SWIMMING POOL SUPERVISOR

DEFINITION
Under general supervision, plans, organizes, and supervises lifeguard operations at City pools and recreation facilities.

ESSENTIAL FUNCTIONS
(Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list of tasks is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class). Incumbents in this class may not be required to perform all duties listed and may be required to perform additional, position specific duties.

TASKS
- Plans, organizes, and supervises lifeguard operations at City pools and recreation facilities;
- Prepares, unlocks, inspects and locks pool grounds for opening and closing;
- Tests and records chlorine and PH levels for the pools;
- Responds to and resolves problems, inquiries and complaints relating to pool facilities.
- Schedules working hours, reviews and evaluates performance of assigned staff;
- Identifies opportunities for improvement and recommends improvements to pool establishments, standard operating procedures and customer service;
- Promotes, schedules and provides swimming lessons;
- Administers first-aid; enforces and monitors safe work practices.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS
- Knowledge of chlorine and PH level distribution amounts and methods for pools, Cardio-Pulmonary Resuscitation (CPR) and First Aid procedures and of occupational hazards and safety practices applicable to working in a pool area;
- Skilled in supervising, delegating and evaluating work of subordinate staff, prioritizing and scheduling work assignment and activities, oral and written communication, and in establishing and maintaining effective working relationships.

WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS
Work is performed in indoor and outdoor environments. Work may require frequent standing, walking, bending, swimming and lifting up to 50 pounds. May be exposed to repetitive motion, extreme temperatures and weather, hazardous chemicals, infectious diseases and water and airborne pathogens.

QUALIFICATIONS
A high school diploma or equivalent, AND two (2) years' experience as a lifeguard; OR an equivalent combination of education and experience. Must possess at the time of application and maintain valid Lifeguard, Water and Safety Instructor, CPR and First Aid Certifications.