LEAD TRAFFIC CONTROL WORKER

DEFINITION
Under general supervision, participates and leads lower level classifications in the maintenance, repair, removal and replacement of traffic signs, traffic markings and parking meters.

ESSENTIAL FUNCTIONS
Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list of tasks is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class. Incumbents in this class may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

TASKS
- Leads and participates in the maintenance, repair, removal and replacement of traffic signs, traffic markings and parking meters;
- Paints crosswalks, stops, curbs and streets;
- Repairs, removes and installs traffic signs;
- Operates a road stripper or various city vehicles in the completion of work duties;
- Updates computer files and enters daily work orders completed and in progress;
- Prioritizes work activities of assigned staff;
- Communicates progress, problems and completion of work to supervisor;
- Notifies supervisor of materials or equipment necessary to complete work orders and assists in processing the requisition and purchasing of materials and supplies;
- Assists in the implementation of safety procedures and guidelines for the traffic control division;
- Monitors and assists in the evaluation of work activities for assigned staff.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS
- Knowledgeable of traffic control practices and procedures, occupational hazards and safety guidelines and personal computer hardware and software;
- Skilled in the safe use of power and hand tools, prioritizing and monitoring traffic control activities, providing and following oral and written communication in English and in establishing and maintaining productive working relationships;
- Proficient in the use of a personal computer and industry related software and programs to perform essential job duties.

WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS
Work is performed in office and outdoor environments. Work may require frequent standing, walking, bending and lifting up to 50 pounds. Incumbents in this classification may be exposed to repetitive motion, vision to monitor, extreme temperatures and weather, moving traffic, areas under construction and hazardous paints and chemicals.

QUALIFICATIONS
A high school diploma or equivalent and IMSA (International Municipal Signal Association) certifications in both Work Zone Safety and Signs and Markings, AND three (3) years experience in traffic control marking and painting. Must possess at the time of application and maintain a valid California Driver's License.