

Inglewood  California

Approved for Agenda

By 

OFFICE OF THE CITY ADMINISTRATOR

January 31, 2006

TO: MAYOR AND COUNCIL MEMBERS
FROM: ADMINISTRATION
SUBJECT: AGREEMENT FOR THE INSTALLATION OF VINYL, CARPET TILES AND COVE BASE FOR VARIOUS CITY DEPARTMENTS PER BID B-861

RECOMMENDATION:

It is recommended that the Mayor and Council Members approve the agreement for the installation of vinyl, carpet tile, and cove base for various City departments with Washington Interiors in the amount of \$123,173. (Grant Fund and General Fund)

BACKGROUND:

The Finance and Housing Departments' floor coverings are over twenty-years old, and the Accounting Division's floor coverings are over thirty-years old. The flooring is unsightly and no longer repairable.

DISCUSSION:

Invitations to submit bids were mailed to 26 vendors. Two vendors responded as follows:

Washington Interiors Los Angeles, CA	\$131,444
Progressive Floor Santa Ana, CA	\$131,981

3

**Mayor and Council Members Pg. 2 of 2 Pgs.
Approve The Agreement For The Installation Of Carpet Tile And Floor Treatment
For Various City Departments
January 31, 2006**

On October 25, 2005, the Mayor and Council Members approved the use of Asset Forfeiture Funds to renovate Police Department offices. Carpeting and floor covering were among the approved renovations.

Staff has determined that an area in the Police Department (Internal Affairs and Detectives) that was to be carpeted under this bid will be completed at another time so as not to interfere with the current renovations at the Police Department. In lieu of the areas that were to be completed for the Police Department, staff is requesting that the Housing Section be included in the agreement. Including Housing will decrease the original amount by \$8,271. Staff has reviewed the proposal submitted by Washington Interiors and has determined that they meet the required specifications.

FISCAL IMPACT:

Funds for this expenditure are in the Council-approved Fiscal Year 2005/06 Budget under the following account codes

220-045-4564-4845	Grant Fund-Police Department-Asset Forfeiture-Contract Services	\$18,000
001-020-2062-4820	General Fund-Administration-Purchasing and Stores/Custodial Services	\$75,173
001-025-2522-4825	General Fund-Finance Department-Revenue Division-Contract Services	\$30,000

LEGAL REVIEW:

The City Attorney's Office has reviewed this report.

Attachments: Bidder/Vendor Information Sheet Agreement

Prepared By: Jeff Muir, Assistant City Administrative Officer
Ed Johnson, Purchasing and Services Manager
Toya Ferguson, General Services Supervisor (*)

January 31, 2006

.Bidder/Vendor Information Sheet

**SUBJECT: Agreement For Installation of Vinyl, Carpet Tile and Cove Base
Per Bid B-861**

Bid/Spec Directed to: Name/Address	Indicate MBE, LBE, WBE	Responded \$ Amount	Comments:
Washington Interiors Los Angeles, CA	MBE	\$131,444	Award Bid (\$123,173)
Progressive Floor Santa Ana, CA	MBE	\$131,981	
Floor America Los Angeles, CA			No Bid
Concept Flooring American Plaza, Inc. Los Angeles, CA			No Bid
Accent Flooring Los Angeles, CA			No Bid
Westchester Carpets Torrance, CA			No Bid
Carpet USA Inglewood, CA	LBE		No Bid
Abey Yadgear Inglewood, CA	LBE		No Bid
Alfredo's Inglewood	LBE		No Bid
AAStarpro Carpet & Floor Los Angeles, CA			No Bid
Fibercare Fabric Protection Inglewood, CA	LBE		No Bid
Floors & More, Inc Palos Verdes, CA			No Bid
House of Carpet Inglewood, CA	LBE		No Bid
J & R Carpet Wholesale Inglewood, CA	LBE		No Bid
Lou White Inglewood, CA	LBE		No Bid
Rug Doctor Inglewood, CA	LBE		No Bid

January 31, 2006

Bidder/Vendor Information Sheet

**SUBJECT: Agreement For Installation of Vinyl, Carpet Tile and Cove Base
Per Bid B-861**

Windows, Wall, Floors, Etc. Inglewood, CA	LBE		No Bid
Contempo Interiors Los Angeles, CA			No Bid
My Magic Rug Solomon Los Angeles, CA			No Bid
Central Carpets Los Angeles, CA			No Bid
Rosso Karpet Korner La Mirada, CA			No Bid
Pioneer Carpets Bellflower, CA			No Bid
La Verne Carpet & Flooring La Verne, CA			No Bid
Zambrano Carpet Los Angeles, CA			No Bid
Reseda Carpet Reseda, CA			No Bid
Fancy Floors Gardena, CA			No Bid

1 In the event of such termination, the City shall pay the Contractor an amount which
2 equitably reflects the proportion of work completed by the Contractor, provided that in no
3 event shall the compensation paid pursuant to this paragraph exceed the amount which
4 would have been payable pursuant to Article 3 of this Agreement.

5 **ARTICLE 6 - NOTICES**

6 Any notice given pursuant to this Agreement shall be deemed received and effective
7 when properly addressed, posted and deposited in the United States mail addressed to the
8 respected parties as follows:

9 CITY

10 Yvonne Horton
11 City Clerk
12 City of Inglewood
13 One Manchester Boulevard
14 Inglewood, CA 90301

15 WITH COPY TO

16 City Administrative Officer
17 One Manchester Boulevard
18 Inglewood, CA 90301

19 CONTRACTOR

20 George W. Dotson
21 Owner
22 Washington Interiors
23 2804 West Florence Avenue
24 Los Angeles, CA 90043

25 **ARTICLE 7 - INSURANCE REQUIREMENTS**

26 Contractor shall procure and maintain for the duration of the contract insurance
27 against claims for injuries to persons or damages to property which may arise from or in
28 connection with the performance of the work hereunder by the Contractor, his agents,
representatives, employees or subcontractors. The cost of such insurance shall be borne
by the Contractor. Failure to maintain or renew coverage or to provide evidence of renewal
may be treated by City as a material breach of contract.

Minimum Scope of Coverage

Coverage shall be at least as broad as indicated below:

- 1 1. Insurance Service Office Commercial General Liability coverage (occurrence
2 form CG 0001).
- 3 2. Insurance Services Office Form Number CA 0001 covering Automobile
4 Liability, code 1 (any auto).
- 5 3. Workers' Compensation insurance as required by the State of California and
6 Employer's Liability insurance.

7 **Minimum Limits of Insurance**

8 Contractor shall maintain these policies and shall cause all parties supplying
9 services, labor, or materials to maintain the following insurance in amounts not less than
10 those specified below:

- 11 1. General Liability (including operations, products and completed operations):
12 **\$1,000,000** per occurrence for bodily injury, personal injury and property
13 damage. If Commercial General Liability Insurance or other form with a
14 general aggregate limit is used, either the general aggregate limit shall apply
15 separately to this project/location or the general aggregate limit shall be twice
16 the required occurrence limit.
- 17 2. Automobile Liability: **\$1,000,000** per accident for bodily injury or property
18 damage.
- 19 3. Employer's Liability: **\$1,000,000** per accident for bodily injury or disease.

20 **Deductibles and Self-Insured Retentions**

21 Any deductibles or self-insured retentions must be declared to and approved by the
22 Inglewood City Attorney's office. At the option of the City, either the insurer shall reduce
23 or eliminate such deductibles or self-insured retentions with respects to the City, its
24 officers, officials, employees and volunteers; or the Contractor shall provide a financial
25 guarantee satisfactory to the Inglewood City Attorney's Office guaranteeing payment of
26 losses and related investigations, claims administration and defense expenses.

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1 **Other Insurance Provisions**

2 The general liability policy and automobile liability policy are to contain, or be
3 endorsed to contain, the following provisions:

4 1 The City of Inglewood, its officers, officials, employees and volunteers are to
5 be covered as insureds with respect to liability arising out of automobiles
6 owned, leased, hired or borrowed by or on behalf of the Contractor; and with
7 respect to liability arising out of work or operations performed by or on behalf
8 of the Contractor including materials, parts or equipment furnished in
9 connection with such work or operations. General insurance, liability
10 coverage can be provided in the form of an endorsement to the Contractor's
11 insurance, or as a separate owner's policy (CG 20 10 11 85).

12 2. For any claims related to this project, the Contractor's insurance coverage
13 shall be primary insurance with respect to the City, its officers, officials,
14 employees and volunteers. Any insurance or self-insurance maintained by
15 the City, its officers, officials, employees or volunteers shall be in excess of
16 the Contractor's insurance and shall not contribute to it.

17 3. Each insurance policy required by this clause shall be endorsed to state that
18 coverage shall not be canceled by either party, except after thirty (30) days
19 prior written notice has been given to the City by certified mail, return receipt
20 requested.

21 4. Coverage shall not extend to any indemnity coverage for the active
22 negligence of the additional insured in any case where an agreement to
23 indemnify the additional insured would be invalid under Subdivision (b) of
24 Section 2782 of the Civil Code.

25 **Acceptability of Insurers**

26 Insurance is to be placed with insurers with a current A.M. Best rating of not less
27 than A:VII.

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1 **Verification of Coverage**

2 Contractor shall furnish the City with original certificates and amendatory
3 endorsements affecting coverage required by this clause. All certificates and
4 endorsements are to be received and approved by the Inglewood City Attorney's Office
5 before work commences. The City reserves the right to require complete, certified copies
6 of all required insurance policies, including endorsements affecting the coverage required
7 by these specifications at any time.

8 **Subcontractors**

9 Contractor shall include all subcontractors as insured under its policies or shall
10 furnish separate certificates and endorsements for each subcontractor. All coverages for
11 subcontractors shall be subject to all of the requirements stated herein.

12 **ARTICLE 8 - INDEMNIFICATION**

13 Contractor shall indemnify and hold harmless the City and its officers, employees
14 and volunteers from and against all claims, damages, losses and expenses including
15 attorney fees arising out of the performance of the work described herein, caused in whole
16 or in part by any negligent act or omission of the contractor, any subcontractor, anyone
17 directly or indirectly employed by any of them or anyone for whose acts any of them may
18 be liable, except where caused by the active negligence, sole negligence, or willful
19 misconduct of the City.

20 If any action or proceeding is brought against Indemnitees by reason of any of the
21 matters against which contractor has agreed to indemnify Indemnitees as provided above,
22 Contractor, upon notice from City, shall defend Indemnitees at contractor's expense by
23 counsel acceptable to City, such acceptance not to be unreasonably withheld.
24 Indemnitees need not have first paid for any of the matters to which Indemnitees are
25 entitled to indemnification in order to be so indemnified. The insurance required to be
26 maintained by contractor under this Article shall ensure Contractor's obligations under this
27 section, but the limits of such insurance shall not limit the liability of Contractor hereunder.

28

1 The provisions of this Article shall survive the expiration or earlier termination of this
2 Agreement.

3 **ARTICLE 9 - RELATIONSHIP OF PARTIES**

4 No Agency relationship between the City and Contractor is intended or created by
5 this Agreement. Contractor is not authorized and shall not at any time or in any manner
6 represent that it is an agent, servant or employee of the City, it being expressly understood
7 that Contractor is and at all times shall remain a wholly independent contractor.

8 **ARTICLE 10 - EQUAL EMPLOYMENT**

9 Contractor agrees that during the performance of this Agreement, it will not
10 discriminate against any employee or applicant for employment because of race, color,
11 religious creed, national origin, ancestry, sex, sexual orientation, age, physical handicap,
12 medical condition or marital status.

13 **ARTICLE 11 - CHANGES, AMENDMENTS AND MODIFICATIONS**

14 No change, amendment or modification to this Agreement shall be effective unless
15 in writing and duly executed by the parties or their authorized representative.

16 **ARTICLE 12 - SEVERABILITY**

17 In the event that any condition or covenant herein is held to be invalid or void by any
18 court of competent jurisdiction, the same shall be deemed severable from the remainder
19 of the Agreement and shall in no way affect any other covenant or condition herein
20 contained as long as the invalid provision does not render the Agreement meaningless with
21 regard to a material term in which event the entire Agreement shall be void. If such
22 condition, covenant, or other provision shall be deemed invalid due to its scope or breadth,
23 such provision shall be deemed valid to the extent of the scope or breadth permitted by
24 law.

25 **ARTICLE 13 - WAIVER**

26 Waiver by any party to this Agreement of any term, condition, or covenant of this
27 Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver
28 by any party of any breach of the provisions of this Agreement shall not constitute a waiver

1 of any other provision, not a waiver of any subsequent breach or violation of any provision
2 of this Agreement. Acceptance by City of any work or services by Contractor shall not
3 constitute a waiver of any of the provisions of this Agreement.

4 **ARTICLE 14 - ATTORNEYS FEES, COSTS AND EXPENSES**

5 In the event litigation or other proceeding is required to enforce or interpret any
6 provision of this Agreement, the prevailing party in such litigation or other proceeding shall
7 be entitled to an award of reasonable attorney's fees, costs and expenses, in addition to
8 any other relief to which it may be entitled.

9 **ARTICLE 15 - ENTIRE AGREEMENT**

10 This Agreement, including Exhibits "A" and "B," is the entire, complete, final and
11 exclusive expression of the parties with respect to the matters addressed therein and
12 supersedes all other Agreements or understandings, whether oral or written, or entered
13 into between Contractor and City prior to the execution of this Agreement. No statements,
14 representations or other Agreements, whether oral or written, made by any party which are
15 not embodied herein shall be valid and binding unless in writing and duly executed by the
16 parties or their authorized representatives.

17 **ARTICLE 16 - GOVERNING LAW; VENUE**

18 This Agreement shall be interpreted, construed and governed according to the laws
19 of the State of California. In the event of litigation between the parties, venue in state trial
20 courts shall lie exclusively in the County of Los Angeles, Superior Court, Southwest District,
21 located at 825 Maple Avenue, Torrance, California 90503-5058. In the event of litigation
22 in the United States District Court, venue shall lie exclusively in the Central District of
23 California, in Los Angeles.

24 **ARTICLE 17 - MISCELLANEOUS**

25 The parties waive any benefits from the principles of *contra proferentum* and
26 interpreting ambiguities against drafters. No party shall be deemed to be the drafter of this
27 Agreement, or of any particular provision or provisions, and no part of this Agreement shall
28

1 be construed against any party on the basis that the particular party is the drafter of any
2 part of this Agreement.

3 This Agreement may be executed in counterparts, and when each party hereto has
4 signed and delivered at least one such counterpart, each counterpart shall be deemed an
5 original and, when taken together with the other signed counterparts, shall constitute one
6 Agreement, which shall be binding upon and effective as to all parties hereto.

7 Article titles, paragraph titles or captions contained herein are inserted as a matter
8 of convenience and for reference, and in no way define, limit, extend, or describe the
9 scope of this Agreement or any provision hereof.

10 **IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of
11 the date and year first above written.

12 **WASHINGTON INTERIORS**

CITY OF INGLEWOOD

13

14 _____
GEORGE W. DOTSON
OWNER

ROOSEVELT F. DORN
MAYOR

15

16

ATTEST:

17

18

YVONNE HORTON
CITY CLERK

19

20

APPROVED AS TO FORM:

21

22

23

ANITA C. WILLIS
CITY ATTORNEY

24

25

26

27

28

RE-BID
PROPOSAL AND STATEMENT PAGE
BID NUMBER B -861

To the Mayor and City Council
City of Inglewood
Inglewood, CA 90301

THE UNDERSIGNED PROPOSES AND AGREES TO FURNISH IN ACCORDANCE WITH SPECIFICATIONS: PURCHASE AND DELIVERY OF VICTORIAN MARBLE TILE, CARPET TILE AND COVE BASE.

TILE PRICE PER SQ. foot: 4.07 X 4058 SQ. feet \$ 16,516.06

CARPET PER SQ. Yard: \$ 55.85 X 1825 SQ yards. \$ 101,926.25
(365 BOXES)

COVE BASE Contractors are responsible for measuring cove base:

Price Per lineal feet \$ 1.21 Total \$ 3,610.64

SALES TAX (8.25%): \$ 6,380.00

SHIPPING CHARGE \$ 3,011.25

GRAND TOTAL: \$ 131,444.20

\$ ONE HUNDRED THIRTY ONE THOUSAND FOUR HUNDRED FORTY FOUR & 20/100
(GRAND TOTAL IN WORDS)

JASHINGTON INTERIOR

\$131,444.20

LICENSED

BONDED

INSURED

1-800-439-4689

WASHINGTON INTERIORS

Fax: (323) 752-0343

Carpet. Linoleum & Drapery

2804 W. Florence Avenue
Los Angeles, CA 90043

(323) 752-8825

October 25, 2005

City of Inglewood
One Manchester Blvd.
Inglewood, Ca. 90301

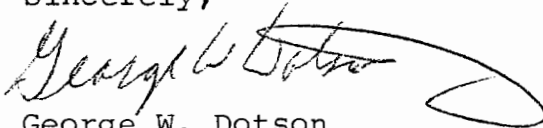
Attn: Toya Ferguson

Re: Bid #B-861 due October 26, 2005
Contract Services for Purchasing and Installation
of Vinyl and Carpet Tiles and Cove Base

Gentlemen:

Our company guarantees workmanship for two (2)
years from installation date.

Sincerely,

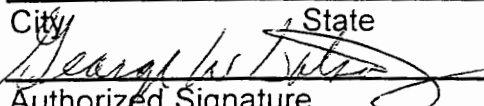


George W. Dotson
Owner

THE UNDERSIGNED AGREES TO DELIVER. F.O.B. INGLEWOOD, CALIFORNIA
ALL TERMS WITHIN FIFTEEN (15) CALENDAR DAYS OF NOTICE OF AWARD.

The undersigned understands that the City of Inglewood reserves the right to
accept or reject any or all quotations submitted; to re-advertise at its discretion.

WASHINGTON INTERIORS

Company's Legal Name 2804 W. Florence Avenue			
Street Address of Company Los Angeles, Ca.		90043	(323) 752-8825
City	State	Zip code	Phone number
			
Authorized Signature George W. Dotson	Title Owner	Date 10/25/05	
Type or Print Above Name 95-2568999			
Tax Identification Number			

The original copy of the quote must be signed in writing, sealed and submitted in the
envelope furnished.

DECLARATION FOR THE BIDDER

BID NUMBER B-861

I declare that I am an authorized agent or officer of the organization submitting this proposal and in such capacity I am empowered to submit this proposal on behalf of (organization):

WASHINGTON INTERIORS

I also verify that all information submitted and contained herein is true and correct to the best of my knowledge and belief.

BY:

Signature:

George W. Dotson

Printed Name:

George W. Dotson

Position/Title:

Owner

Date of Execution:

10/25/05

BID NUMBER

B-861

Extension Of Contract To Other Public Agencies

The prices, terms and conditions of this quote may be extended to other governmental agencies at the mutual agreement of both the city and the bidding contractor. All requirements of the specifications, purchase orders, invoices, and payments with other agencies would be directly with successful bidder. The City of Inglewood does not warrant any additional use of the contract by such agencies. The bidder's response as requested below will no way affect the City of Inglewood's consideration of this quote.

Please indicate if this quote will be extended to other public agencies, and the length of time it will remain in effect from the opening date of this quote.

Yes X No _____ Length of time 30 Days Days/Months

NON-COLLUSION DECLARATION

The undersigned hereby declares and says:

That he has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding connection with the contract described below.

(Full description of contract):

Bid B-861 Due October 26, 2005

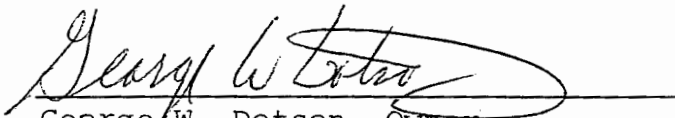
Contract Services for Purchasing and Installation

of Vinyl and Carpet Tiles and Cove Base.

I declare under penalty that the foregoing is true and correct to the best of my knowledge.

Executed at Los Angeles, California on

October 25 2005


George W. Dotson, Owner

Signature of Bidder

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do NOT
send to the IRS.

Please
print
or
type

Name (If joint names, list first and circle the name of the person or entity whose no. you enter in Part I below. See Instr. on page 2 if your name has changed.)

GEORGE W. DOTSON DBA

Business name (Sole proprietors see instructions on page 2.)

WASHINGTON INTERIORS

Please check appropriate box: Individual/Sole proprietor Corporation Partnership Other ▶

Address (number, street, and apt. or suite no.)

2804 W. FLORENCE AVE

Requestor's name and address (optional)

City, state, and ZIP code

L. A. CA. 90043

Part II Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). For sole proprietors, see the instructions on page 2. For other entities, it is your employer identification number (EIN). If you do not have a number, see **How To Get a TIN** below.

Social security number

OR

Employer identification number

95-2568999

List account number(s) here (optional)

Note: If the account is in more than one name, see the chart on page 2 for guidelines on whose number to enter.

Part III For Payees Exempt From Backup Withholding (See Part II Instructions on page 2)

Part III Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding.

Certification Instructions. -- You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because of underreporting interest or dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, the acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (Also see Part III instructions on page 2.)

Sign Here

Signature ▶

George W. Dotson

Date ▶

10/25/05

LICENSED

BONDED

INSURED

1-800-439-4689

Fax: (323) 752-0343

*Carpet, Linoleum & Drapery*2804 W. Florence Avenue
Los Angeles, CA 90043

(323) 752-8825

November 18, 2005

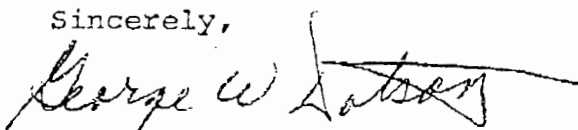
City of Inglewood
One Manchester Blvd.
Inglewood, California 90301

Attn: Toya Ferguson

Re: Bid B-861
Contract Services for Purchasing and Installation
of Vinyl and Carpet Tiles and Cove BaseThis letter is to confirm the amendment of the above
bid from \$131,444.20 to \$123,172.73 as follows:

Vinyl and Carpet Tiles and Cove Base	\$114,948.81
Shipping Charges	2,810.35
Taxes	<u>5,413.57</u>
Grand Total	\$123,172.73

Sincerely,


George W. Dotson
Owner

LICENSED

BONDED

INSURED

1-800-439-4589

Fax (323) 752-0343

Carpet, Linoleum & Drapery

2804 W. Florence Avenue
Los Angeles, CA 90043

(323) 752-8825

November 14, 2005

City of Inglewood
One Manchester Blvd.
Inglewood, California 90301

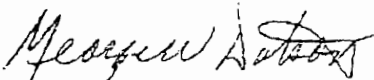
Attn: Toya Ferguson

Re: Contract Services for Purchasing and Installation
of Vinyl and Carpet Tiles and Cove Base
Police Service Center

Furnish and install the following:

Nafco Vinyl Tile	2,644 sq. ft.	\$10,761.08 (\$4.07 sq. ft.)
Collins and Aikman Timeless Color #36204 Mediterranean	88 Yards'	4,914.80 (\$55.85 per yd.)
Cove Base	818 lt. ft.	<u>989.78</u> (1.21 lt. ft.)
		\$16,665.66

Sincerely,



George W. Dotson
Owner

1-800-439-4689

Fax: (323) 752-0341

Carpet, Linoleum & Drapery

2804 W. Florence Avenue
Los Angeles, CA 90043

(323) 752-8825

November 14, 2005

City of Inglewood
One Manchester Blvd.
Inglewood, California 90301

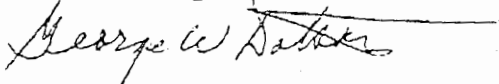
Attn: Toya Ferguson

Re: Contract Services for Purchasing and Installation
of Vinyl and Carpet Tiles and Cove Base
7th Floor

Furnish and install the following:

Nafco Vinyl Tile	4,161 sq. ft.	\$16,935.27 (\$4.07 sq. ft.)
Collins and Aikman Timeless Color #36204 Mediterranean	744 Yards	\$41,552.40 (\$55.85 per yd.)
Cove Base	2,826 lt. ft.	<u>\$ 3,419.46</u> (\$1.21 lt. ft.)
		\$61,907.13

Sincerely,



George W. Dotson
Owner

LICENSED

BONDED

INSUR

1-800-439-4589

Fax (323) 752-034

Carpet, Linoleum & Drapery

2804 W. Florence Avenue
Los Angeles, CA 90043

(323) 752-8825

November 14, 2005

City of Inglewood
One Manchester Blvd.
Inglewood, California 90301

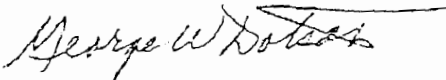
Attn: Toya Ferguson

Re: Contract Services for Purchasing and Installation
of Vinyl and Carpet Tiles and Cove Base
1st Floor - Finance Cashier's

Furnish and install the following:

Nafco Vinyl Tile	1,172 sq. ft.	\$ 4,770.04 (\$4.07 sq. ft)
Collins and Aikman Timeless Color #36204 Mediterranean	343 Yards	\$19,156.55 (\$55.85 per y
Cove Base	1,096 lt. ft.	<u>\$ 1,326.16</u> (\$1.21 lt. ft
		\$25,252.75

Sincerely,



George W. Dotson
Owner

LICENSED

BONDED

INSUR

1-800-439-4689

Fax (323) 752-03

Carpet, Linoleum & Drapery

2804 W. Florence Avenue
Los Angeles, CA 90043

(323) 752-8825

November 14, 2005

City of Inglewood
One Manchester Blvd.
Inglewood, California 90301

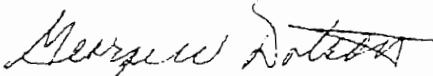
Attn: Toya Ferguson

Re: Contract Services for Purchasing and Installation
of Vinyl and Carpet Tiles and cove base
1st Floor - Finance Accounting

Furnish and install the following:

Nafco Vinyl Tile	1,137	\$4,627.59 (\$4.07 sq. ft.)
Collins and Aikman Timeless Color #36204 Mediterranean	104 Yards	\$5,808.40 (\$55.85 per yd.)
Cove Base	568 lt. ft.	\$ 687.28 (\$1.21 lt. ft.)
		\$11,123.27

Sincerely,



George W. Dotson
Owner

RE-BID

**CITY OF INGLEWOOD, CALIFORNIA
BID B-861
CONTRACT SERVICES FOR PURCHASING AND INSTALLATION OF VINYL AND
CARPET TILES AND COVE BASE**

For information concerning the **bidding procedure** contact:

Ed Johnson, Purchasing and Services Manager
Phone: (310) 412-5266

Or inquire at the Purchasing Office located on the 8th floor of the Inglewood City Hall, One Manchester Blvd., Inglewood, California, 90301.

Questions pertaining to the **Technical Specifications** should be directed to:

Toya Ferguson, General Services Supervisor
Phone: (310) 412-5583

Mandatory Pre-Bid Conference and site walk is scheduled for **Monday, October 17th, 2005, at 10:00 am.** Please meet at City Hall, 8th Floor, Purchasing Division, One Manchester Blvd. Inglewood, CA. 90301. Only firms attending the Pre-Bid Conference meeting will be eligible to submit a bid

Proposal due date: Wednesday, October 26th, 2005, at 11:00 am. in the Office of the City Clerk on the 1st floor, Inglewood, City Hall One Manchester Blvd., Inglewood, CA 90301. Firms are responsible for prompt delivery. Any proposals received after the due date/time will not be accepted.

NOTICE: If you are unable to submit a proposal for this quote, please fill out and return the "No Bid Sheet". This is necessary for your firm to be retained on our bidder list.

**RE-BID
BID B-861
CITY OF INGLEWOOD
INVITATION TO SUBMIT BID**

(Specifications and Conditions Governing Bid Award)

Project Subject to Bid: **"CONTRACT SERVICES FOR PURCHASING AND
INSTALLATION OF VINYL AND CARPET TILES AND COVE BASE**

The City of Inglewood invites and will receive bids duly filed as provided herein for the furnishing of labor and materials and/or completing the above-designated project.

Each bid shall be submitted and completed in all particulars using the form entitled, "Bidder's Proposal and Statement" attached hereto and must be enclosed, together with the requisite quote security in a sealed envelope addressed to the City of Inglewood, **Office of the City of Clerk**, Attention: Ed Johnson with the designation of the project **"CONTRACT SERVICES FOR PURCHASING AND INSTALLATION OF VINYL AND CARPET TILES AND COVE BASE"** appearing thereon.

Each bid shall state the unit price of each item if called for on the Bidder's Proposal and Statement form. In the event alternative quotes are called for in said form, each alternative quote shall be completed.

Bids will be opened in public on **Wednesday, October 26th, 2005, at 11:00 am** in the **Office of the City Clerk** and will then and there be announced to all persons present. Specifications and other bid documents for the above items are on file in the Purchasing Department, and may be obtained upon request.

BONDS REQUIRED

The City Council reserves the right to reject any or all bids and to waive any irregularities in any quote, and to take quotes under advisement for a period not to exceed sixty days from and after the date bids are opened and announced. Attention is directed to the provisions of Sections 1777.5 and 1777.6 of the Labor Code concerning the employment of apprentices by the Contractor or any subcontractor under them. The Contractor or any subcontractor shall comply with the requirements of said sections in the employment of apprentices.

MARK F. WEINBERG,
ADMINISTRATIVE OFFICER
CITY OF INGLEWOOD, CALIFORNIA
Dated at Inglewood, California

This _____, day of _____

INSTRUCTIONS TO BIDDERS
IMPORTANT

BEFORE SUBMITTING YOUR BID, HAVE YOU PROPERLY COMPLETED THE FOLLOWING?

Please Check Here

1. PROPOSAL:

- a. Have you submitted a bid on all items of the proposal? _____
- b. Is proposal properly signed and dated? _____
- c. If bid is being submitted by a corporation, is corporate seal affixed to proposal? _____
- d. Is your Contractor's license number inserted on the proposal? _____

2. BOND:

- a. Is the amount of bond at least 10% of the total? _____
- b. Is bond properly filled in and signed by surety; or No.3? _____

3. CERTIFIED CHECK:

- a. Is amount of check at least 10% of the total amount of you bid? _____
- b. Is check enclosed with bid? _____

4. CONTRACT COMPLIANCE:

- a. Have you completed the non-collusion affidavit? _____
- b. Is the non-collusion affidavit properly signed and duly notarized? _____
- c. Have you examined and understand the requirements and forms to be furnished on the project? _____

5. BUSINESS LICENSE

Are you aware of Division 1, Section 9, entitled Inglewood Business License? _____

6. REFERENCE LIST

Have you completed and submitted the Reference List? _____

REFERENCES

PLEASE PROVIDE REFERENCES ON SIMILAR TYPE OF WORK

1 Organization/Agency: _____
Contact Person: _____ Phone: _____
Work Performed: _____

_____ Contract Value

2 Organization/Agency: _____
Contact Person: _____ Phone: _____
Work Performed: _____

_____ Contract Value

3 Organization/Agency: _____
Contact Person: _____ Phone: _____
Work Performed: _____

_____ Contract Value

4 Organization/Agency: _____
Contact Person: _____ Phone: _____
Work Performed: _____

_____ Contract Value

5 Organization/Agency: _____
Contact Person: _____ Phone: _____
Work Performed: _____

_____ Contract Value

6 Organization/Agency: _____
Contact Person: _____ Phone: _____
Work Performed: _____

_____ Contract Value

BID BOND

KNOW ALL PEOPLE BY THESE PRESENTS

That we, _____, as Principal
and _____) as surety, are held and firmly bound unto the City of

Inglewood, a charter City, hereinafter referred to as "City", in the sum of
_____ dollars (\$_____), to be paid to the City, its
successors and assigns; for which payment, well and truly to be made, we bind
ourselves, our heirs, executors and administrators, successors and assigns, jointly and
severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH,

That if the certain proposal of the above bounden for "**Purchasing and Installation of Vinyl Floor and Carpet tiles and cove base. " Purchasing Division**" of the City of Inglewood is not withdrawn within the period of 45 days after the date set for the opening of bids, unless otherwise required by law, and notwithstanding the award of the contract to another bidder, and that if said proposal is accepted by the City through action of its legally constituted contracting authorities and if the above bounden _____ their heirs, executors, administrators, successors and assigns, shall duly enter into and execute a contract for such construction and shall execute and deliver the required Performance and Payment Bonds and proof of insurance coverage within ten (10) days (not including Sundays and holidays) after the date of notification by and from the City that the said contract is ready for execution, then this obligation shall become null and void; otherwise it shall be and remain in full force and virtue.

IN WITNESS WHEREOF, we hereunto set our hands and seal this _____ day
of _____, 2005.

(NOTE: The standard printed bond form of any bonding company acceptable to the City may be used in lieu of the foregoing approved sample bond form provided the security stipulations protecting the City are not in any way reduced by use of the Surety Company's printed standard form).

FAITHFUL PERFORMANCE BOND

KNOW ALL PEOPLE BY THESE PRESENTS:

That, _____ we
_____, (Address _____
_____), ad Principal(s)

_____ and _____, a Corporation,

_____, incorporated, organized, and existing under laws of the State of _____, and authorized to execute bonds and undertakings and to do a general surety business in the State of California, as Surety, are jointly and severally held and firmly bound unto the City of Inglewood, a Municipal Corporation, located in the County of Los Angeles, State of California, in the full and just sum of _____ Dollars

(\$ _____), a lawful money of the United States of America, for payment of which sum, well and truly to be made, we bind ourselves and our respective heir, executors, administrators, representatives, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT:

WHEREAS, said Principal(s) has entered into, or is about to enter into, a certain written contract or agreement, dated as of the _____ day of _____, 2005 with the said City of Inglewood, for _____

all as is more specifically set forth in said ₆ contract or agreement, a full true and correct

copy of which is hereunto attached , and hereby referred to and by this reference incorporated herein and made part hereof:

NOW, THEREFORE, if the said Principal(s) shall faithfully and well and truly do, perform and complete, or cause to be done, performed, and completed , each and all of the covenants, terms, conditions, requirements, obligations, acts, and things to be met, done, or performed by said Principals(s), as set forth in, or required by, said contract or agreement, all at and within the time or times, and in the manner as therein specified and contemplated, then this bond and obligation shall be null and void; otherwise it shall be and remain in full force, virtue and effect.

The Surety, for value received, hereby stipulates and agrees that no amendment, change, extension of time, alteration, or addition to said contract or agreement, or of any feature or item or times of performance required therein or thereunder, shall, in any manner, affect its obligations on or under this bond; and said Surety does hereby waive notice of any such amendment, change, extension of time, alteration, or addition to said contract or agreement, and of any feature or item or items of performance required therein or thereunder.

In the event any suit, action, or proceeding is instituted to recover on this bond or obligation said Surety will pay, and odes hereby agree to pay, as attorneys' fees for said City, such sum as the Court in any suit, action, or proceeding may adjudge reasonable.

Executed, sealed and dated at _____,

California, this _____ day of _____, 2005.

By _____

Its

And By _____

Its

(SEAL)

PRINCIPAL

By _____

Its Attorney-in-Fact

(SEAL)

SURETY

The foregoing bond is hereby approved by me as to surety.

City Attorney

The foregoing bond is hereby approved by me as to surety.

Mayor

DIVISION I
SPECIAL PROVISIONS

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SPECIAL PROVISIONS

Section 1. DEFINITIONS

Whenever in the specifications the following terms are used, they shall be understood to mean and refer to the following:

AGENCY:	CITY OF INGLEWOOD
BOARD:	MAYOR AND CITY COUNCIL

Other terms appearing in the Standard Specifications shall have the intent and meaning specified therein.

Section 2. CONTRACT DOCUMENTS

The contract comprises the following documents, including all additions, deletions, modifications, and appendices and all addenda as prepared prior to the date of bid opening setting forth modifications or interpretations of any of said documents:

The Invitation to Submit Bids, the Instructions to Bidders, the accepted Proposal, the List, the Bid Security Forms, the Agreement, the Faithful Performance

Bond, the Labor & Materials Bond, the Plans, Special Specifications and these Special Provisions.

Section 3. THE PROPOSAL

Proposals shall be submitted on the **BID FORMS**, for the base bid and options, provided by the City and shall be enclosed in a sealed envelope, marked and addressed as hereinafter directed. The bidder shall state in words and figures the specific sum for which he/she proposes to supply the labor, materials, supplies, or machinery and perform the work required by the specifications. In case words and figures do not agree, the words shall govern and the figures shall be disregarded. If the proposal is made by an individual, it shall be signed and his full name and address shall be given; if it is made by a firm, it shall be signed with the co-partnership name by a member of the firm who shall also sign his/her own name and the name and address of each member shall be given; if it is made by a corporation, the name of the corporation shall be signed by its duly authorized officer or officers, attested by the corporate seal, and the names and titles of all officers of the corporation shall be given. No telegraphic proposal nor telegraphic modification of the proposal will be considered.

Blank spaces in the proposal shall be properly filled. The phraseology of the proposal must not be changed and no additions shall be made to the items mentioned therein.

Unauthorized conditions, limitations, or provisions attached to a proposal will render it

informal and may cause its rejection. Alterations by erasure or interlineation must be explained or noted in the proposal over the signature of the bidder. Alternative proposals will not be considered unless specifically provided for in the Bidding Sheet. A bidder may withdraw their proposal before the hour fixed for opening bids without prejudice to themselves by submitting a written request to the Purchasing Manager for its withdrawal and the proposal will be returned to him/her unopened when reached in the procedure of opening bids. No proposals may be withdrawn after the hour fixed for opening bids without rendering the accompanying bidder's bond, or certified or cashier check or cash guaranty subject to forfeiture or liquidated damages in like manner as in the case of failure to execute contract after award, as hereinafter provided. No proposal received after the time named or at any place other than the place stated in the Invitation to Submit Bids will be considered. All bids will be opened and declared publicly.

Bidders, their representatives, and others interested are invited to be present at the opening. The City reserves the right to waive an informality in any bid, to reject any or all proposals, to reject one part of a proposal and accept the other, except to the extent that bids are qualified by specific limitations, and to make awards to the lowest responsible bidder as the interest of the City may require.

Any proposal which is so unbalanced between the various contract items as to be detrimental to the interests of the City may also be rejected. Where bonds are required, the bidder shall name in his proposal the surety or sureties which have agreed to furnish said bonds.

The envelope enclosing the proposal shall be sealed and addressed to the City Clerk, City of Inglewood, One Manchester Boulevard, Inglewood, CA 90301. The envelope shall be plainly marked in the upper left-hand corner with the name and address of the bidder and bear the words "Proposal For..." followed by the name of the work and the date and hour of bid opening.

Section 4. LOWEST RESPONSIBLE BIDDER

Section 2-200 of the Inglewood Municipal Code states: "The expression 'lowest responsible bidder' as used in this article and the City's bidding documents shall be deemed to mean the lowest bidder whose offer best responds in quality, fitness, and capacity to the requirements of the proposed work or usage."

In selecting the lowest responsible bidder, consideration will be given not only to the financial standing but also to the general competence of the bidder for the performance of the work covered by the proposal. To receive favorable consideration a bidder must present evidence that he/she has successfully performed similar work of comparable magnitude or submit other evidence satisfactory to the City that he/she or their associates are personally competent to manage the proposed undertaking and to carry it forward to a successful conclusion. Professional integrity and honesty of purpose shall be essential requirements.

Section 5. BONDS

As a guaranty of good faith, each bidder shall submit with their proposal an unconditional bidder's bond or certified or cashier's check, drawn on a solvent State or national bank, or cash in the sum stated in the Invitation to Submit Bids, payable to the City of Inglewood, said bidder's bond or check to be held uncollected until it becomes subject to disposal as herein provided. Any condition or limitation placed upon said bidder's bond or check will render it informal and may, at the option of the City, result in the rejection of the proposal under which such bidder's bond or check is submitted. If a bidder to whom an award is made fails or refuses to execute the contract and furnish the required bonds, all within the time stated, said bidder's bond or check and the monies represented thereby, or the cash guaranty, shall be and remain the property of the City and shall be subject to deposit with the Treasurer of the City as other monies belonging to the City, the amount thereof being agreed to by the bidder as liquidated damages due the City. Within 15 days after the award of the contract, the City of Inglewood will return the proposal guarantees accompanying such as the proposals which are not to be considered in making the award. All other proposal guarantees will be held until the contract has been finally executed, after which they will be returned to the respective bidders whose proposal they accompany.

The Contractor agrees to at all times during the performance of the agreement obtain, keep, and maintain a faithful performance bond in the amount of the contract sum, and a contractor's labor material bond in the amount of the contract sum. Said bonds shall be in the form approved by the City attorney and surety on all bonds furnished must be satisfactory to the City.

Section 6. INGLEWOOD BUSINESS CERTIFICATE

The Contractor agrees to at all times during the performance of the Agreement, obtain and maintain an Inglewood City Business Tax Certificate. The purchase of said Certificate must be made prior to the commencement of any work and a copy forwarded to the Public Works Department and the Purchasing Division.

Section 7. INSURANCE REQUIREMENTS

The Contractor shall furnish the City with comprehensive general liability insurance including automobile, contractual liability, products and completed operations, owner's protective and personal injury coverage in which the Agency is named as an additional insured with the Contractor's insurance to be primary.

Any insurance in effect protecting the City shall be excess and shall be effective only upon exhaustion of Contractor's insurance. The policy shall insure the City, its officers, employees and volunteers, while acting within the scope of their duties, against all claims arising out of or in connection with the work, except as provided for in Section 25 of these Special Provisions. The policy or endorsement shall state clearly that the City shall be notified by registered mail at least 30 days prior to cancellation of the policy for any reason.

Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. **Insurance Services Office Commercial General Liability coverage (occurrence Form CG0001).**
2. **Insurance Services Office Form Number CA0001 covering Automobile Liability, code 1 (any auto).**
3. **Workers' Compensation Insurance as required by the State of California and Employer's Liability Insurance.**

Minimum Limits of Insurance

The Contractor shall maintain these policies and shall cause all parties supplying services, labor, or materials to maintain the following insurance in amounts not less than those specified below:

1. General Liability: \$1,000,000 (including operations, products and completed operations) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.
3. Employer's Liability: \$1,000,000 per accident for bodily injury or disease.

Deductibles and Self-Insurance Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City of Inglewood's City Attorney. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the Inglewood City Attorney guaranteeing payment of losses and related investigations, claims administration, and defense expenses.

Other Insurance Provisions

The Commercial General Liability and Automobile Liability policies are to contain, or be **endorsed** to contain, the following provisions:

1. The City of Inglewood, its officials, employees, and volunteers are to be covered as insured with respect to liability arising out of automobile owned, leased, hired or borrowed by or on behalf of the contractor: and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate owner's policy (CG 20 10 11 85).
2. For any claims related to this project, except as provided in Section 19 of the Special Provisions, the Contractor's insurance coverage shall be primary insurance as respects the City of Inglewood, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City of Inglewood, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after thirty day's prior written notice by certified mail, return receipt requested, has been given to the City of Inglewood.
4. Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of the Civil Code.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

Verification of Coverage

Contractor shall furnish the City of Inglewood with original certificates and amendatory endorsements effecting coverage required to conform to the insurance requirements. All certificates and endorsements are to be received and approved by the City Attorney's office before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

SECTION 8. INDEMNIFICATION

Contractor shall indemnify and hold harmless the City and its officers, employees and volunteers from and against all claims, damages, losses and expenses including attorney fees arising out of the performance of the work described herein, caused in whole or part

by any negligent act or omission of the contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except where caused by the active, sole negligence, or willful misconduct of the City.

If any action or proceeding is brought against Indemnitees by reason of any act of the matters against which consultant has agreed to indemnify Indemnitees as provided above, Contractor, upon notice from City, shall defend Indemnitees at Contractor's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be indemnified. The insurance required to be maintained by contractor under this Article shall ensure Contractor's obligations under this section, but the limits of such insurance shall not limit the liability of Contractor hereunder. The provisions of this Article shall survive the expiration or earlier termination of this Agreement.

Section 9. NON-DISCRIMINATION

Labor Code § 1735: Discrimination in employment because of race, color, etc.

No discrimination shall be made in the employment of persons upon public works because of the race, religious creed, color, national origin, or ancestry, physical disability, medical condition, marital status, or sex of such persons except as provided in Section 12940 of the Government Code, and every contractor for public works violating this section is subject to all the penalties imposed for a violation of this chapter.

Section 10. EXECUTION OF CONTRACT

A bidder to whom award is made shall execute a written contract with the City and furnish good and approved bonds, if required in the Special Provisions all in accordance with the provisions hereof and within the time stated in the proposal. If a bidder to whom an award is made fails or refuses to enter into the contract as herein provided or to conform to any of the stipulated requirements in connection therewith, the bid bond, check or cash guaranty shall become the property of the City as provided in Section 7 hereof, the award will be annulled and, in the discretion of the City, an award may be made to the bidder whose

proposal is next most acceptable to the City. Such bidder shall fulfill every stipulation embraced herein as if he/she were the party to whom the first award was made. A corporation to which an award is made will be required, before the contract is finally executed, to furnish evidence of its corporate existence, of its rights to do business in California and of the authority of the officer signing the contract and bonds for the corporation to so sign.

Section 11. TERMINATION OF CONTRACT

The City may terminate the contract at its own discretion or when conditions encountered

during the work make it impossible or impracticable to proceed, or when the Agency is prevented from proceeding with the contract by law, or by official action of a public authority.

Section 12. LIQUIDATED DAMAGES

It is agreed to by the parties to the contract that in case all the work called for under the contract is not completed before or upon the expiration of the time limit as set forth in these specifications, damage will be sustained by the City of Inglewood and that it is and will be impracticable to determine the actual damage which the City will sustain in the event of and by reason of such delay; and it is, therefore, agreed that the Contractor will pay to the City of Inglewood the sum of five hundred dollars (\$500) per day for each and every day's delay beyond the time prescribed to complete the work; and the Contractor agrees to pay such liquidated damages as herein provided, and in case the same are not paid, agrees that the City of Inglewood may deduct the amount thereof from any money due or that may become due the Contractor under the contract.

Section 13. RIGHT OF CITY TO WITHHOLD PAYMENT

The City may withhold or nullify the whole or any part of any payment due the Contractor to such extent as may reasonably be necessary to protect the City from loss as a result of:

- A. Defective work not remedied in accordance with provisions of the Contract Documents;
- B. Claims or liens filed or reasonable evidence indicating probable filing of claims or liens;
- C. Failure of the Contractor to make payments properly for labor, services, materials, equipment, or other facilities or to subcontractor;
- D. A reasonable doubt that the work can be completed for the balance then unearned;
- E. A reasonable doubt that the Contractor will complete the work within the agreed time limits;
- F. Costs to the Owner resulting from failure of the Contractor to complete the work within the stipulated time, or in accordance with the terms of the contract;
- G. Damage to other work or property;
- H. Failure to fulfill all the requirements of the Contract Documents;
- I. When there is pending litigation against the City related to this contract or reasonable anticipation thereof;

- J. Failure of the contractor to maintain all records as required; to submit progress schedules, weekly payroll records, minority enterprise utilization reports and forms and any other such item required by these specifications.

Whenever the City shall, in accordance herewith, withhold any monies otherwise due the Contractor, written notice of the amount withheld and the reasons therefore shall be given the Contractor, and, when the Contractor shall remove the grounds for such withholding, the City will pay to the Contractor, within 35 calendar days, the amount so withheld.

**CONTRACT SERVICES FOR PURCHASING AND INSTALLATION OF
VINYL AND CARPET TILES AND COVE BASE**

SPECIAL SPECIFICATIONS

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BID B-861
CONTRACT SERVICES FOR PURCHASING AND INSTALLATION OF VINYL AND
CARPET TILES AND COVE BASE

DELIVERY TIME

The firm awarded this purchase shall deliver all items to the City Warehouse: **222 W. Beach, Inglewood, California 90302 ATTENTION Toya Ferguson**, within fifteen (15) calendar days after notification of award by the City. Delivery must be made between the hours of 7:30 am and 10:00 am. And vinyl tile must be on standard sized pallets. The contractor shall notify the General Service Supervisor seven (7) calendar days prior to the delivery of vinyl tiles to the City of Inglewood. If the firm awarded this contract fails to meet the delivery requirements, the City reserves the right to terminate this agreement and award the contract to the next lowest bidder.

INSTALLATION

The City of Inglewood solicits bids for installation, delivery and purchase of vinyl tile, carpet and cove base at the City Hall and Police Facilities, located at 1 Manchester Blvd and 105 Queen Street, Inglewood, CA 90301 AND 222 W. Beach, Inglewood 90302.

Contractor's bid is to include all cost associated with prepping the floor, the purchase, installation of cove base, reducer strips vinyl tile and carpet i.e. remove and dispose of worn cove base, carpet and vinyl tile debris. Reducer strips must be a smooth transition from the carpet to the vinyl tile and must be approved by the General Services Supervisor. All existing cove base and flooring must be removed prior to installation of the cove base, vinyl and carpet tile. Furniture is to be moved and replaced when installation is completed.

The contractor shall clean the premises. The concrete floor must be cleaned and a C-46E floor primer applied to concrete prior to installing carpet tile. The contractor is to provide all materials necessary to install the vinyl tile, carpet tile and cove base. Any deficiencies as determined by the General Services Supervisor or their designee in the installation of cove base, carpet and vinyl tile will be subject to removal and reinstallation. No payment will be made until such deficiencies are corrected.

Throughout all phases of construction, including suspension of work, and until final acceptance of the project, the Contractor shall keep the work site clean and free from rubbish and debris. The Contractor shall also abate dust nuisance by cleaning and sweeping, or other means as necessary.

Materials and equipment shall be removed from the site as soon as they are no longer necessary; and upon completion of the work and before final inspection, the entire worksite shall be cleared of equipment, and unused materials, and rubbish so as to present a satisfactory clean and neat appearance. All cleanup costs shall be included in the

Contractor's bid items.

After completion of all other work on the project, and before making application for acceptance of the work, the Contractor shall clean the site of their operations, including all areas under the control of the City that have been used by the Contractor in connection with the work on the project, and shall remove all debris, surplus material, and equipment of whatever nature, unless otherwise approved by the City. Final acceptance of the work by the City will be withheld until the Contractor has satisfactorily complied with the foregoing requirements for final clean-up of the project site.

Contractor is to provide at the time of a bid a written guarantee with coverage of workmanship for two (2) years from installation date to the General Services Supervisor or their designee.

No payment shall be made with out written guarantee. The General Services Supervisor or their designee will determine what day and time carpet and cove base will be installed.

Contractor's bid is to include a list of references for the last five years using vinyl tile and cove base only.

SUBSTITUTION

Absolutely no substitutions are allowed. All items received that differ from those called out on the purchase order shall be returned at the sellers expense.

Carpet, tile and cove base shall be from same dye lot.

SPECIFICATION

INSTALLATION AND PURCHASE OF CARPET TILE

TILES

MANUFACTURER: COLLINS AND AIKMAN

STYLE: TIMELESS
Color 36204 Mediterranean

SIZE: 18@ X 18@ CARPET TILES, POWERBOND RS, CUSION TILE

SQUARE YARDS: 1290 (APPROXIMATE 258 boxes)

FACE CONSTRUCTION

CONSTRUCTION: SYMTEX
WIDTH: 18@ X 18@
GAUGE: 1/10
TUFT DENSITY 100.0 TUFTS/SQ IN
PILE UNITS PER INCH: 10.00
PILE HEIGHT AVERAGE: 0.187 INCHES
PILE THICKNESS: 0.099 INCHES
DENSITY FACTOR: 10,182 oz/cu yd
FIBER SYSTEM: Dupont Nylon (100% type 6,6 nylon)
DYEING METHOD: yarn dyed
Soil/Stain Protection Ensure

POWERBOND BACKING SYSTEM

Primary Tufting Substrate: Synthetic Non Woven
FUSION COAT (PRE-COAT): Sealant Vinyl

BACKING: POWERBOND FIBERGLASS REINFORCED COMPOSITE VINYL
WEIGHT-35.5 OZ/SQ. YARD
DENSITY 14 LBS/CU FOOT
THICKNESS 0.225 INCHES
Compression Set Max 10%
COMPRESSION DEFLECTION-MIN. 5LBS./SQ. IN
@25%

ADHESIVE SYSTEM: MICROENCAPSULATED TACKIFIER TO 94% OF
MATERIAL AT THE TIME OF MANUFACTURING

TOTAL PRODUCT WEIGHT 131.2 oz/sq yd +/-5%

ELECTROSTATIC PROPENSITY

PROPENSITY: 1.1 K.V. OR LOWER

PRODUCTION FLAMMABILITY

FLAMMABILITY: PASSES CPSC FF 1-70

FEDERAL FLAMMABILITY: CLASS 1

FLOORING RADIANT PANEL: MEAN AVERAGE CRF-0.45 WATTS/SQ. CM OR HIGHER

Colorfastness to light: ≥ 4 after 100 hours

Fluorine: Minimum 500 ppm
After two AATCC 171 Minimum 400 ppm

CARPET DYE MUST BE SAME LOT.

15 year non-prorated limited warranty against excessive surface wear and static, delamination, edge ravel, zippering, and backing resiliency loss.

TECHNICAL SPECIFICATION

Victorian Marble Vinyl Tiles

MANUFACTURER: Nafco

STYLE: Victorian Marble
Color 12x12 Black VM80

SIZE: 12 X 12 Vinyl TILES
SQUARE FEET: 4058

Trade Name:	Nafco Quarry Craft Vinyl Tile
TYPE:	Luxuary Vinyl floor victory marble
IDENTIFICATION NO.:	VM80
COLOR:	Black Marble
CONSTRUCTION:	Multi-layered vinyl
SIZE:	12x12
THICKNESS:	0.125 in. (3.175mm)
TOTAL WEIGHT:	28.172 lb (12.779 kg)
UNIT WEIGHT:	1.27 lb/ft (5,494 kg/m)
UNDERLAYMENT:	None, glue down, over concrete, simylated
SUBSTRATE:	0.25-in (12.7m) inorganic millboard
ADHESIVE:	W.W. Henry 356

+COVE BASE

Cove base to be used is Roppe 139 Deep Navy. Use adhesive W. Henry 356.

Warranties

Warranty against wear out for a period of five years, provided the material was properly installed and maintained and is used as intended and recommended. Wear out is defined as a complete removal of pattern and/ or color due to wear from normal traffic and maintenance.

**RE-BID
PROPOSAL AND STATEMENT PAGE
BID NUMBER B -861**

To the Mayor and City Council
City of Inglewood
Inglewood, CA 90301

THE UNDERSIGNED PROPOSES AND AGREES TO FURNISH IN ACCORDANCE WITH SPECIFICATIONS: PURCHASE AND DELIVERY OF VICTORIAN MARBLE TILE, CARPET TILE AND COVE BASE.

TILE PRICE PER SQ. foot: _____ X 4058 SQ. feet \$ _____

CARPET PER SQ. Yard: \$ _____ X 1825 SQ yards \$ _____
(365 BOXES)

COVE BASE Contractors are responsible for measuring cove base:

Price Per lineal feet \$ _____ Total \$ _____

SALES TAX (8.25%): \$ _____

SHIPPING CHARGE \$ _____

GRAND TOTAL: \$ _____

\$ _____
(GRAND TOTAL IN WORDS)

**THE UNDERSIGNED AGREES TO DELIVER. F.O.B. INGLEWOOD, CALIFORNIA
ALL TERMS WITHIN FIFTEEN (15) CALENDAR DAYS OF NOTICE OF AWARD.**

**The undersigned understands that the City of Inglewood reserves the right to
accept or reject any or all quotations submitted; to re-advertise at its discretion.**

Company's Legal Name

Street Address of Company

City	State	Zip code	Phone number
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Authorized Signature	Title	Date
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Type or Print Above Name

Tax Identification Number

The original copy of the quote must be signed in writing, sealed and submitted in the envelope furnished.

DECLARATION FOR THE BIDDER

BID NUMBER B-861

I declare that I am an authorized agent or officer of the organization submitting this proposal and in such capacity I am empowered to submit this proposal on behalf of (organization):

_____.

I also verify that all information submitted and contained herein is true and correct to the best of my knowledge and belief.

BY: Signature: _____

Printed Name: _____

Position/Title: _____

Date of Execution: _____

BID NUMBER

B-861

Extension Of Contract To Other Public Agencies

The prices, terms and conditions of this quote may be extended to other governmental agencies at the mutual agreement of both the city and the bidding contractor. All requirements of the specifications, purchase orders, invoices, and payments with other agencies would be directly with successful bidder. The City of Inglewood does not warrant any additional use of the contract by such agencies. The bidder's response as requested below will no way affect the City of Inglewood's consideration of this quote.

Please indicate if this quote will be extended to other public agencies, and the length of time it will remain in effect from the opening date of this quote.

Yes _____ No _____ Length of time _____ Days/Months

NON-COLLUSION DECLARATION

The undersigned hereby declares and says:

That he has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding connection with the contract described below.

(Full description of contract):

I declare under penalty that the foregoing is true and correct to the best of my knowledge.

Executed at _____, California on

_____200_____

Signature of Bidder

NO BID FORM

TO ALL BIDDERS:

IF YOU **DO NOT** INTEND TO SUBMIT A QUOTE/BID FOR THIS PROJECT,
PLEASE INDICATE BELOW AND RETURN **IMMEDIATELY** TO THE PURCHASING
DIVISION OF THE CITY OF INGLEWOOD.

_____ THE FIRM CANNOT SUPPLY THE ITEM(S)/COMMODITIES SPECIFIED,
PLEASE CHANGE THE CLASSIFICATION OF OUR FIRM TO THE FOLLOWING:

_____ THE FIRM BELOW CANNOT BID AT THIS TIME BECAUSE OF THE
FOLLOWING: _____

_____ THE FIRM BELOW IS NOT INTERESTED IN BEING ON THE CITY OF
INGLEWOOD BID LIST, PLEASE REMOVE OUR NAME.

Quote/Bid Number: _____

Name of Firm: _____

Address: _____

Phone: _____

Name of Individual: _____

Signature: _____

Date: _____