Exterior
Temporary Structure Permit Requirements

All exterior temporary structures that are used for temporary events, shows, construction sites, etc. are required to have a Building Permit.

Exceptions:
1) One-story detached accessory structure used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed 120 square feet and 7 feet in maximum height, with the exception of temporary, portable, readily movable structures not exceeding 120 square feet and 10 feet in maximum height, as long as the structure: (a) is not located in required setbacks as determined by the Planning Department; (b) does not have plumbing and/or electrical installations; and/or (c) is separated by a minimum of 10 feet from any similar accessory structure on the same property (Section 11-5, Section 105.2 City of Inglewood municipal code).
2) Fireworks stands
3) No more than two construction trailers per permitted construction jobsite.

First Step: Obtain approval through the Permits and Licenses (P & L) process. Please contact:

- City of Inglewood Business License Division
  (310) 412 – 5500
  OR
  City of Inglewood Planning Division
  (310) 412 – 5230

Second Step: Submit plans and specifications for plan review and obtain a Building Permit:

- Submit to Building Safety Division for plan review and eventual Building Permit issuance. Submittal documents shall include two sets of scaled plans including site plan, floor plan, elevations, structural plans and structural calculations done by a California licensed civil or structural engineer. Minimum size for all plans is 11”x17”.

- Prior to Building Permit issuance approvals are also required from the following agencies:

  1. Los Angeles County Fire Department
     4475 West El Segundo Boulevard
     Hawthorne, CA 90250
     (310) 263 – 2732
  
  2. City of Inglewood Planning Division
     (310) 412 – 5230

  3. City of Inglewood Public Works Department
     (310) 412 – 5333