Four.

6. **ECONOMIC and COMMUNITY DEVELOPMENT DEPARTMENT**

Staff report recommending approval and execution of a Memorandum of Understanding with WOW Media, Inc., to enter into a Billboard Agreement.

Recommendation:

- 1) Approve and execute the Memorandum of Understanding.

7. **ECONOMIC and COMMUNITY DEVELOPMENT DEPARTMENT**

Staff report recommending approval and authorization to execute a Second Amendment to Billboard Lease Agreement No. 16-035 with WOW Media, Inc.

Recommendation:

- 1) Approve and authorize execution of a Second Amendment.

8. **ECONOMIC and COMMUNITY DEVELOPMENT DEPARTMENT**

Staff report recommending approval of an amendment to Agreement No. 16-136 with Transpo Group, extending the expiration term to December 31, 2019.

Recommendation:

- 1) Approve amendment.

9. **ECONOMIC and COMMUNITY DEVELOPMENT DEPARTMENT**

Staff report recommending approval of an amendment to Agreement No. 15-156 with The Arroyo Group extending the expiration date to December 31, 2019.

Recommendation:

- 1) Approve amendment.

10. **FINANCE DEPARTMENT**

Staff report recommending approval of Restricted Grant Agreement No. 74A1097 wherein the City will receive grant funds from the California Department of Transportation for distribution to the South Bay Cities Council of Governments for the completion of the South Bay Slow Speed Feasibility Study.

Recommendation:

- 1) Approve Restricted Grant Agreement No. 74A1097.

11. **FINANCE DEPARTMENT**

Staff report recommending approval of a one-year agreement with Aramark, to provide uniforms, towels, mats, and mops for City employees. (General and Special Assessment Funds)

Recommendation:

- 1) Approve agreement in the annual amount of \$157,500;
- 2) Approve payment of outstanding invoices in the amount of \$11,110.80; and
- 3) Authorize staff to pay additional invoices up to \$10,500 for services utilized prior to contract approval.

12. **FINANCE DEPARTMENT**

Staff report recommending approval of a three-year agreement (with an option to extend an additional two years, in one-year increments) with SMF Consulting, LLC, to oversee the implementation of certain Tyler (Eden) financial system modules, and to assist the Finance Department with other financial tasks as assigned. (General Fund)

Recommendation:

- 1) Approve agreement in the annual amount of \$320,250.

13. **FINANCE DEPARTMENT**

Staff report recommending approval of a three-year agreement with Bartel and Associates for other Post-Employment Benefits (OPEB) Actuarial Valuation services. (General Fund)

Recommendation:

- 1) Approve agreement in the amount of \$56,000.

14. **FINANCE DEPARTMENT**

Staff report recommending adoption of a resolution directing the commencement of proceedings in furtherance of the refunding of the outstanding Inglewood Public Financing Authority Lease Revenue Bonds, Series 2012, retaining consultants in connection therewith, and approving official actions.

Recommendation:

- 1) Adopt resolution.

RESOLUTION NO. 19-21 ADOPTED.

15. **POLICE DEPARTMENT**

Staff report recommending approval of revisions to the Law Enforcement-Investigation section of the Citywide Records Retention and Document Destruction Policy.

Recommendation:

- 1) Approve revisions.

16. **POLICE DEPARTMENT**

Staff report recommending adoption of a resolution authorizing the destruction of specific Internal Affairs Records dated January 1, 1991, through December 31, 2016.

Recommendation:

- 1) Adopt resolution.

RESOLUTION NO. 19-22 ADOPTED.

17. **POLICE DEPARTMENT**

Staff report recommending approval of a five-year lease agreement with the Sylvia McArthur Trust of 1989 for use of office space located at 401 West Arbor Vitae Street. (General Fund)

Recommendation:

- 1) Approve agreement in the amount of \$167,491.

18. **PUBLIC WORKS DEPARTMENT**

Staff report recommending approval of an amendment to Agreement No. 18-134 with Electronic Waste Solutions (EWS) to perform rapid response litter removal services. (Sanitation Funds)

Recommendation:

- 1) Approve amendment in the amount of \$\$70,000.

19. **PUBLIC WORKS DEPARTMENT**

Staff report recommending approval of a three-year agreement with Hadronex DBA SmartCover® Systems, for the annual renewal of total maintenance services. (Sewer Funds)

Recommendation:

- 1) Approve agreement in the amount of \$157,760

20. **PUBLIC WORKS DEPARTMENT**

Staff report recommending authorization to pay invoices submitted by Pinnacle Petroleum for fuel delivery services. (General Fund)

Recommendation:

- 1) Authorize payment of invoices in the amount of 68,843.74; and
- 2) Authorize the payment of anticipated invoices for fuel deliver services in an amount not to exceed \$75,000.

21. **PUBLIC WORKS DEPARTMENT**

Staff report recommending award of contract and approval of a three-year agreement with Weck Analytical Environmental Services, Inc., to perform water analysis and lab testing services, per Bid No. RFB-0106. (Water Fund)

Recommendation:

- 1) Award contract and approve agreement in the annual amount of \$23,107.50 (total amount of \$69,322.50).

JOINT CONSENT CALENDAR

22 & **CITY MANAGER/EXECUTIVE DIRECTOR'S OFFICE**

CSA-3. Staff report recommending approval of an Amended and Restated Agreement with Gwynne Pugh Urban Studio, Inc. (Agreement No. 17-464), extending the term for a period of one year.

Recommendation:

City Council -

- 1) Approve Amended and Restated Agreement in an additional amount of \$10,653;
 - 2) Authorize payment of contract allocation following approval of monthly invoicing by the City Manager or City Manager designee; and
 - 3) Authorize the Mayor to execute the Amended and Restated Agreement.
- 1) APPROVED; 2) PAYMENT AUTHORIZED; 3) MAYOR AUTHORIZED.**

And

Successor Agency –

- 1) Approve Amended and Restated Agreement in an additional amount of \$10,653;
 - 2) Authorize payment of contract allocation following approval of monthly invoicing by the Executive Director or Executive Director designee;
 - 3) Re-approve the use of tax-exempt bond funds to fund the remaining work and payments totaling \$16,178.81 to be performed by Gwynne Pugh Urban Studio, Inc., as contemplated in the Amended and Restated Agreement (Bond funds 190.100.P343.44830); and
 - 4) Authorize the Chairman to execute the Amended and Restated Agreement.
- 1) APPROVED; 2) PAYMENT AUTHORIZED; 3) TAX-EXEMPT BOND FUNDS RE-APPROVED; 4) CHAIRMAN AUTHORIZED.**

ORDINANCE

O-1. PARKING and ENTERPRISE SERVICES DEPARTMENT

Staff report recommending the introduction of an Ordinance amending the City's Permit Parking District Issuance and Use Procedure described in Inglewood Municipal Code Chapter 3 (Motor Vehicles and Traffic), Article 2 (Parking Regulations), Section 3-78 (Permit Issuance and Procedures).

Recommendation:

- 1) Motion to waive further reading; and
- 2) Introduce Ordinance.

1) FURTHER READING WAIVED; 2) ORDINANCE NO. 19-05 INTRODUCED.

O-2. PARKING and ENTERPRISE SERVICES DEPARTMENT

Staff report recommending the adoption of Ordinance No. 19-03 amending the Inglewood Municipal Code (IMC) to amend Parking Permit District No. 12 by adding the following streets: Hillcrest Boulevard (between Aviation Boulevard and South Hindry Avenue); Isis Avenue (between Florence Avenue and Manchester Boulevard); Isis Avenue (between 610-feet south of Manchester Boulevard and Hillcrest Boulevard); Hindry Avenue (between Florence Avenue and Manchester Boulevard) Hindry Avenue (between 610-feet south of Manchester Boulevard and Spruce Avenue). (Introduced December 4, 2018)

Recommendation:

- 1) Motion to waive further reading; and
- 2) Adopt Ordinance No. 19-03.

1) FURTHER READING WAIVED; 2) ORDINANCE NO. 19-03 ADOPTED.

SETTING PUBLIC HEARING

SPH-1. ECONOMIC and COMMUNITY DEVELOPMENT DEPARTMENT

Staff report requesting that a public hearing be set to consider an Ordinance adopting the 2016 California Title 24 Building Code.

Recommendation:

- 1) Set public hearing for January 15, 2019, at 2:00 p.m.

PUBLIC HEARING SET FOR JANUARY 15, 2019, AT 2:00 P.M.

REPORTS – CITY ATTORNEY

A-1. Report on Closed Session Items.

A-2. Oral reports – City Attorney.

REPORTS – CITY MANAGER

CM-1. Oral reports – City Manager.

REPORTS – CITY CLERK

CC-1. **CITY CLERK'S OFFICE**

Staff report recommending adoption of a resolution reciting the fact of the General Municipal Election held on November 6, 2018, for the purpose of electing a Mayor for the full term of four years, declaring the results and other matters as required by law.

Recommendation:

- 1) Adopt resolution.

RESOLUTION NO. 19-23 ADOPTED.

CC-2. Oral reports – City Clerk.

REPORTS – CITY TREASURER

CT-1. Oral reports – City Treasurer.

INGLEWOOD SUCCESSOR AGENCY

Call to Order

CSA-1, Warrant Registers.

1 &

H-1.

Recommendation:

- 1) Allow for Payment of Bills

APPROVED.

CSA-2. **SUCCESSOR AGENCY SECRETARY**

Approval of the Minutes for the Successor Agency Meeting held on November 13, 2018.

Recommendation:

- 1) Approve.

APPROVED.

JOINT CONSENT CALENDAR

22 & **CITY MANAGER/EXECUTIVE DIRECTOR'S OFFICE**

CSA-3. Staff report recommending approval of an Amended and Restated Agreement with Gwynne Pugh Urban Studio, Inc. (Agreement No. 17-464), extending the term for a period of one year.

Recommendation:

City Council -

- 1) Approve Amended and Restated Agreement in an additional amount of \$10,653;
- 2) Authorize payment of contract allocation following approval of monthly invoicing by the City Manager or City Manager designee; and
- 3) Authorize the Mayor to execute the Amended and Restated Agreement.

1) APPROVED; 2) PAYMENT AUTHORIZED; 3) MAYOR AUTHORIZED.

And

Successor Agency –

- 1) Approve Amended and Restated Agreement in an additional amount of \$10,653;
- 2) Authorize payment of contract allocation following approval of monthly invoicing by the Executive Director or Executive Director designee;
- 3) Re-approve the use of tax-exempt bond funds to fund the remaining work and payments totaling \$16,178.81 to be performed by Gwynne Pugh Urban Studio, Inc., as contemplated in the Amended and Restated Agreement (Bond funds 190.100.P343.44830); and
- 4) Authorize the Chairman to execute the Amended and Restated Agreement.

1) APPROVED; 2) PAYMENT AUTHORIZED; 3) TAX-EXEMPT BOND FUNDS RE-APPROVED; 4) CHAIRMAN AUTHORIZED.

ADJOURNMENT INGLEWOOD SUCCESSOR AGENCY

INGLEWOOD HOUSING AUTHORITY

Call to Order

H-1, Warrant Registers.
1 &
CSA-1.

Recommendation:

1) Allow for Payment of Bills

APPROVED.

H-2. **HOUSING AUTHORITY SECRETARY**

Approval of the Minutes for the Housing Authority Meeting held on November 13, 2018.

Recommendation:

1) Approve.

APPROVED.

ADJOURNMENT INGLEWOOD HOUSING AUTHORITY

INGLEWOOD FINANCE AUTHORITY

Call to Order

F-1. **FINANCE AUTHORITY SECRETARY**

Approval of the Minutes for the Finance Authority Meeting held on November 13, 2018.

Recommendation:

1) Approve.

APPROVED.

ADJOURNMENT INGLEWOOD FINANCE AUTHORITY

APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

PUBLIC COMMENTS REGARDING OTHER MATTERS

Persons wishing to address the City Council on any matter connected with City business not elsewhere considered on the agenda may do so at this time. Persons with complaints regarding City management or departmental operations are requested to submit those complaints first to the City Manager for resolution.

MAYOR AND COUNCIL REMARKS

The members of the City Council will provide oral reports, including reports on City related travels where lodging expenses are incurred, and/or address any matters they deem of general interest to the public.

ADJOURNMENT CITY COUNCIL

In the event that today's meeting of the City Council is not held, or is concluded prior to a public hearing or other agenda item being considered, the public hearing or non-public hearing agenda item will automatically be continued to the next regularly scheduled City Council meeting. If you will require special accommodations, due to a disability, please contact the Office of the City Clerk at (310) 412-5280 or FAX (310) 412-5533, One Manchester Boulevard, First Floor, Inglewood City Hall, Inglewood, CA 90301. All requests for special accommodations must be received 72 hours prior to the day of the Council Meetings.

*** No Accompanying Staff Report at the Time of Printing**

**** Serves in that Capacity for Successor Agency, Housing Authority, Finance Authority and Parking Authority**