



**CITY OF INGLEWOOD
Housing Protection Long Term Division**

**REGISTRATION RECOVERY FEE
30 DAY NOTICE - TENANT PASS THROUGH FEE**

To: _____,
Resident(s) and all other in possession of Apt. No. _____, located at (Street Address)
_____, Inglewood, California.

PLEASE TAKE NOTICE that in accordance with the Inglewood Municipal Code Section 8-126 (h), a landlord may pass through 50% of the annual residential registration fee to the tenant(s) except for rent-subsidized tenants (Section 8, Affordable Housing, etc) on a monthly basis IF the landlord has registered the property by the deadline of March 31st, served a copy of a valid Statement of Residential Unit Registration Certificate to the tenant(s) of that rental unit and is not delinquent in any payments to the Housing Protection Long Term Division Department.

CALCULATION BREAKDOWN:

Total Registration Fee for the Rental Unit: \$ _____
Tenant's Portion of the Registration Fee: \$ _____
Monthly Pass Through fee amount: \$ _____
(Tenant portion ÷ by 12 months)

Start Date: _____

End Date: _____

DECLARATION & SIGNATURE:

I declare under penalty of perjury under the laws of the State of California that I am in compliance with the City of Inglewood Housing Protection Ordinance and regulations, I have paid all residential program fees and business license tax for this rental unit.

Landlord's Signature

Date

PLEASE NOTE: If a tenant moves out of the rental unit within the 12 months stated above, the tenant is no longer financially responsible for the monthly fee. The tenant(s) are only required to pay for the months they are entitled to housing protections while residing in the dwelling unit.