LEAD MAINTENANCE WORKER

DEFINITION
Under general supervision, participates and leads assigned crew in the removal of graffiti from City facilities, streets, parks, alleys and other City areas.

ESSENTIAL FUNCTIONS
Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list of tasks is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class. Incumbents in this class may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

TASKS
- Participates and leads assigned crew in cleaning and the removal of graffiti from City facilities, streets, parks, alleys and other City areas;
- Instructs, monitors and participates in the removal of graffiti;
- Prioritizes, monitors and assists in the evaluation of work activities for assigned staff;
- Communicates progress, problems and completion of work to supervisor.
- Monitors and maintains assigned vehicles and machinery;
- Responds to telephone calls concerning graffiti or requests for graffiti abatement;
- Instructs and ensures compliance of safety procedures of staff;
- Updates and maintains computer files and enters daily work orders completed and in progress;
- Notifies supervisor of materials or equipment necessary to complete work orders and assists in the requisition and purchasing of materials and supplies;
- Assists in the implementation of safety procedures and guidelines for staff;
- Assists with responding to calls or requests from citizens and City staff.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS
- Knowledgeable of graffiti abatement concepts and techniques, occupational hazards and safety guidelines, and of graffiti removal equipment and supplies
- Skilled in prioritizing and monitoring graffiti removal activities, following and conveying oral and written communication, and in establishing and maintaining productive working relationships
- Ability to implement and enforce safety compliance, train and provide technical guidance to staff, work as a team and with minimum supervision.

WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS
Work is performed in an outdoor environment. Work may require frequent standing, walking, climbing, bending and lifting up to 25 pounds. Incumbents may be exposed to repetitive motion, extreme temperatures and weather, moving traffic, areas under construction, toxic fumes and chemicals and infectious diseases.

QUALIFICATIONS
A high school diploma or equivalent, AND two (2) years experience in painting or graffiti removal OR an equivalent combination of education and experience. Must possess at the time of application and maintain a valid California Driver’s License.