

CITY OF INGLEWOOD
Public Works Department, Transportation Division
Parking and Traffic Commission Resolution No. 07-01
Last Updated: August 5, 2021

BLOCK PARTY (STREET CLOSURE) REQUIREMENTS

1. Many streets can **NOT** be closed for a block party including, but not limited to, the following situations:
 - a. Arterial streets and commercial/industrial streets
 - b. Most collector streets
 - c. Any street with a traffic signal at one end of the subject block
 - d. Any street that is a primary route to/from fire stations, hospitals, etc.
 - e. Any street providing access to schools (on school days)
 - f. Any street, if blocked, that would divert traffic onto an alley or through private property
 - g. Any street, per the determination of the Public Works Director that would create traffic congestion or a hazardous condition if closed.

Note: Full block lengths are required to be barricaded, to eliminate need for vehicles to turn around midblock.

2. A block party is a non-commercial Block Club activity **ONLY** and is limited to the participation by the residents along the street block and their personal guests. No advertising or other announcement about the block party to attract additional attendees is permitted. No admission fee is permitted, no vending of food or merchandise is permitted, and no fund-raising activity is permitted at the block party. **[Businesses, churches and other private organizations wishing to utilize part of a street for a special event must apply for a permit from the Permits and Licenses Division.]**
3. A block party should be conducted during daylight hours for security and safety considerations.
Note: Due to limited availability of street barricades, ONLY a limited number of block party applications can be approved for the Fourth of July Holiday.
4. The applicant for a block party will be the person responsible for compliance with all the following requirements and for any additional costs encumbered by the City:
 - a. Setting up and removing of street barricades within the hours specified in the approved application. When removed, the barricades must be placed at the same location where they were initially delivered by City Crews.
 - b. Within the barricaded street, a 20-foot wide fire lane must be kept clear at ALL times for emergency vehicles.
 - c. All trash must be deposited in proper containers. Applicant will be billed if City Crews must clean up after block party. Also, temporary screens must be placed in front of any catch basins to prevent trash from entering storm drains.
 - d. Open fires, even in containers, any other potentially damaging or injurious activities and the serving/consuming of alcoholic beverages are prohibited upon the public street or sidewalks. A live performance band with amplified music is prohibited without a concert permit (Category 3) from the Permits and Licenses Committee.
5. Tables and chairs will **NOT** be provided by the City. Any tables, chairs, etc. delivered by a party-rentals company or other provider, must be set up and removed within the specified hours of the block party.

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BLOCK PARTY APPLICATION PROCEDURES

1. **ONLY** Block Club organizations may apply for street closure to conduct a block party. The block party applicant must first obtain a petition bearing signatures of **a minimum of 75%** of all households on a block (both sides of street). The block party/street closure proposal must be clearly printed at the top of each petition page (**signature pages without such a heading are invalid**). All petition signers must also clearly print their names and addresses. **ONLY** one adult's signature can represent a household. Each dwelling unit in an apartment building or condominium is a household. The applicant must also submit a list of **ALL** other addresses from which **NO** signatures were obtained.
2. Along with acquiring the minimum signatures, the applicant should **obtain a Block Party application form from the Public Works Department (Inglewood City Hall) or call (310) 412-5333 to obtain one by mail. Submit the application in person**, with the original petition and the list of all remaining addresses, to the Public Works Department, **at least ten (10) working days prior to the requested date of the block party**. There is **NO** filing fee.
3. In addition to review by the Public Works Department, the application will be submitted to the Police Department, Fire Department, Mayor's Office and the respective Council Person's office. Following careful review of the application and based on any conditions received during the review, the application will be approved or denied by the Public Works Director. Notification of approval or denial and any conditions of approval, will be by mail.