

PATRON POLICIES



PAT-006.2 Electronic Devices Borrower's Agreement

Agreement for (Last, First) _____ IPL card barcode # 2200800 _____

Device barcode _____ Date borrowed _____ Date due _____

1. Borrowers are solely responsible for the electronic devices (Laptop/Chromebook Kit) and will be billed for reasonable repair or replacement costs of up to \$700 for damaged, missing, or lost mobile devices; \$10 per minor cosmetic damage, \$500 for each laptop, \$300 for Chromebook, \$100 for hotspot, and \$25 for each charging cable. Borrowers may be charged a fee for devices returned dirty, in the book return outside the library, or uncared for and can result in revoked borrowing privileges.
2. Laptop/Chromebook Kits will include the computer, hotspot, charging cable, and power cord in a hard case.
3. Laptop/Chromebook Kits may be placed on hold through the Library catalog and may be picked up at the Main Library or Crenshaw - Imperial Branch. The Laptop/Chromebook **MUST** be returned in person at the Circulation desk of the Library it was borrowed from.
4. Electronic devices may be checked out for a maximum period of seven (7) days and may not be renewed. Only one device (Laptop/Chromebook Kit) at a time may be checked out per library card.
5. On the 8th day, the Laptop/Chromebook will be considered overdue, it will be deactivated and rendered unusable pending return.
6. If an item is considered lost or stolen the patron will be billed the full cost of the item.
7. The electronic device must be returned 30 minutes before closing. You may not check out the same electronic device until the next day. Do not return the device in the book drop outside the Library. Electronic devices that are not returned within 30 days are considered lost or stolen and may result in police being notified. A police report will be filed with the Inglewood Police Department, a claim will be filed with the collection agency, and library privileges will be revoked.

WARNING: California Penal Code 490.5(a) provides that upon conviction for petty theft involving a book or other library materials taken from a library facility, a person shall be punished by a mandatory fine of not less than \$50 and not more than one \$1,000 for each such violation; and may also be punished by imprisonment in the county jail, not exceeding six months, or both such fine and imprisonment.

For Library Patron:

I certify that I have read and understand Inglewood Public Library **Electronic Devices Borrower's Agreement** and agree to be responsible to pay applicable processing and late fees if I do not return the electronic devices by the due date to the Library. I agree to all repair and replacement costs if the electronic devices are lost, stolen, or damaged during my check out period.

Borrower Signature _____ **Date** _____

Policy Updated: June 20, 2022